

# Decision Recording Form

Decision determined at Cabinet meeting on 10 May 2022



## **Cabinet members present:**

Marvin Rees, Mayor

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for City Economy, Finance & Performance

Councillor Kye Dudd, Cabinet Member for Climate, Ecology, Waste and Energy

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Councillor Ellie King, Cabinet Member with responsibility for Public Health and Communities

## **Apologies:**

Councillor Nicola Beech, Cabinet Member with responsibility for Strategic Planning, Resilience & Floods

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homes



*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Adult Social Care In-house Rehabilitation Centres Review (agenda item 8)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Approved the closure of the South Bristol Rehab Centre;</li> <li>2. Authorised the Executive Director: People, in conjunction with the Cabinet Member for Adult Social Care and Integrated Care System, to take all steps required to implement the closure.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b> <ol style="list-style-type: none"> <li>1) Two public statements</li> <li>2) Three Councillor Questions (verbal responses were given at the meeting including to supplementary questions)</li> <li>3) Equalities Impact Assessment</li> </ol>	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
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**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Adult Social Care and Integrated Care System**



*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Recommissioning of BNSSG Contract for Provision of Sexual Health Services (agenda item 9)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>	None



<b>(d)</b>	<p><b>Decision taken</b></p> <p>That Cabinet:</p> <ol style="list-style-type: none"> <li>1. Approved the proposed approach to reprourement of sexual health services for Bristol, North Somerset and South Gloucestershire, with Bristol City Council as lead commissioner.</li> <li>2. Authorised the Executive Director for People, in consultation with the Cabinet Member with responsibility for Public Health and Communities to procure and award the contract(s) (including any over £500k) necessary for the implementation of BNSSG Sexual Health Services from 1st April 2024, noting the associated Legal commentary.</li> <li>3. Authorised the Executive Director for People, in consultation with the Cabinet Member with responsibility for Public Health and Communities City to invoke any subsequent extensions/variatioins specifically defined in the contract(s) being awarded as outlined in this report.</li> <li>4. Authorised the Executive Director, People in consultation with the Section 151 Officer and Deputy Mayor with responsibility for Public Health and Communities to agree with the provider and commissioning partners the duration of the new contract, budget envelope and financial contributions in relation to the contract(s) to reflect Bristol's contribution, noting the budget envelope for the new service will be determined based upon an assessment of need and associated costs and affordability of meeting this need.</li> <li>5. Authorised the Head of Strategic Procurement &amp; Supplier Relations to approve appropriate procurement routes to market where these were not yet fully defined in the report, or if changes to procurement routes were subsequently required.</li> <li>6. Noted that a report would be brought back to Cabinet to note the outcome of recommendation 4.</li> </ol>
<b>(e)</b>	<p><b>Exempt Information?</b></p> <p>Open</p>
<b>(f)</b>	<p><b>Decision made in exempt session?</b></p> <p>No</p>



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :..... Date : .....**

**Cabinet Member with responsibility for Public Health and Communities**



*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Introducing Drug Safety Testing in Bristol (agenda item 10)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director, People in consultation with the Cabinet Member for Public Health and Communities to procure and award a contract to deliver a Drug Safety Checking facility in Bristol for 12 months at a cost of £40000 funded from the Public Health grant.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  <ol style="list-style-type: none"> <li>1) Two Councillor Questions (verbal responses were given at the meeting including to supplementary questions)</li> <li>2) Equalities Impact Assessment</li> <li>3) Risk Assessment</li> </ol>	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
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**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Public Health and Communities**





*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Book Supply Contract (agenda item 11)
<b>(b)</b>	<b>Ward:</b>	All Wards
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director of Growth and Regeneration in consultation with Cabinet Member Public Health and Communities to take all steps required to procure and award a new book supply contract (including individual contracts above £500k) from October 2022 for 3 years +1+1 at a total cost of up to £2,100,000.</li> <li>2. Authorised the Executive Director of Growth and Regeneration in consultation with Cabinet Member Public Health and Communities to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in the report.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment 2) Eco-impact Checklist 3) Risk Register
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Public Health and Communities**



*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Gaol Ferry Footbridge (agenda item 12)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Approved the full closure of Gaol Ferry Footbridge to undertake structural and safety works from June 2022 and the associated mitigation and measures as outlined in the report.</li> <li>2. Authorised the Executive Director, Growth and Regeneration in consultation with the Cabinet Member for Transport to take all steps necessary to procure and award contracts (including any over £500K), up to the cost of £1.0 million on the refurbishment of Gaol Ferry Footbridge subject to confirmation of funding as outlined in the report.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  <ol style="list-style-type: none"><li>1) One public statement</li><li>2) Two Councillor statement</li><li>3) Four Public Questions</li><li>4) Six Councillor Questions (some verbal responses were given at the meeting including to supplementary questions)</li><li>5) Equalities Impact Assessment</li><li>6) Eco Impact Checklist</li></ol>
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Transport**



*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Conferencing, Events and Catering contract for Museum Sites (agenda item 13)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director for Growth &amp; Regeneration in consultation with the Deputy Mayor – Finance, Governance and Performance to extend the Restaurant Associates Bristol Museums Events &amp; Catering contract for a period of 12 months from October 2022 to September 2023.</li> <li>2. Authorised the Executive Director for Growth &amp; Regeneration in consultation with the Deputy Mayor – Finance, Governance and Performance to take all steps required to procure and award the Events &amp; Conferencing Contract for October 2023 – September 2028 with a value of circa £3m (including any individual contracts over £500k) in-line with the procurement routes outlined in the report and the associated legal commentary.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Councillor Question 2) Equalities Impact Assessment 3) Eco Impact Checklist 4) Risk Register
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed : ..... Date : .....

**Deputy Mayor with responsibility for City Economy, Finance and Performance**



*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Procurement of Laboratory Analysis on Behalf of HM Senior Coroner for Avon (agenda item 14)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Director: Legal and Democratic Services, in consultation with the Cabinet Member for City Economy, Finance and Performance to take all steps required to procure and award the contract(s) (including any individual contracts over £500k) necessary for the implementation of specialist laboratory analysis services as outlined in the report for 3+1+1 years at a cost of up to £1.6m in-line with the procurement routes and maximum budget envelopes outlined in the report, noting the associated Legal commentary.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  <ol style="list-style-type: none"> <li>1) Equalities Impact Assessment</li> <li>2) Eco-impact Checklist</li> </ol>	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
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**Signed :**..... **Date :** .....

**Deputy Mayor with responsibility for City Economy, Finance and Performance**





*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Proposed Compulsory Purchase of 16 Branwhite Close and the Gainsborough Public House, Lockleaze (agenda item 15)
<b>(b)</b>	<b>Ward:</b>	Lockleaze
<b>(c)</b>	<b>Declarations of interest:</b>	None
<b>(d)</b>	<b>Decision taken</b>	<p><b>That Cabinet:</b></p> <ol style="list-style-type: none"> <li>1. Noted the regeneration plans for Lockleaze and the efforts made to acquire by agreement the Gainsborough Public House and 16 Branwhite Close sites.</li> <li>2. Authorised the Executive Director Growth and Regeneration in consultation with the Deputy Mayor for Finance Governance and performance, in the event that it does not prove possible to acquire the Gainsborough Public House and 16 Branwhite Close (the properties) by negotiated agreement, to: <ol style="list-style-type: none"> <li>i. make and progress CPO's under s226(1)(a) of the Town and Country Planning Act 1990 for the properties – shown edged red on the plan attached at Appendix A; and</li> <li>ii. take all steps necessary to progress the CPO's and to secure their confirmation to include defending any objections at a public inquiry.</li> </ol> </li> <li>3. Noted the Director of Legal Democratic Service will where relevant negotiate and settle the payment of compensation within the approved budget envelope to secure the acquisition of the properties for comprehensive redevelopment of the Branwhite Development Site.</li> </ol>
<b>(e)</b>	<b>Exempt Information?</b>	Open



<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment 2) Eco Impact Checklist
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed** : ..... **Date** : .....

**Mayor**



*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Extension of externally procured IT services contract for The Bottle Yard Studios (agenda item 16)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>	None
<b>(d)</b>	<b>Decision taken</b>	<p>That Cabinet:</p> <ol style="list-style-type: none"> <li>1. Authorised the Executive Director for Growth &amp; Regeneration in consultation with the Deputy Mayor – Finance, Governance and Performance to extend the Provision of IT Services contract with Bristol IT Company Ltd for a period of 12 months from July 2022 - June 2023 at a cost of £163k + VAT with a change of scope to provide services for both the main site and the expansion site at Hawkfield Business Park.</li> <li>2. Authorised the Executive Director for Growth &amp; Regeneration in consultation with the Deputy Mayor -Finance, Governance and Performance to take all steps required to procure and award the TBYS Provision of IT Services contract (including any individual contracts over £500k) from July 2023 with a contract term of 5+2+1 years at a cost of up to £1.4m in-line with the procurement routes and maximum budget envelope outlined in the report.</li> </ol>
<b>(e)</b>	<b>Exempt Information?</b>	Open
<b>(f)</b>	<b>Decision made in exempt session?</b>	No



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :..... Date : .....**

**Deputy Mayor with responsibility for City Economy, Finance and Performance**



*Not applicable for call-in - Information only*

<b>(a)</b>	<b>Subject:</b>	Electricity Contract Procurement and Renewals (agenda item 17)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  1. Noted the urgent key decision taken by the Executive Director Growth and Regeneration on 31 March 2022 to: a) procure an 18-month flexible electricity contract via a compliant public sector framework (LASER) covering streetlights and supplies to smaller buildings (called “non-half-hourly”) at a cost of £12m and b) extend the half hourly buildings contract to cover the transition to new arrangement by two months at a cost of £1.5m. 2. Noted that the Energy Service will tender for Sleeving for the council’s larger buildings, in line with previously delegated authority given by Cabinet in February 2021.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Councillor question (verbal responses were given at the meeting including to supplementary questions) 2) Equalities Impact Assessment 3) Eco Impact Checklist
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed :..... Date : .....

**Deputy Mayor with responsibility for City Economy, Finance and Performance**



*Deadline date for Call-in referral 17 May 2022*

<b>(a)</b>	<b>Subject:</b>	Household Support Fund 2022 (Easter holidays free school meals vouchers) (agenda item 18)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>	None
<b>(d)</b>	<b>Decision taken</b>	To note an urgent key decision taken on 29 March 2022 to spend £660k, in respect of Free School Meals food vouchers for Easter school holidays, in advance of the extended allocation of the Department for Work and Pensions (DWP) £4m Hardship Support Fund.
<b>(e)</b>	<b>Exempt Information?</b>	Open
<b>(f)</b>	<b>Decision made in exempt session?</b>	No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>	<ol style="list-style-type: none"> <li>1) Equalities Impact Assessment</li> <li>2) Eco-impact checklist</li> <li>3) Risk register</li> </ol>
<b>(h)</b>	<b>Reason for decision:</b>	As set out in the report.

Signed : ..... Date : .....  
Deputy Mayor with responsibility for City Economy, Finance and Performance



*Not applicable for call-in - Information only*

<b>(a)</b>	<b>Subject:</b>	Q4 Corporate Risk Management Report 2021/22 (agenda item 19)
<b>(b)</b>	<b>Ward:</b>	All Wards
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  1. Noted the current strategic risks and mitigating actions being taken to reduce to within tolerance.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Councillor question	
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.	

**Signed :**..... **Date :** .....

**Deputy Mayor with responsibility for City Economy, Finance and Performance**





*Not applicable for call-in - Information only*

<b>(a)</b>	<b>Subject:</b>	P12 Finance Exception Report (agenda item 20)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet <ol style="list-style-type: none"> <li>1. Noted the Discretionary Fund Policy (Council Tax Energy Rebate) which will support energy bill payers in Bands E-H who are in need, as well as those living in Bands A-D who are not eligible for the Council Tax Rebate scheme.</li> <li>2. Noted that in line with the previously approved delegations the budget will be amended by £27.202m for the mandatory scheme and by £961,200 for the discretionary scheme.</li> <li>3. Noted the allocations of Business Support Grants that have been received over the past year and payments of these to businesses.</li> <li>4. Noted the summary of expenditure on Business Improvement Districts (BID's) from April 2021 to March 2022.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  Equalities Impact Assessment	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
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**Signed :..... Date : .....**  
**Deputy Mayor with responsibility for City Economy, Finance and Performance**



