

# Place Scrutiny Commission

## Agenda



**Date:** Thursday, 17 March 2016

**Time:** 2pm

**Venue:** Brunel House, St George's Road, Bristol, BS1 5UY

### Distribution:

#### Councillors:

**Labour**

Pearce (lead)

Cheney

Khan

Threlfall

**Conservative**

Hiscott (Vice Chair)

Watson

**Green**

Bolton (Chair)

Thomas

**Liberal Democrat**

Wright (lead)

**UKIP**

Frost

If you have any questions about this agenda please contact the officers shown below.

**Johanna Holmes, Policy Advisor – Scrutiny**

Tel: 0117 9036898

**Issued by:** Samantha Mahony, DSO, Democratic Services

Floor 4, Brunel House (Clifton Wing), Bristol BS1 5UY

Tel: 0117 92 22384

E-mail: [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)**Date:** 9 March 2016

 @bristolscrutiny



# Agenda

## 1. Welcome, Introductions and Housekeeping

## 2. Public forum *(up to 30 minutes is allowed for this item)*

Any member of the public or councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the **Public Information Sheet** at the back of this agenda. Please note that the following deadlines will apply in relation to this meeting:-

**Questions** - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by **5 pm on Friday 11<sup>th</sup> March 2016**

**Petitions and Statements** - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by **12.00 noon on Wednesday 16<sup>th</sup> March 2016**

The notice should be addressed to Legal & Democratic Services, c/o the Democratic Services Team, Brunel House St Georges Road Bristol BS1 5UY, and marked for the attention of **Samantha Mahony** or send to **sam.mahony@bristol.gov.uk**

## 3. Declarations of interest

To note any interests relevant to the consideration of items on this agenda. Please note that the Register of Interests is available at [www.bristol.gov.uk](http://www.bristol.gov.uk)

## 4. Minutes of the 11<sup>th</sup> February 2016 meeting

*page 6*

To agree as a correct record of the meeting.

## 5. Work Programme

*page 13*

To update the Commission regarding future meeting work programme and consider use of expert witnesses.

## 6. Action Sheet

*page 29*

To update regarding actions from the last meeting.

## 7. Chair's Business (time limit for this item is 5 minutes)

To receive any brief announcements or information updates from the Chair as appropriate.



	<b>Indicative Timing</b>	<b>Page</b>
<b>8. Culture Inquiry Day Report and Recommendations</b> To consider the final report and recommendations of the Scrutiny Inquiry Day.	<b>2.30pm</b>	<b>page 31</b>
<b>9. Economic Development</b> To receive a presentation from the Service Manager, Economic Development	<b>2.50pm</b>	<b>page 52</b>
<b>10. Property Portfolio</b> To receive a presentation about the Council's property (land and building assets) and the property service.	<b>3.40pm</b>	<b>page 68</b>
<b>11. Performance Report Quarter 3</b> To note the Place Performance Report for Quarter 3 of 2015/16 and changes in requirements for the reporting of performance to OSMB and scrutiny commissions	<b>4.30pm</b>	<b>page 90</b>
<b>12. Date of the Next Meeting</b> The annual meeting of the next municipal year is proposed for 10am on the 14 <sup>th</sup> July 2016.		



# Public Information Sheet

Inspection of Papers - Local Government  
(Access to Information) Act 1985

You can find papers for all our meetings on our website at [www.bristol.gov.uk](http://www.bristol.gov.uk).

You can also inspect papers at the Brunel House Reception, St.George's Road, Bristol, BS1 5UY.

Other formats and languages and assistance  
For those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms are fitted with induction loops to assist people with hearing impairment. If you require any assistance with this please speak to the Democratic Services Officer.

## Public Forum

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee and be available in the meeting room one hour before the meeting. Please submit it to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) or Democratic Services Section, Brunel House St Georges Road Bristol BS1 5UY. The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **three clear working days before the meeting**.

Please see [www.bristol.gov.uk](http://www.bristol.gov.uk) and the '[How to Have Your Say](#)' pdf for the parameters of each individual Committee and what will happen to your submission.

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, only the first sheet will be copied and made available at the meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded in the papers circulated to the committee. This information will also be made available at the meeting to which it relates and placed in the official minute book as a public record (available from Democratic Services).



We will try to remove personal information such as contact details. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Public Forum statements will not be posted on the council's website. Other committee papers may be placed on the council's website and information in them may be searchable on the internet.

### **Process during the meeting:**

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions.
- If there are a large number of submissions on one matter a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.

### Webcasting/ Recording of meetings

Members of the public attending meetings or taking part in Public forum are advised that all Full Council and Cabinet meetings and some other committee meetings are now filmed for live or subsequent broadcast via the council's [webcasting pages](#). The whole of the meeting is filmed (except where there are confidential or exempt items) and the footage will be available for two years. If you ask a question or make a representation, then you are likely to be filmed and will be deemed to have given your consent to this. If you do not wish to be filmed you need to make yourself known to the webcasting staff. However, the Openness of Local Government Bodies Regulations 2014 now means that persons attending meetings may take photographs, film and audio record the proceedings and report on the meeting (Oral commentary is not permitted during the meeting as it would be disruptive). Members of the public should therefore be aware that they may be filmed by others attending and that is not within the council's control.

