

# Decision Recording Form

Decision determined at Cabinet meeting on 4 April 2023



## Cabinet members present:

Marvin Rees, Mayor

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Nicola Beech, Cabinet Member with responsibility for Strategic Planning, Resilience & Floods

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Kye Dudd, Cabinet Member for Climate, Ecology, Waste and Energy

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Councillor Ellie King, Cabinet Member with responsibility for Public Health and Communities

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homes

## Apologies:

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance & Performance

*Deadline date for Call-in referral 11 April 2023*

(a)	<b>Subject:</b>	Parking and Licence Fees and Charges (agenda item 8)
(b)	<b>Ward:</b>	
(c)	<b>Declarations of interest:</b>	None



<b>(d)</b>	<p><b>Decision taken</b></p> <p>That Cabinet:</p> <ol style="list-style-type: none"> <li>1. Approved the licence fee increases for the cost of private hire and hackney carriage drivers to ensure full cost recovery of administering the function.</li> <li>2. Approved the parking tariff changes in the current Parks off-street car parks as laid out in this report.</li> <li>3. Authorised the Executive Director Growth and Regeneration to take all steps to required to implement the increases, including publication of a notice of variation as required under s.35C Road Traffic Regulations Act 1984, as outlined in this report.</li> </ol>
<b>(e)</b>	<p><b>Exempt Information?</b></p> <p>Open</p>
<b>(f)</b>	<p><b>Decision made in exempt session?</b></p> <p>No</p>
<b>(g)</b>	<p><b>Additional information at the meeting/documents taken into account:</b></p> <ol style="list-style-type: none"> <li>1) Two Public Forum Questions</li> <li>2) Three Public Forum Statements</li> <li>3) Equalities Impact Assessment</li> <li>4) Eco Impact Assessment</li> </ol>
<b>(h)</b>	<p><b>Reason for decision:</b></p> <p>As set out in the report.</p>

**Signed** : ..... **Date** : .....



**Cabinet Member with responsibility for Public Health and Communities, Mayor**



*Deadline date for Call-in referral 11 April 2023*

<b>(a)</b>	<b>Subject:</b>	Investing in parks to support the city's growth areas (agenda item 9)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Approved the allocation of £1.5M of Strategic CIL added to the Capital programme at Full Council on 2nd March 2022 to a programme of investment in the city's parks and green spaces as set out in the report.</li> <li>2. Authorised the Executive Director for Growth and Regeneration in consultation with the Cabinet Member with responsibility for Public Health and Communities, the S.151 Officer, and Director of Legal Services to take all steps required to spend the funding including to procure and enter into contracts (including any over the key decision threshold) required to deliver the park and green space investment projects proposed as outlined in this report.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Five Public Forum Questions 2) Four Public Forum Statements 3) Equalities Impact Assessment 4) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed :..... Date : .....

**Cabinet Member with responsibility for Public Health and Communities**



*Deadline date for Call-in referral 11 April 2023*

<b>(a)</b>	<b>Subject:</b>	East Bristol Liveable Neighbourhood Pilot Outline Business Case (agenda item 10)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>	
<b>(d)</b>	<b>Decision taken</b>	
<b>(e)</b>	<b>Exempt Information?</b>	

None

That Cabinet:

1. Noted the successful submission of the OBC to WECA grant assurance in March 2023
2. Noted the £0.500m development costs to develop the OBC.
3. Noted the total cost of £6.004m includes the development costs from OBC to FBC as outlined in this report.
4. Approved the submission of the OBC to WECA for approval.
5. Authorised the Executive Director for Growth and Regeneration, in consultation with the Cabinet Member for Transport and the S151 officer to take all steps required to procure and award all necessary contracts up to the value of £1.371m (including any individual contracts over £0.500m) to deliver the scheme as outlined in this report.
6. Authorised Executive Director, Growth and Regeneration to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report.
7. Authorised the Head of Strategic Procurement & Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in this report, or if changes to procurement routes are subsequently required.

Open



<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Five Public Forum Questions 2) Four Public Forum Statements 3) Consultation Responses 4) Equalities Impact Assessment 5) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Transport**



*Deadline date for Call-in referral 11 April 2023*

<b>(a)</b>	<b>Subject:</b>	Underfall Yard Sluices (agenda item 11)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Noted the previous Cabinet approval in December 2021.</li> <li>2. Approved the increase in the spend to up to £1,750,252 for works to the Underfall Yard sluices.</li> <li>3. Authorised the Executive Director Growth and Regeneration in consultation with the Mayor to take all steps required to accept and spend the funding of up to £1,750,252 (including procuring and awarding contracts over the key decision threshold) for works to the Underfall Yard sluices as outlined in this report.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	





<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Two Public Forum Questions 2) Equalities Impact Assessment 3) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Mayor**



*Deadline date for Call-in referral 11 April 2023*

<b>(a)</b>	<b>Subject:</b>	Bristol Housing Allocations Review (agenda item 12)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Approved the recommended Policy Changes 1.1 to 1.10 as outlined in this report.</li> <li>2. Approved the recommended implementation approach as outlined in this report.</li> <li>3. Authorised the Executive Director Growth and Regeneration, in consultation with the Cabinet Member Housing Delivery and Homes, to take all steps required to approve and implement the finalised Bristol Housing Allocation Scheme, including making such minor amendments as are required to finalise the policy as outlined in this report.</li> <li>4. Noted the outcome of the consultation as set out in Appendix B – Final Housing Allocations Review Consultation Report</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Two Public Forum Statements 2) Consultation Responses 3) Equalities Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Housing Delivery and Homes**



*Deadline date for Call-in referral 11 April 2023*

<b>(a)</b>	<b>Subject:</b>	Supported Parents Homeless Prevention Service and Floating Support Service (agenda item 13)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director - Growth &amp; Regeneration in consultation with the Cabinet Member for Housing Delivery &amp; Homes to procure and award the contract necessary for the implementation of Supported Parents &amp; Young Children Accommodation Service at a cost of up to £609,375 for 2 years and 6 months, in-line with the procurement routes and maximum budget envelopes outlined in this report.</li> <li>2. Authorised the Executive Director - Growth &amp; Regeneration in consultation with the Cabinet Member for Housing Delivery &amp; Homes to procure and award the contract necessary for the implementation of a Supported Parents &amp; Wider Homeless Families Prevention Floating Support Service at a cost of up to £310,625 for 2 years and 6 months, in-line with the procurement routes and maximum budget envelopes outlined in this report.</li> <li>3. Noted the consultation report at appendix B.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	



<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Consultation responses 2) Equalities Impact Assessment 3) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed** : ..... **Date** : .....

**Cabinet Member with responsibility for Housing Delivery and Homes**



*Deadline date for Call-in referral 11 April 2023*

<b>(a)</b>	<b>Subject:</b>	Extension of Advice Grant (agenda item 14)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Authorised the Executive Director Adult and Communities to take all steps required to extend the Advice grant from 1st April 2024 to 30th March 2026 at a total cost of £1.12 million as outlined in this report.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment 2) Eco Impact Assessment	
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.	



Signed :..... Date : .....

**Cabinet Member with responsibility for Public Health and Communities**



*Deadline date for Call-in referral 11 April 2023*

<b>(a)</b>	<b>Subject:</b>	Parking Services Back Office Procurement Project (agenda item 15)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director, Growth &amp; Regeneration in consultation with the Cabinet Member for Transport to take all steps required to award a contract via a framework for the implementation of an interim back-office system for Parking Services for a maximum of 3 years (including any extensions) for the sum of circa £1.1m.</li> <li>2. Authorised the Executive Director, Growth &amp; Regeneration in consultation with Cabinet Member for Transport to procure and award the contract for a maximum of 10 years (including any extensions) for the implementation of a back-office system for Parking Services, for the sum of circa £3.5m.</li> <li>3. Authorised the Head of Strategic Procurement &amp; Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in this report, or if changes to procurement routes are subsequently required</li> <li>4. Authorised the transfer of the budget for the back-office licences from ICT to Parking Services to enable the contract to be managed and budgeted for 'as a whole'.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	





<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Public Forum Question 2) Equalities Impact Assessment 3) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed : ..... Date : .....

**Cabinet Member with responsibility for Transport**



*Deadline date for Call-in referral 11 April 2023*

<b>(a)</b>	<b>Subject:</b>	Re-Procurement of Mobile Voice and Data Contract 2023-25 (agenda item 16)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Approved the re-procurement of a new mobile voice and data contract for a period of 2+1 years (up to a total value of £2.25m), through the use of the CCS Mobile Voice &amp; Data Services Framework Agreement.</li> <li>2. Authorised the Director – Policy, Strategy and Digital in consultation with the Deputy Mayor – Finance, Governance, Property and Culture, to take all steps necessary to procure and award the contract.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
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**Signed :**..... **Date :** .....

**Mayor**



*Deadline date for Call-in referral 11 April 2023*

<b>(a)</b>	<b>Subject:</b>	Building Practice Capital Programme Budget Allocation 2023-2028 (agenda item 17)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Approved the Building Practice Capital Programme 2023-2028 at appendix A.</li> <li>2. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member and Deputy Mayor – Finance, Governance and Performance to take all steps required (including procuring and awarding contracts over £500k) to undertake the works identified at Appendix A at a cost of up to £5.5m.</li> <li>3. Noted delegated decisions to award contracts will be published (Officer Executive Decisions).</li> <li>4. Noted that the Building Practice Capital programme will be brought back to Cabinet each year with an updated programme of works.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment 2) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Mayor**



*Deadline date for Call-in referral*

<b>(a)</b>	<b>Subject:</b>	Procurement and Contract Management Strategy (agenda item 18)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Noted the Procurement and Contract Management Strategy at Appendix A.</li> <li>2. Noted that the Director of Finance will undertake any necessary updates or amendments to reflect changes in the law and/or correct errors to finalise the Strategy.</li> <li>3. Noted that the Director of Finance in consultation with the Cabinet Member City Economy, Finance and Performance will approve updates to the Strategy following the proposed review every 2 years.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  None	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
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**Signed** : ..... **Date** : .....

**Mayor**



*Deadline date for Call-in referral*

<b>(a)</b>	<b>Subject:</b>	Quarterly Performance Progress Report – Q3 2022/23 (agenda item 19)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Noted the Thematic Performance Clinic reports and Performance progress, and the measures to address performance issues.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Public Forum Question	
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.	





Signed : ..... Date : .....

Mayor



*Deadline date for Call-in referral*

<b>(a)</b>	<b>Subject:</b>	Financial update report - April 2023 (agenda item 20)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Noted that there are no material changes to the financial position previously reported at P10.</li> <li>2. Noted the urgent key decisions taken.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  None	
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.	



Signed : ..... Date : .....

Mayor

