

AGENDA ITEM 7

Bristol City Council – Overview & Scrutiny

Work Programme 2012/13

Commission: Resources (updated December 20th 2012)

Meeting Date/Time	Agenda Items	Comments/Outcome
June 22 nd 2012 2pm	Annual Business Report	
	Setting the 2012/13 Work Programme Steve Chapman, Scrutiny Officer	
	Bristol Workplace (<i>was New Ways of Working</i>) Programme Business Case Graham Sims/Graham Skinner	The Commission endorsed the aims of this programme. There was an ongoing role for RSC in monitoring project costs and savings.
	The Bristol Pound Steve Hilton/Jason Thorne	The Commission welcomed this initiative and requested that the Council helped raise its profile by considering using the Bristol £ where possible, for example when procuring contracts.
July 20 th 2012 9:30am	New Local Taxation Benefits System Julia James – Service Director Integrated Customer Services	There was a consensus that decisions about the single person's Council Tax discounts should be made at a local level. It was agreed that the Chair should write to Party leaders to request that they lobby the Secretary of State for Communities & Local Government to this end.
	Review of the Budget Scrutiny Process Peter Robinson – Service Director Finance	It was agreed that the Chair would write to the Leader of the Council to share the Commission's concerns about preserving the strengths of the current scrutiny process in the changed political environment following the mayoral election.
	Combined Revenue Outturn and Directorate Scorecards for 2011/12 Financial Year Peter Robinson – Service Director Finance	The finance and performance outturn for 2011/12 was generally good but there was a concern that the number of BME employees had declined.

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	Performance Management Strategy Peter Robinson – Service Director Finance	Members supported the new style of “headline” reporting but were reassured that more detailed information was readily available if required.
	Revenue Budget Monitoring – 1 st Quarter 2012/13 Peter Robinson – Service Director Finance	The situation as reported was challenging but members felt that the management controls were sufficiently robust.
	Quarterly monitor of capital programme - 1 st Quarter 2012/13 Peter Robinson – Service Director Finance	The Commission noted that a significant level of capital spending was being maintained despite the impact of the recession.
	Treasury Management Annual Report for 2011/12 Peter Robinson – Service Director Finance	Members requested that future reports include details of the risks associated with investments. Officers were asked to look into the feasibility of using an ethical bank such as Triodos.
September 21st 2012 9:30am	Briefing on The City Deal Will Godfrey – Strategic Director Corporate Services	The deal would give increased financial freedom and flexibility but the implications needed careful analysis. In particular clarification was required on how the people and skills strand would be funded.
	Energy Procurement Strategy Paul Isbell, Energy Manager	The Commission supported the strategy in particular the work being done with neighbouring for the joint procurement of energy supplies and the plans to increase the usage of locally sourced low carbon biomass fuel.
	Energy Usage in Bristol City Council (including progress on achieving carbon reduction targets) Paul Isbell, Energy Manager and Alex Minshull, Sustainable City Group Manager	The Commission welcomed the progress that had been made in reducing energy usage and overall carbon emissions. .
	Bus Rapid Transit (BRT), Ashton to City Centre route – focus on project control, capital spend/ financial risks (funding gap) and overall business case Peter Robinson – Service Director Finance	The Commission took the view that the project management structure and overall financial control were commensurate with the size and complexity of the project.
	Outcome Performance Reports – 2 nd Quarter 2012/13 Peter Robinson – Service Director Finance	Discussion was deferred until the October meeting

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October 19th 2012 9:30am	Outcome Performance Reports – 1 st Quarter 2012/13 Peter Robinson – Service Director Finance	New reporting framework
	Quarterly monitor of capital programme – 2 nd Quarter Peter Robinson – Service Director Finance	
	Revenue Budget Monitoring – 2 nd Quarter Peter Robinson – Service Director Finance	
	Medium Term Financial Plan Will Godfrey – Strategic Director Corporate Services	
	Performance Management Development Scheme (PMDS) and its relationship to the overall performance of the Council Will Godfrey – Strategic Director Corporate Services	
	Changing Bristol Portfolio Update – 6 monthly (includes new financial systems) Paul Arrigoni – Service Director, ICT	
December 14th 2012 9:30 am	Briefing on the 2011/12 Balance Sheet Peter Robinson – Service Director Finance	Recommendation from the Audit Committee 28 th September.
	Outcome Performance Reports – 2 nd Quarter 2012/13 Peter Robinson – Service Director Finance	
	Six monthly economic briefing Clive Hammond, Senior Accountant, Corporate Services	Replaces the quarterly information reports. It will also be circulated to other scrutiny commissions to look at particular aspects (housing, economic development etc.)
	Establishment of a Local Crisis and Prevention Fund Anne James - Social Fund Project and Commissioning Officer	Pre-decision scrutiny
	Review of Avon Pension Scheme Mark Williams , Service Manager, Corporate HR	
	Localisation of Council Taxation Benefits System Julia James – Service Director Integrated Customer Services	Pre-decision scrutiny (Cabinet meeting 20 th December)

Meeting Date/Time	Agenda Items	Comments/Outcome
January 14th 2013 6pm	<ul style="list-style-type: none"> • CYPS Budget (6.00pm) • Health and Adult Social Care Budget (7.00pm) Strategic Directors/Mayor/Cabinet Members	2013/14 Budget Scrutiny Meeting 1 CYPS/HASC Scrutiny Commission members to be invited to take part in meeting
January 16th 2013 6pm	<ul style="list-style-type: none"> • Neighbourhoods and City Development Budget Proposal is to split the budget by the 3 relevant scrutiny commissions i.e. <ul style="list-style-type: none"> ○ Quality of Life (6.00pm) ○ Sustainable Development and Transport (7.00pm) ○ Community Cohesion and Safety (8.00pm) Strategic Directors/Mayor/Cabinet Members	2013/14 Budget Scrutiny Meeting 2 Members of the QOL/SD&T/CC&S Scrutiny Commissions to be invited to take part in the meeting
January 21st 2013 6pm	<ul style="list-style-type: none"> • Housing Revenue Account • Capital Programme • Treasury Management Strategy • Corporate Services Budget Strategic Directors/Mayor/Cabinet Member	2013/14 Budget Scrutiny Meeting 3 Consolidated report from all Resources meetings will need to be drafted for consideration by Mayor/Cabinet on the 24 th Jan (provisional date)
January 25th 2013 9:30am	Local Authority Mortgage scheme – progress report Valerie Watkis/Tim Southall, N&CD	Deferred from Dec 14th
	Business Rate Benefit and Enterprise Zone Peter Robinson – Service Director Finance/Alun Owen – Service Director Major Projects	
	Neighbourhood Partnerships (including use of Section 106 money and impact of the introduction of Community Infrastructure Levy) Jim Cliffe, Section 106 Monitoring Officer	Deferred from Dec 14th
February 8th 2013 9:30am	Medium Term Financial Plan (MTFP) Strategic Director – Corporate Services	

Meeting Date/Time	Agenda Items	Comments/Outcome
	Revenue Budget 2013/14 Report - including 3rd Quarter monitor for 2012/13 Peter Robinson – Service Director Finance	
February 22nd 2013 (provisional)		
April 12th 2013 9:30am	Annual Review Steve Chapman, Scrutiny Officer	
	Outcome Performance Reports – 3 rd Quarter 2012/13 Peter Robinson – Service Director Finance	

Work Programme items remaining to be scheduled during 2012/13

Item	Availability/Timescale/ Comments
The impact of actual and predicted population growth on financial resources and service planning	To be scheduled when the relevant data from 2011 Census is available
Personalisation of adult social care funding - financial implications	Members to discuss and agree what is required