

# Decision Recording Form

Decision determined at Cabinet meeting on 4 July 2023



## Cabinet members present:

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance & Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Kye Dudd, Cabinet Member for Climate, Ecology, Waste and Energy

Councillor Ellie King, Cabinet Member with responsibility for Public Health and Communities

## Apologies:

Marvin Rees, Mayor  
Councillor Nicola Beech, Cabinet Member with responsibility for Strategic Planning, Resilience & Floods

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homes

*Deadline date for Call-in referral 11 July 2023*

(a)	<b>Subject:</b>	Bristol City Docks - Harbour Revision Order (agenda item 8)
(b)	<b>Ward:</b>	
(c)	<b>Declarations of interest:</b>	None



<b>(d)</b>	<p><b>Decision taken</b></p> <p>That Cabinet:</p> <ol style="list-style-type: none"> <li>1. Approved the creation of ring-fenced accounts for the sustainable management and operation of the Harbour.</li> <li>2. Authorised the Interim Executive Director Growth and Regeneration in consultation with the Mayor to take all steps required to finalise and submit the Harbour Revision Order to the Marine Management Organisation.</li> </ol>
<b>(e)</b>	<p><b>Exempt Information?</b></p> <p>Open</p>
<b>(f)</b>	<p><b>Decision made in exempt session?</b></p> <p>No</p>
<b>(g)</b>	<p><b>Additional information at the meeting/documents taken into account:</b></p> <ol style="list-style-type: none"> <li>1) One Public Forum Statement</li> <li>2) Three Public Forum Questions</li> <li>3) Equalities Impact Assessment</li> </ol>
<b>(h)</b>	<p><b>Reason for decision:</b></p> <p>As set out in the report.</p>

Signed :..... Date : .....

**Deputy Mayor with responsibility for Finance, Governance and Performance**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Bristol Community Safety Partnership - Joint local Police & Crime Plan / Community Safety Partnership Plan 2023-26 (agenda item 9)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Approved the Joint local Police & Crime Plan / Community Safety Partnership Plan 2023-26 as set out in Appendix A1.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Public Forum Statement	
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.	



Signed : ..... Date : .....

**Cabinet Member with responsibility for Public Health and Communities**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Net Zero Investment Co-innovation Lab (agenda item 10)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Noted that this project partnership which includes Bristol City Council in the role of lead partner has been successful in securing Euro 1.5 m (approx. £1.3m) funding from the European Union Horizon Europe NetZeroCities Pilot Cities Programme to establish a series of innovative financial mechanisms to help achieve the city's climate change goals and implement the project.</li> <li>2. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Climate, Ecology, Energy and Waste; and S151 Officer, to accept the totality of this funding as lead partner and take all steps required to enter into contract with the funders to accept and spend the funding (including disbursing the funding to project partners and procuring and awarding contracts over £500k) to implement the project as set out in the proposals to the NetZeroCities Pilot Cities Programme and to make any amendments to the project as necessary for successful delivery.</li> <li>3. Noted officers will closely monitor the progress of the work delivered by partners and regularly take to G&amp;R EDM regular (quarterly) progress reports which include spending details for all aspects of the project.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	



<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Tow Public Forum Questions 2) Equalities Impact Assessment 3) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed** :..... **Date** : .....

**Cabinet Member with responsibility for Climate, Ecology, Waste and Energy**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Hackney Carriage Fare Review (agenda item 11)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Approved the revised table of fares in respect of Hackney Carriage Vehicles.</li> <li>2. Noted the statutory objection process as outlined in this report.</li> <li>3. Authorised the Executive Director for Growth &amp; Regeneration in consultation with the Cabinet Member for Transport, in the event objections are received and not withdrawn, to consider the objections and decide when the table of fares should come into force and whether this should be with or without modifications.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  <ol style="list-style-type: none"> <li>1) One Public Forum Statement</li> <li>2) Equalities Impact Assessment</li> </ol>	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
------------	--

**Signed** :..... **Date** : .....

**Cabinet Member with responsibility for Transport**





*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Western Harbour Master Plan and Infrastructure Delivery Plan (agenda item 12)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director Growth and Regeneration in consultation with the Mayor, to take all steps required to enter into the grant funding agreement and to accept, draw down and spend the £2.56 m grant to develop a masterplan and an Infrastructure Delivery Plan for Western Harbour in accordance with Western Harbour Vision.</li> <li>2. Authorised Executive Director for Growth and Regeneration in consultation with the Mayor to procure and award the contract(s) (which may be over £500k) necessary for the implementation of the Western Harbour Masterplan and Infrastructure Delivery Plan and future Outline Business Case</li> <li>3. Authorised the Executive Director of Growth &amp; Regeneration, in consultation with the Deputy Mayor for Finance Governance and Performance and the Section 151 Officer, to work with Homes England and/or WECA to explore, apply for, secure and spend any secured grant funding (including agreeing grant terms and conditions), as future funding to progress the delivery strategy and Outline Business Case for Western Harbour up to the value of £5m.</li> <li>4. Cabinet noted the establishment of a community working group as set out in Appendix A.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	



<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Three Public Forum Statements 2) Nine Public Forum Questions 3) Equalities Impact Assessment 4) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed** :..... **Date** : .....

**Deputy Mayor with responsibility for Finance, Governance and Performance**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Substance use treatment services re-procurement (agenda item 13)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director Adults and Communities to extend the current substance use treatment and service provision contracts to 31st March 2025 at a cost of £9,042,826 pro rata in accordance with the terms of the contract.</li> <li>2. Authorised the Executive Director Adults and Communities to extend the current substance use treatment recording database contract to 30th June 2025 to allow for data migration and service reconfiguration, at a cost of £25,000 pro rata in accordance with the terms of the contract.</li> <li>3. Authorised the Executive Director of Adults and Communities and Director of Public Health in consultation with Cabinet Member for Public Health and Communities to take all steps required to procure and award the contract (which may be over the key decision threshold) for Bristol's prevention and early intervention service for children and young people and specialist drug and alcohol services for adults in line with the procurement routes and maximum budget envelopes outlined in this report.</li> <li>4. Authorised the Executive Director of Adults and Communities and the Director of Public Health in consultation with Cabinet Member for Public Health and Communities to take all steps required to extend or vary the contracts in accordance with the maximum budget envelopes outlined in this report.</li> <li>5. Authorised the Executive Director of Adults and Communities and the Director of Public Health in consultation with Cabinet Member for Public Health and Communities to accept and spend supplementary funding up to £6.4million to support the delivery of the contract for specialist drug and alcohol services for adults and prevention and early intervention for children and young people.</li> </ol>	



<b>(e)</b>	<b>Exempt Information?</b>  Open
<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Public Health and Communities**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Bristol's Targeted Smoking Cessation Service (agenda item 14)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director for Adults and Communities in consultation with the Director of Public Health and the Cabinet Member with responsibility for Public Health, Communities and Bristol One City, to commission a new targeted smoking cessation service from 1st April 2024 at a cost of up to £200,000 per annum for up to 5 years.</li> <li>2. Authorised the Executive Director for Adults and Communities in consultation with the Director of Public Health and the Cabinet Member with responsibility for Public Health and Communities City to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report.</li> <li>3. Delegated authority to the Head of Strategic Procurement &amp; Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in this report, or if changes to procurement routes are subsequently required.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment 2) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed : ..... Date : .....

**Cabinet Member with responsibility for Public Health and Communities**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Land Charges cost increases (agenda item 15)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Noted the transfer of LLC1 search functions and fees to the HM Land Registry due to take place in July 2023.</li> <li>2. Approved the increase to Bristol's residential Con 29 fees from £52 to £75 and commercial fees from £73 to £101 from 1 August 2023.</li> <li>3. Authorised the Director Legal and Democratic Services to take all steps required to implement the increase in charges as approved.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  <ol style="list-style-type: none"> <li>1) Risk Assessment</li> <li>2) Equalities Impact Assessment</li> </ol>	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
------------	--

**Signed :**..... **Date :** .....

**Deputy Mayor with responsibility for Finance, Governance and Performance**





*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Council Tax Reduction (agenda item 16)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Noted the various Council Tax Reduction (CTR) scheme options for 2024/25, in line with the minimum savings target of £3m made at Full Council Budget meeting on 21 February 2023, and implications of these.</li> <li>2. Approved the Summer consultation options for Bristol's 2024/25 Council Tax Reduction (CTR) scheme.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  <ol style="list-style-type: none"> <li>1) Two Public Forum Statements</li> <li>2) Risk Assessment</li> <li>3) Equalities Impact Assessment</li> <li>4) Eco Impact Assessment</li> </ol>	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
------------	--

**Signed :..... Date : .....**

**Deputy Mayor with responsibility for Finance, Governance and Performance**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Contract for the Transport of Deceased on Behalf of HM Senior Coroner for Avon (agenda item 17)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Director: Legal and Democratic Services or Chief Executive, in consultation with the Cabinet Member: City Economy, Finance and Performance, to take all steps required to procure and award the contract for the transport of deceased on behalf of HM Senior Coroner for Avon for 3+1+1 years, in-line with the procurement routes and maximum budgets as outlined in this report.</li> <li>2. Authorised the Director: Legal and Democratic Services or Chief Executive to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Deputy Mayor with responsibility for Finance, Governance and Performance**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Business Improvement Districts (agenda item 18)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	



**(d) Decision taken**

That Cabinet:

1. Agreed that on receipt of the Bedminster BID and Broadmead BID proposals for the renewal of the proposed BID activity, the Executive Director for Growth and Regeneration in consultation with the Cabinet Member for City Economy, Finance and Performance be given delegated authority to:
  - a) Consider on behalf of the council as billing authority, whether the BID proposals conflict with any formal adopted policy of the council and if they do, give notice of this in accordance with the Business Improvement Districts England Regulations 2004 (“the BID regulations”);
  - b) Determine whether the council should support the Bedminster and Broadmead BID proposals by voting yes in the BID ballot. If a no vote is proposed, this will be referred to cabinet for further consideration;
  - c) Formally manage the ballot process in accordance with the BID regulations.
2. Authorised the Chief Executive to exercise voting rights on behalf of the council in BID ballots.
3. Approved expenditure (levy income and financial contributions received) for Bedminster BID of approximately £143,000pa.
4. Approved expenditure (levy income and financial contributions received) for Broadmead BID of approximately £439,000pa.
5. Following a review of procedures, approve levy income and financial contributions received for the Bristol City Centre and Clifton Village BIDs that undertook successful ballots last year and subsequently began respective new terms in November 2022.
6. Authorised the Revenues and Benefits Head of Service to
  - make all decisions related to costs of collection and
  - determine and approve the final levy rules, and
  - agree the terms of Operating Agreements (and signing agreements), and for making any necessary changes as they arise.
7. That subject to a “yes” vote at ballot:
  - a) the council will act as the relevant billing authority and will manage the billing, collection of the levy and financial contributions, and its transfer to Visit West and Bedminster Town Team Ltd;
  - b) the council meet the council’s obligations in paying the BID levy, as a non-domestic ratepayer in the BID areas, in accordance with the BID regulations over the life of the BIDs;
  - c) the council enter into Operating Agreements with both Visit West and Bedminster Town Team Ltd regarding the operation of their respective BIDs.



<b>(e)</b>	<b>Exempt Information?</b>  Open
<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed : ..... Date : .....

**Deputy Mayor with responsibility for Finance, Governance and Performance**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Low Carbon Skills Fund, Phase 4 grant funding (agenda item 19)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Noted the submission of three Phase 4 Low Carbon Skills Fund bids to central government for £890k on 26 April 2023 pursuant to the exceptional approval process.</li> <li>2. Authorised the Executive Director for Growth and Regeneration, in consultation with the Cabinet Member for Climate, Ecology, Energy and Waste, and the Chief Finance Officer to (if the LCSF4 bid is successful): (i) accept and spend and (ii) enter into such grant agreements as may be required to accept and spend up to £890k of grant funding awarded to the council pursuant to phase 4 of the Low Carbon Skills Fund programme to deliver heat decarbonisation plans and detailed design as outlined in this report.</li> <li>3. Authorised the Executive Director for Growth and Regeneration, in consultation with the Cabinet Member for Climate, Ecology, Energy to i) finalise which properties on the council’s estate will be provided with decarbonisation plans and detailed designs, in accordance with any terms of the grant funding arrangements; and ii) procure, agree and enter into any contacts required for the provision of the heat decarbonisation plans and detailed designs to be funded by the Phase 4 Low Carbon Skills Fund grant.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	





<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :..... Date : .....**

**Cabinet Member with responsibility for Climate, Ecology, Waste and Energy**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Environmental Enforcement Concession Service (agenda item 20)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>	None
<b>(d)</b>	<b>Decision taken</b>	<p>That Cabinet:</p> <ol style="list-style-type: none"> <li>1. Approved the procurement of an environmental enforcement concession service as outlined in this report.</li> <li>2. Authorised the Executive Director for Growth and Regeneration in consultation with the Cabinet Member for Climate, Ecology, Waste and Energy to take all steps required to procure and award the contract for an environmental enforcement concession for a period of four years</li> </ol>
<b>(e)</b>	<b>Exempt Information?</b>	Open
<b>(f)</b>	<b>Decision made in exempt session?</b>	No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>	<ol style="list-style-type: none"> <li>1) One Public Forum Statement</li> <li>2) Equalities Impact Assessment</li> <li>3) Eco Impact Assessment</li> </ol>



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
------------	--

**Signed** : ..... **Date** : .....

**Cabinet Member with responsibility for Climate, Ecology, Waste and Energy, Deputy Mayor with responsibility for Finance, Governance and Performance**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Parks and Green Spaces – Concessions Contracts (agenda item 21)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member Public Health, Communities and Bristol One City to take all steps required to procure and award all individual concession contracts from 1 April 2024 – 31 March 2027 in line with the procurement routes outlined in this report and the associated legal commentary.</li> <li>2. Noted there is the intention to review the operation of food and beverage outlets in parks.</li> <li>3. Authorised the Head of Strategic Procurement &amp; Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in this report, or if changes to procurement routes are subsequently required.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equalities Impact Assessment 2) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed : ..... Date : .....

**Cabinet Member with responsibility for Public Health and Communities, Deputy Mayor with responsibility for Finance, Governance and Performance**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Estate Rationalisation – Surplus Asset Disposals (agenda item 22)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet <ol style="list-style-type: none"> <li>1. Approved the 7 assets listed in Appendix A1 be declared surplus to Council requirements and subject to them not being considered suitable for HRA transfer, or sold to a registered provider, to be disposed of on the open market for the best consideration.</li> <li>2. Authorised the appropriation of any suitable properties listed in Appendix A2 to the HRA if required.</li> <li>3. Authorised the Head of Corporate Landlord, in the event the properties listed in Appendix A2 are not required by the HRA, to place the properties with property agents using existing framework contracts.</li> <li>4. Authorised the Head of Corporate Landlord in consultation with the Deputy Mayor with responsibility for Finance, Governance and Performance in accordance with the Council's scheme of delegations, and S151 Officer, to take all steps required for disposal of the assets whilst ensuring best value is obtained for each property.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Five Public Forum Statements 2) Two Public Forum Questions 3) Equalities Impact Assessment 4) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed : ..... Date : .....

**Deputy Mayor with responsibility for Finance, Governance and Performance**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Health Determinants Research Collaboration bid (National Institute for Health Research (agenda item 23)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: <ol style="list-style-type: none"> <li>1. Approved the submission of a HDRC bid to NIHR from Bristol City Council, in collaboration with University of Bristol and University of West of England as outlined in this report.</li> <li>2. Authorised the Director of Communities and Public Health in consultation with the Cabinet member Public Health and Communities to take all steps required to submit the bid and, if successful, to spend the funding including entering into any necessary agreements with the University of Bristol and University of West of England as set out in this report.</li> <li>3. Noted that the funding bid will include a commitment to work with the University of Bristol and University of West of England and will include costing that covers their roles in the collaboration.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	





<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  None
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :..... Date : .....**

**Cabinet Member with responsibility for Adult Social Care and Integrated Care System, Cabinet Member with responsibility for Public Health and Communities**



*Deadline date for Call-in referral 11 July 2023*

<b>(a)</b>	<b>Subject:</b>	Finance Outturn Report (P2/Q1/MTFP) (agenda item 24)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	



**(d) Decision taken**

That Cabinet noted:

- The General Fund forecast outturn in line with the approved budget at Q1 2023/24/
- The General Fund emerging net risk of £15.2m, noting that if overspends against the agreed budgets do emerge, Executive Directors will be required to develop and implement plans to mitigate overspends within 2023/24, in consultation (where required) with elected Members.
- A forecast underspend of £1.7m within the HRA and that over or under spends that materialise on the HRA will be funded by a transfer to or from the HRA general reserve at the end of the financial year.
- A forecast in-year deficit of £18.7m accumulating to a total £58.3m carried forward deficit in the DSG for 2023/24, and the requirement for the Council and the Schools Forum to work together to develop a clear mitigation plan which addresses the High Needs overspend.
- A breakeven position on Public Health services.
- The technical virements since original budget approval (see Tables 3a and 3b of Appendix A1)
- A forecast £43.3m underspend (including £24.5m underspend for the allocated General fund and a £13.8m underspend on HRA) against the revised Capital Programme's Budget
- The treatment of the recently awarded Clean Air Zone £11m Stretch DfT Grant as capital rather than revenue funding.
- The level of outstanding debt as at 31 May 2023 (see section 10 Table 9 in Appendix A1)
- The opening balances on the General Fund and Earmarked Reserves (see section 2.6 in Appendix A1)
- The redirection of reserves totalling £2.2m between Business Transformation, Key Line Of Business and Digital Transformation Reserves as part of and following approval at Extraordinary Cabinet 15 May 2023. (see section 2.66 in Appendix A1)
- The performance on delivery of savings (as summarised in section 4 in Appendix A1)
- The MTFP July Outlook Update which reports significant additional emerging risks currently projected to grow from £9.9m to £24.7m over the MTFP timeframe 2024/25-2028/29 (Appendix A10).

That Cabinet approved:

- Revisions to the approved Capital Budget to incorporate the reprofiling of prior year unspent budget carry forward (see Appendix A9).



<b>(e)</b>	<b>Exempt Information?</b>  Open
<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  None
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Deputy Mayor with responsibility for Finance, Governance and Performance**



*Item for Information – Noting Only*

<b>(a)</b>	<b>Subject:</b>	Annual Report of Write Offs (agenda item 25)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  • That Cabinet noted the content of this report.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Public Forum Question	
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.	

Signed : ..... Date : .....

Deputy Mayor with responsibility for Finance, Governance and Performance



*Item for Information – Noting Only*

<b>(a)</b>	<b>Subject:</b>	Q1 Corporate Risk Report (agenda item 26)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Noted the current strategic risks and mitigating actions being taken to reduce to within tolerance.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  None	
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.	



Signed : ..... Date : .....

**Deputy Mayor with responsibility for Finance, Governance and Performance**



*Item for Information – Noting Only*

<b>(a)</b>	<b>Subject:</b>	Q4 Quarterly Performance Progress Report – Q4 2022/23 (agenda item 27)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Noted the Thematic Performance Clinic reports and year-end Performance outturn, and measures to address future performance issues.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  None	
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.	





Signed :..... Date : .....

**Deputy Mayor with responsibility for Finance, Governance and Performance**

