

CITY DEVELOPMENT - Third revenue monitor 2011/12 (to 30 September 2011)

Service Area	Latest Budget	Forecast Outturn	Variance	Narrative	July 2011 Forecast	Variance from July 2011 Forecast	Notes
	£000	£000	£000		£000	£000	
Support Services							
Support Services / Central charges	9,408	9,288	(120)	Salary savings forecast in Performance Team/one-off supplies and services saving	(100)	(20)	Salary savings forecast in Performance Team
Museums, Galleries & Archives	2,748	2,948	200	Potential income shortfall - abortive catering contract	200	0	
Colston Hall / Arts grants	1,734	1,734	0		0	0	
Colston Hall Governance Project	0	120	120	Project costs to be funded from anticipated growth in commercialising culture in future years / savings in Support Services salaries	100	20	
	13,890	14,090	200		200	0	
Major Projects							
Technical Services	378	378	0		0	0	
Building Practice (inc EMU)	0	0	0		0	0	
Sustainable Projects	89	89	0		0	0	
Docks	1,080	1,080	0		0	0	
Engineering Consultancy	(230)	(230)	0		0	0	
Major Projects Team - Transport	(95)	(95)	0		0	0	
	1,222	1,222	0		0	0	
Planning & Sustainable Development							
City Design Group	771	771	0		0	0	
Development Services	317	317	0		0	0	
Strategic Policy	582	582	0		0	0	
	1,670	1,670	0		0	0	
Transport							
Engineering	8,654	8,654	0		0	0	
City Transport	1,500	1,500	0		0	0	
Passenger Services	(112)	160	272	Passenger services redundancies to be funded from reserves	0	272	
Parking Services	(4,444)	(4,284)	160	Income pressure £268k because of economic downturn/delays in the progression of TRO's. Also the tariff increases approved in September 2010 and delays in the rollout of bus lanes due to GBBN priorities. It is anticipated that these shortfalls will be funded from reserves and reduced expenditure.	0	160	
Traffic Management	2,640	2,640	0		0	0	
Passenger Transport	12,766	12,766	0	Contracts pressure partly offset by Passenger Transport salary savings (£93k net). To be repaid over the first 5 years of the new contracts as per June Cabinet report.	0	0	
ITU Project	0	210	210	Project costs to be funded from within Transport budgets/reserves.	0	210	
	21,004	21,646	642		0	642	
Economy, Green & Digital Futures							
Regeneration	1,897	1,897	0		0	0	
Sustainable City Group	658	658	0		0	0	
Digital 20:20	856	856	0		0	0	
International	155	155	0		0	0	
	3,566	3,566	0		0	0	
Sub-total	41,352	42,194	842		200	642	
Less transfer from reserves	0	(642)	(642)		0	(642)	
Directorate Total	41,352	41,552	200		200	0	

NEIGHBOURHOODS - Third revenue monitor 2011/12 (to 30 September 2011)

Service Area	Latest Budget	Forecast Outturn	Variance	Narrative	July 2011 Forecast	Variance from July 2011 Forecast	Notes
	£000	£000	£000		£000	£000	
Support Services							
Support Services / Central charges	7,773	7,773	0		0	0	Central charges allocations transferred to directorate holding account from service accounts below
Commissioning & Procurement Savings	0	0	0		0	0	Directorate savings targets now allocated to service areas below
	7,773	7,773	0		0	0	
Strategic Housing							
Housing Solutions	2,615	2,615	0		0	0	
Private Housing & Adaptions	2,055	2,055	0		0	0	
Rehousing	(421)	(421)	0		0	0	
Strategy & Commissioning	557	557	0		0	0	
Tenant Support Services	(6)	(6)	0		0	0	
Travellers	139	139	0		0	0	
	4,939	4,939	0		0	0	
Safer Bristol							
Anti-Social Behaviour	277	277	0		0	0	
Community Safety	426	426	0		0	0	
Drug Strategy	774	774	0		0	0	
Emergency Control Centre	301	301	0		0	0	
Enforcement	2,150	2,211	61	Additional costs to be funded from reserves	0	61	
Licensing	132	126	(6)		0	(6)	
Safer Bristol Delivery	2,071	2,097	26	Additional costs to be funded from reserves	0	26	
Youth Offending Team	1,233	1,233	0		0	0	
Civil Protection Unit	337	337	0		0	0	
	7,701	7,782	81		0	81	
Environment & Leisure							
Waste Services	29,068	28,912	(156)	Saving to fund shortfall of scientific services strategic option saving	(80)	(76)	
Public Protection	1,405	1,561	156	Scientific Services - balance of £200k strategic options saving which will not be achieved due to the service being disbanded, offset by savings and reserves. Any shortfall will be found from savings in the new Waste contract.	155	1	
Sports	3,423	3,423	0		(66)	66	
Parks, Estates, Crems & Cems	494	494	0		0	0	
Parks Horticulture	897	897	0		(9)	9	
Strategy, Performance & Planning	886	886	0		0	0	
Neighbourhood Engagement	626	626	0		0	0	
Parks Grounds Maintenance	4,506	4,653	147	£70k re reduced Landscape income and £77k re loss of park kiosks concession income, as provider has gone into liquidation - to be offset by reserves.	0	147	
Environment & Leisure Projects	192	192	0		0	0	
	41,497	41,644	147		0	147	

NEIGHBOURHOODS - Third revenue monitor 2011/12 (to 30 September 2011)

Service Area	Latest Budget	Forecast Outturn	Variance	Narrative	July 2011 Forecast	Variance from July 2011 Forecast	Notes
	£000	£000	£000		£000	£000	
Neighbourhoods & Communities							
Community Development	4,122	4,122	0		0	0	
Equalities & Social Inclusion	112	112	0		0	0	
Neighbourhood Partnerships	537	537	0		0	0	
Libraries	6,102	6,102	0		0	0	
	10,873	10,873	0		0	0	
Sub-total	72,783	73,011	228		0	228	
Less transfer from reserves	0	(228)	(228)		0	(228)	
Directorate Total	72,783	72,783	0		0	0	

**DRAFT REVENUE BUDGET
2012/13 (excl. budget savings proposals)**

NEIGHBOURHOODS & CITY DEV

Activity	Base Budget 2011/12 (Outturn Prices)	Inflation	Virement	Other Variations	Budget 2012/13 excl. capital charges
	£000	£000	£000	£000	£000
Strategic Housing					
Housing Solutions	2,634			845	3,479
Private Housing & Adaptations	2,072	0		349	2,421
Rehousing	(419)	0		729	310
Housing Strategy & Commissioning	562			10,746	11,308
Tenant Support Services	3	0		13	16
HMO Licensing	(1)				(1)
Travellers	141	0		(5)	136
TOTAL Strategic Housing	4,992	0	0	12,677	17,669
Safer Bristol					
Community Confidence	281	0	0	530	811
Community Safety	427			45	472
Substance Misuse Strategy	778			1,918	2,696
Emergency Control Centre	330	0		164	494
Neighbourhood Enforcement	2,135			254	2,389
Regulatory Compliance	133			118	251
Crime and Substance Misuse General	2,144	3		863	3,010
Youth Offending Team	1,246			470	1,716
Policy Co-ordination Unit	10			62	72
Civil Protection Unit	305	0		20	325
TOTAL Safer Bristol	7,789	3	0	4,444	12,236
Environment & Leisure					
Parks Grounds Maintenance	4,474	64		325	4,863
Parks Horticulture	900	20		470	1,390
Parks Estates and Crems & Cems	521	15		351	887
Public Protection	1,325	1		331	1,657
Sports	3,504	71		732	4,307
Environment & Leisure Projects	193	1		20	214
Neighbourhood Engagement	626	0		31	657
Strategy, Performance and Planning	923	(1)		79	1,001
Waste Services	29,036	935		1,039	31,010
TOTAL Environment & Leisure	41,502	1,106	0	3,378	45,986
Neighbourhoods & Communities					
Community Development	1,139	0		179	1,318
Equalities & Social Inclusion	432			173	605
Equalities Recharge	(270)				(270)
Investment Grants	2,932			27	2,959
Legacy Commission	139				139
Neighbourhood Partnerships	521	0		57	578
Libraries	6,115	19		1,328	7,462
TOTAL Neighbourhoods & Communities	11,008	19	0	1,764	12,791

**DRAFT REVENUE BUDGET
2012/13 (excl. budget savings proposals)**

NEIGHBOURHOODS & CITY DEV

Activity	Base Budget 2011/12 (Outturn Prices)	Inflation	Virement	Other Variations	Budget 2012/13 excl. capital charges
	£000	£000	£000	£000	£000
Major Projects					
Sustainable Projects	89	0		16	105
Building Practice / EMU	(64)			240	176
Engineering Consultancy	(146)	(1)		(198)	(345)
Technical Services	684			(684)	0
Docks	1,113	14		186	1,313
Major Projects Team - Transport	(51)	0		34	(17)
Total Major Projects	1,625	13	0	(406)	1,232
Planning & Sustainable Development					
Development Management	538	0		1,001	1,539
Strategic Planning	634	0		324	958
City Design Group	850	1		174	1,025
Total Planning & Sustainable Development	2,022	1	0	1,499	3,522
Transport					
Highways and Traffic	10,725	525		456	11,706
City Transport	2,805	0		406	3,211
Passenger Services	(107)	94		13	0
Parking	(4,274)	12		515	(3,747)
Passenger Transport	12,836	300		865	14,001
Total Transport	21,985	931	0	2,255	25,171
Support Services & Other Accounts					
Directors Account / Support Services	13,973	(252)	(303)	(13,068)	350
Museums, Galleries & Archives	2,807	(22)		1,038	3,823
Arts Grants	938	(1)		189	1,126
Total Support Services & Other Accounts	17,718	(275)	(303)	(11,841)	5,299
Neighbourhoods & City Development total before use of reserves	108,641	1,798	(303)	13,770	123,906
Less transfers from reserves				(450)	(450)
Directorate Total	108,641	1,798	(303)	13,320	123,456

Budget Proposals 2012/13

Name of directorate:

Neighbourhoods and City Development

	Proposed Change	Impact	Equalities impact reference	Net Budget 2011/12 £000	Savings Proposals 2012/13 £000
1	Market tested efficiency savings to Building Practice and Docks	Improvement Plan - year 2 actions	No Equalities Impact	1,080	50
2	Increase land income generated by increasing charges for Landlords Expo, furnished tenancies (service charges covered by), increased rents in council hostels (covered by Housing Benefit) and charges for training.	A sliding scale of charges for training will be used that reflect organisational circumstances	NHDS03a NHDS03c	NA	62
3	Process reviews and efficiencies within Strategic Housing	Savings from process redesign and commissioning	NHDS04	1,342	84
4	Licensing fees increases e.g. houses in multiple occupation (HMO)	Improvement in housing conditions in this sector. This change was agreed last year and represents the last stage of making HMO licensing self-financing. It has been agreed up-front with landlords and is not expected to have much impact on the availability of HMO's	NHDS06	NA	75
5	Reduce discretionary housing activity. Divert staff from discretionary activity like low-level complaints into additional licensing (non-statutory) of HMO's, funded through fees. The project is subject to specific consultation.	Improvement in housing conditions in this sector as it shifts resources to worst condition/worst managed stock.	NHDS09	NA	20
6	Legacy Commission (LC) - withdraw funding - end of transitional year funding; agreed with Commission.	Potential reputational impact of ending support for this work within Black and Minority Ethnic communities. However, significant piece of consultation currently underway to identify a suitable route forward for the core work from the LC and joining it up with wider black voice and influence work	NHDS11	139	139
7	Voluntary and Community Sector (VCS) Invest option 1 - reduction in investment. 2nd phase of agreed reduction (previous MTFP) to VCS investment fund. Delivered through new agreed strategy from 1st April 2012. Already consulted with sector.	There will be some groups currently funded which will not be via the new strategy, which may have a wider impact. This will not be known until after the funding allocations in December 2011.	NHDS12	1,152	75
8	Grounds maintenance: Reduce spending on Parks fleet.	None	No Equalities Impact	4,515	100
9	New Waste Contract procurement, delivering savings	New contract has service improvements	NHDS18	15,400	1,900
10	Parking charges: introduce £1 charge per visit at Ashton Court	None	NHDS19	0	210
11	Reduce commercial consumer advice	Reduce commercial consumer advice where it duplicates an alternative free service from another provider. One post to be funded through the Recovered Assets Fund to provide a level of Tier 2 intervention.	NHDS21	100	80
12	Licensing to become cost neutral	None	NHDS22	132	132
13	Regulatory compliance unit	Cost reduction	No Equalities Impact	110	35
14	Reduce scope of food safety business advice service to focus on statutory functions	Food Safety: training could be provided by the private sector who would charge for the service.	NHDS25	1,122	116
15	Pest service - reduce/outsource/introduce cost recovery for some non-statutory services	Service will now focus on treatments for Rats, Gulls, Operation Stream clean and Sewer baiting. Customers will be charged £25 per treatment for rats, and a free service for those on benefits.	NHDS26	349	160
16	Reduce cost of toilets	No public toilets will close	NHDS27	791	120
17	Reduce staff in Museums and Archives	Increased pressure on what is already a lean staff structure	No Equalities Impact	2,513	25
18	Market testing Parking enforcement/ Engineering consultancy. Year 2 of implementing a Service Improvement Plan as a result of a Soft Market Testing Exercise	None	No Equalities Impact		50
19	Blue badges - introduce charge as permitted by national legislation towards cost of badge issue.	Better enforcement of the scheme and improved security which should in time create a better situation for Blue Badge holders to park.	NHDS34		40
20	Drainage works - reduced budget	No implications for drainage works due to equivalent increase in capital funding. Reduction in capital available for other highway maintenance works but this will be more closely guided by the Transport Asset Management Plan.	NHDS39	141	41
21	Street lighting energy savings through improvements and investment	None	NHDS42	2,616	285
22	Lighting maintenance - savings to be found through reduced maintenance requirements of new technologies such as Light-emitting diode (LED) and reduced need to change lamps due to white light.	None	NHDS50	859	50

Budget Proposals 2012/13

Name of directorate:

Neighbourhoods and City Development

	Proposed Change	Impact	Equalities impact reference	Net Budget 2011/12 £000	Savings Proposals 2012/13 £000
23	On street parking - additional income from pay & display spaces in new schemes and conversion of limited waiting bays to pay & display and further enforcement of bus lanes	None	NHDS44	(11,537)	500
24	Rationalise non-statutory public transport contracts & negotiate improved deals	Reduced level of supported bus services - agreed at Cabinet on 9 June 2011	NHDS45	12,386	400
25	Traffic and Highways - rationalised staffing structure - Savings incorporated into service review and restructure.	None	No Equalities Impact	12,766	75
26	Review of parking strategy, introduction of new charges using new technology	None	NHDS44	NA	300
27	Signals maintenance - budget reduction	Chargeable maintenance to be reduced which will reduce improvement of ageing infrastructure but only by a small amount.	NHDS49	474	50
28	Performance and Programme Management - Establishment reduced by 2 posts.	Work will be covered by realigning this team onto core duties	No Equalities Impact	596	100
29	Jubilee Pool - additional budget		No Equalities Impact	155	(21)
30	Re-commissioning a range of housing support services.	Impact of reductions mitigated through larger contracts with lower overheads, faster throughput, and reduced numbers of repeat users	NHDS55a NHDS55b NHDS55d NHDS55e NHDS55f NHDS 55c	13,059	1,200
31	Further reduction of temporary funding in former Neighbourhood Renewal areas	This is a tailing off of transitional funding, whilst still developing the Neighbourhood Partnership work	NHDS56	498	74
	Services not included in budget proposals			62,843	
	DIRECTORATE TOTAL			123,600	6,527

Budget Scrutiny Questions

Directorate Generic Questions

1. What do you see as the principal risks in your service area budgets for 2012/13? and what action is planned to mitigate these risks?

A: The principal risk areas will be Parking income and Development Control income which are subject to uncertainty due to the current state of the economy; no Reserves or other funds exist to mitigate these risks.

2. What are the latest projected over/underspends for the current year (presumption November is the latest figures). In particular, are you on target to deliver your directorate's share of the £28m savings this year and, if not, how are you managing spend to meet your overall approved budget?

A: The only pressure identified for the current year falls under Museums (£200k) relating to the aborted catering contract procurement. The Directorate remains on track to deliver 2011/12 savings.

3. What are the most significant pressures affecting your budgets (including any impacting this year)? and can you give assurances they have been fully accounted for in your proposals for 2012/13 and the MTFP?

A: Please refer to the answers to questions 1 and 2. The Catering pressure will not recur.

4. How are efficiency targets going to be delivered, what impact is there on staffing and will the full year effect be delivered in 2012/13? Could more detail be provided.

A: Most of the savings will result from procurement and commissioning and increasing income but there will also be cost reductions e.g. from street lighting energy savings. In 2012/13 there will be savings of 20 FTE of which 17 are potential redundancies and 3 will be achieved through vacancy management.

6. What are the major areas for service improvements with your budget? and what action is being taken to re-prioritise funds?

A: There will be service improvements in, for instance, Waste Collection but the majority of budget proposals are concentrated on taking costs out whilst maintaining and/or refocusing the service delivery.

8. Is it planned to use reserves to balance any aspect of the 2012/13 budget?
If so, how will this service be funded in future years?

A: We plan to use a Reserve within Safer Bristol for the Family Intervention Team (FIT) of up to £385K (to run the service in 2012/13); at present no means of funding beyond 12/13 has been identified. There are no other planned or anticipated calls on Reserves in 12/13.

9. Is there any non-recurring one-off money supporting this year's budget which is not available next year?

A: £50K funding provided corporately for Museums (M Shed)

10. Is it planned to create a reserve from this year's budget to finance future spending?

A: As part of setting up the new Waste Collection contract there is a requirement to put money aside to meet the council's commitment for future Indexation costs.

11. Have existing reserves and provisions been reviewed as part of the budget process, are any no longer needed? Can a list be supplied of those above £100k and their estimated balance at 31.3.12.

A: The remaining Reserves and Provisions are dedicated in nature (as opposed to general) and are reviewed and discussed with the Service Director, Finance as part of the quarterly monitoring process. No Reserves have been identified as being no longer required.

Forecast balances as at 31/3/12 above £100K are:

Neighbourhoods:

Grounds Maintenance ex HRA Capital £335K

Grounds Maintenance ex HRA Revenue £358K

Waste £900K

Waste Indexation £2,750K

Waste DEFRA grant £1,353K

Cems and Cems renewals fund £250K

Sports feasibility £200K

Safer Bristol legal fees £100K

Emergency Control room £177K

Licensing £483K (including Family Intervention Team £385K)

City Development:

Asbestos provision £210K

Stoke Park Dowry £1,465K

Energy Management Investment Account £260K

Technical Services R&M £150K

Traffic Management fees/ TROs £171K

12. Are any increases in fees and charges planned that are above inflation. If so, which areas?

As usual it is planned that fees and charges will be reviewed in January 2012, however there are references to increases in the draft MTFP

Neighbourhoods & City Development

This page gives an overview of planned spending for the next financial year (2012/13) for Neighbourhoods and City Development and highlights major budget proposals from this department.

Overall and planned expenditure by division

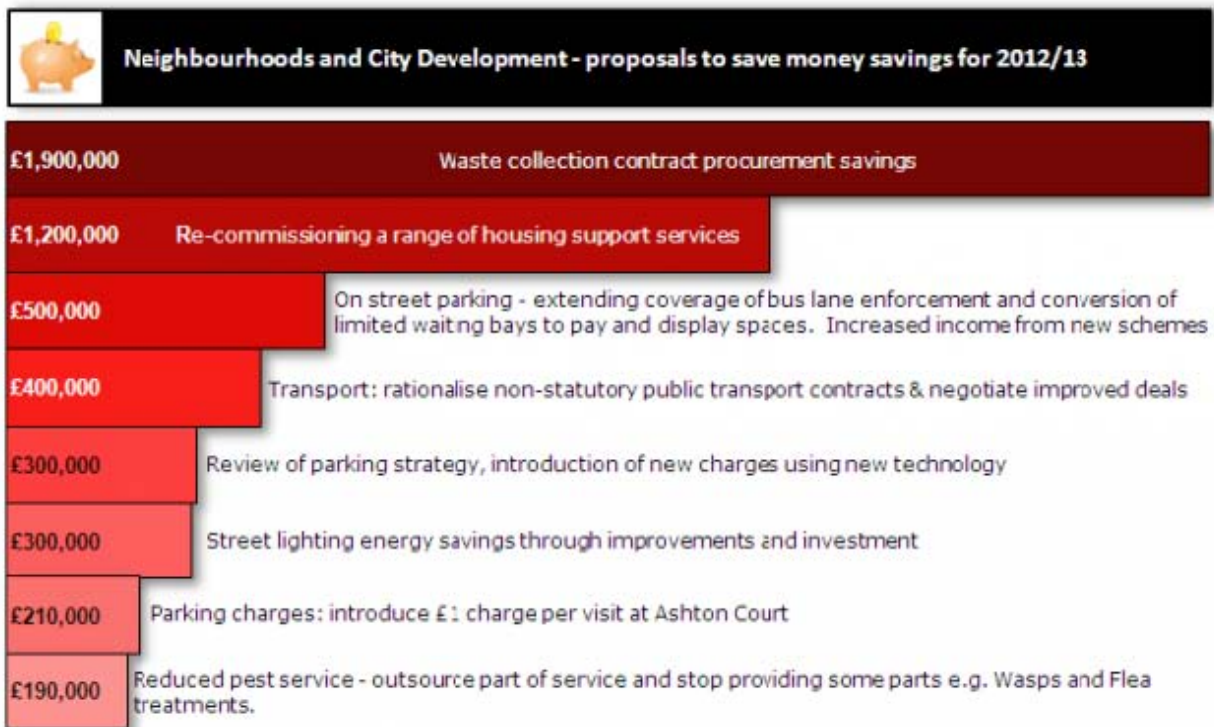
Neighbourhoods and City Development's overall planned spend (net budget) for 2012/13 is £117.7 million – **down 5%** from last year.



Neighbourhoods & City Development - planned expenditure by division

Name of division	Planned net spend in 2012/13 (£million)
Environment and Leisure	43.43
Transport	23.55
Neighbourhoods and Communities	12.48
Safer Bristol	11.25
Strategic Housing	16.52
Museums	3.77
Planning and Sustainable Development	3.52
Major projects	1.13
Arts grants	2.03
Total	117.7

Highlights of proposals to save money in 2012/13



Saving proposal	How much we can save (£million)
New Waste Contract procurement, delivering savings	1.9
Re-commissioning a range of housing support services	1.2
On street parking – additional income from pay & display spaces in new schemes and conversion of limited waiting bays to pay & display and further enforcement of bus lanes	0.5
Rationalise non-statutory public transport contracts & negotiate improved deals	0.4
Review of parking strategy, introduction of new charges using new technology	0.3
Street lighting energy savings through improvements and investment	0.29
Parking charges: introduce £1 charge per visit at Ashton Court	0.21
Pest service – reduce/outsource/introduce cost recovery for some non-statutory services	0.16

The **equalities impact assessments** are accessible from the complete set of budget proposals

Neighbourhoods & City Development – what we do

Environment and Leisure

- Provides the public with a Waste Collection, Disposal and Street Cleansing service
- Maintains & improves our Parks and Green spaces including tree management & horticulture improvement
- Protects the public re food hygiene in restaurants, takeaways etc including the checking of vessels at the port and dealing with pests
- Provides sports facilities and programmes

Transport

- Manages traffic on the City's roads
- Inspects and repairs the highway
- Keeps streetlights and traffic signals working
- Provides public transport information and supports non-commercial bus services
- Plans future transport improvements for the City and bids to Government for the money
- Assesses flood risk and takes steps to prevent and protect against flooding
- Enforces parking restrictions and bus lanes
- Runs Council car parks
- Provides home to school transport for children most in need
- Grits the roads in winter

Neighbourhoods and Communities

- **Oversees the Neighbourhood Partnerships programme:** brings decisions about public services and funding into neighbourhoods and ensure that they are more influenced by local people
- **Provides Voluntary & Community Sector Investment:** provides targeted funding to organisations providing services to our diverse communities
- **Run the City's Libraries Supports Equalities & Community Cohesion:** works to promote equality of access of all BCC services through the Public Sector Equality Duty and to promote positive relationships with in our diverse communities in all areas of the city.

Safer Bristol

Is split into three Service Areas:

- Enforcement and Regulatory Services
- Crime & Substance misuse
- Youth Offending Service

Our job is to make Bristol safer for all citizens and visitors. As a partnership, we are responsible for co-ordinating actions which tackle the adverse effects of Crime & Disorder on communities

Strategic Housing

Covers housing issues that affect all citizens, except council tenants. The services which we provide are:

- access to all supported housing, social housing and the waiting list, and to some private tenancies
- housing advice
- homelessness
- welfare rights and money advice
- support to vulnerable tenants
- improving conditions and management of private rented homes (including houses in multiple occupation)
- helping to make homes accessible by providing adaptations and aids
- getting empty private homes back into use
- We also work with developers to get more homes built and commission voluntary bodies to provide housing services

Museums

Museums, Galleries and Archives manage a range of heritage opportunities for the city. The object collection is composed of 2 million objects. There are 10 miles of archives in the archive collections stores. In total there are 9 museums, 1 Archives and Modern Records.

The services and products provided include:

- Education sessions for 40,000 school pupils
- Visitor attractions for the city (M Shed and City Museum in particular) with over 750,000 visits
- Bespoke community engagement programmes linking collections, agencies and individuals
- Commercial activity (café, retail, corporate use etc)
- National and International partnerships with other museums
- Lever in funding for cultural activity in the city
- Film locations
- Partnerships with the Universities, FE organisations, businesses, Arts Council, Heritage Lottery Fund

Planning and Sustainable Development

Planning & Sustainable Development covers:

- Strategic Planning
- City Design
- Development Services.

This involves

- setting the Framework for future development in the city
- determining Planning and Building Control applications
- ensuring that high quality sustainable development is delivered

Major Projects

- manages the major construction and development projects of the city council
- manages the activities of the city docks