



## RESOURCES

### SCRUTINY COMMISSION

### ANNUAL GENERAL MEETING

**Date:** 21 JUNE 2013

**Time:** 9.00 am

**Place:** City Hall, College Green, Bristol BS1 5TR

#### **Liberal Democrat members**

Councillor Hopkins  
Councillor Emmett  
Councillor Wright

#### **Labour members**

Councillor Brain  
Councillor Khan  
Councillor Naysmith

#### **Conservative members**

Councillor Watson  
Councillor Weston

#### **Co-optees - None**

If you have any questions about this agenda, please contact the officers shown below.

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Agenda published on 13 June 2013

Produced by Democratic Services, The City Hall, College Green, Bristol BS1 5TR



# **A G E N D A**

## **1. APPOINTMENT OF CHAIR**

- to note the appointment of Councillor Hopkins as Chair of the Commission for the municipal year 2013/14 as determined by the Overview and Scrutiny Management Committee on the 6 June, 2013.

## **2. ELECTION OF VICE-CHAIR**

- to elect a Vice-Chair for the municipal year 2013/14.

## **3. MEMBERSHIP OF THE COMMISSION**

- to note the names of members appointed to serve on the Commission for the 2013/14 municipal year.

## **4. APOLOGIES FOR ABSENCES, SUBSTITUTIONS AND INTRODUCTIONS**

## **5. DECLARATIONS OF INTEREST**

- to receive any declarations of interest from Members.

## **6. WHIPPING**

- to give notice of any matters included on this agenda on which political groups intend to exercise a party whip.

## **7. EXCLUSION OF PRESS AND PUBLIC**

**Recommended -**

**that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a to the Act as amended by the Local Government (Access to Information) (Variation) Order 2006.**

8. **BRISTOL WORKPLACE PROGRAMME** **TO FOLLOW**  
*Time Limit for this item - 20 minutes*

**NON-EXEMPT ITEMS**

9. **BRISTOL REGION CITY DEAL** *Page 9*  
*Time Limit for this item - 30 minutes*

10. **UPDATE ON 2014/15 BUDGET SCRUTINY PROCESS**  
*Time Limit for this item - 10 minutes*

***This will be a presentation by the Service Director, Finance***

11. **ANNUAL BUSINESS 2013/14** *Page 31*  
*Time Limit for this item - 5 minutes*

12. **WORK PROGRAMME SETTING FOR 2013/14** *Page 37*  
*Time Limit for this item - 10 minutes*

13. **PUBLIC FORUM**  
*Time Limit for this item - 30 minutes*

Any local resident or Councillor, provided they have given notice in writing or by electronic mail to the Head of Legal Services not later than **12 pm on the final working day before the meeting**, may present a petition or submit a statement on the work of the Scrutiny Commission.

The notice should be addressed to the Head of Legal Services, Democratic Services Team (Room 220), the Council House, College Green, Bristol BS1 5TR and marked for the attention of Steve Gregory. In the case of a statement, a copy of the submission should be included.

The total time allowed for public forum business is **30 minutes**.

14. **RESIDENTS PARKING SCHEMES – FINANCIAL MODEL** *Page 47*  
*Time Limit for this item - 45 minutes*

15. **BUS RAPID TRANSIT FINANCIAL IMPLICATIONS OF CHANGES**  
*Time Limit for this item - 45 minutes* *Page 49*

**16. MINUTES**

*Page 51*

- to confirm the Minutes of the meeting held on the 12 April, 2013 as a correct record.

**17. CHAIR'S BUSINESS**

- to receive brief announcements and information updates from the Chair as necessary. There shall be no discussion or debate on this item.

**18. DATE OF NEXT MEETING**

19 July, 2013 at 9.30 am

# Public Information Sheet - Scrutiny Meetings

## Inspection of Papers - Local Government (Access to Information) Act 1985

You can find papers for all our meetings on our website at [www.bristol.gov.uk](http://www.bristol.gov.uk)

You can also inspect papers at either the City Hall Reception or at our Record Office, "B" Bond Warehouse, Smeaton Road, Bristol, BS1 6XN; e-mail [bro@bristol.gov.uk](mailto:bro@bristol.gov.uk); telephone 0117 9224236.

## Other formats and languages and assistance for those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms in the City Hall are fitted with infra-red induction loops to assist people with hearing impairment. These can be used with either a neck loop (for hearing aid users) or with a headset. The Democratic Services Officer will be able to provide you with these. Hearing aid users need to switch the hearing aid to the "T" position.

## Public Forum

Members of the public may make a written statement or present a petition to most meetings, provided that:

- the statement, or in the case of a petition the subject matter, is received by Democratic Services no later than **12.00 noon on the working day before the meeting** and
- the statement or petition is about a matter which is the responsibility of the committee concerned.

Statements and the subject matter of petitions should be e-mailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) or sent to Bristol City Council, Democratic Services Section, Room 220, City Hall, College Green, Bristol, BS1 5TR, or faxed to 0117 9222146.

Any statement submitted should be no longer than one side of A4 paper, minimum font size 14 point. If the statement is longer than this, then for reasons

of cost, only the first sheet will be copied to Members of Council and made available at the Meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded in the papers circulated to the committee. This information will also be made available at the meeting to which it relates and placed in the official minute book as a public record.

We will try to remove personal information such as contact details. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Public Forum statements will not be posted on the Council's website. Other committee papers may be placed on the Council's website and information in them may be searchable on the internet.

### **Process during the meeting:**

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions before the meeting.
- You do not have to speak or even attend the meeting at which your public forum submission is being taken. However, if you do not present it, then it will **not be read out**. It will nevertheless be noted by Members.

## **Register of Interests**

The Register of Interest for Members is available on our website at [www.bristol.gov.uk](http://www.bristol.gov.uk)

If you wish to view the Register of Interest of any Co-optee please contact the Democratic Services Officer.