

Audit Committee Agenda



Date: Tuesday, 30 May 2023

Time: 2.00 pm

Venue: The Council Chamber - City Hall, College Green, Bristol, BS1 5TR

Distribution:

Councillors: Andrew Brown (Chair), Tony Dyer (Vice-Chair), Fabian Breckels, John Geater, Zoe Goodman, Jonathan Hucker, Hibaq Jama, Guy Poultney, David Wilcox, Adebola Adebayo and Simon Cookson

Copies to: Simba Muzarurwi (Chief Internal Auditor), Denise Murray (Director - Finance & Section 151 Officer), Nancy Rollason (Head of Legal Service), Husinara Jones, Alison Mullis, Tony Whitlock, Lucy Fleming (Head of Democratic Engagement) and Ravi Lakhani (Head of Strategic Finance)

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E-mail: democratic.services@bristol.gov.uk

Date: Friday, 19 May 2023



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Agenda

1. Welcome, Introductions and Safety Information

(Pages 6 - 8)

2. Apologies for absence.

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Confirmation of Chair

To note that at the Full Council Annual General Meeting on 9 May 2023, Councillor Andrew Brown was appointed Chair of the Audit Committee for the 2023/24 municipal year.

5. Confirmation of Vice-Chair

To note that at the Full Council Annual General Meeting on 24 May 2023, Councillor Tony Dyer was appointed Vice-Chair of the Audit Committee for the 2023/24 municipal year.

6. Committee Membership

To note the Audit Committee Membership for 23/24 municipal year as follows:

Councillor Fabian Breckels

Councillor Andrew Brown

Councillor Tony Dyer

Councillor John Geater

Councillor Zoe Goodman

Councillor Katy Grant

Councillor Jon Hucker

Councillor Hibaq Jama

Councillor David Wilcox

Independent Member Adebola Adebayo



Independent Member Simon Cookson

7. Membership of the Value & Ethics Sub-Committee

To note the Membership of the Values and Ethics Sub-Committee for 23/24 municipal year as follows:

Councillor Andrew Brown

Councillor Tony Dyer

Councillor Zoe Goodman

Councillor Jon Hucker

Independent Member Adebola Adebayo - Chair

8. Dates of Future Meetings

Meetings begin at 2pm unless otherwise stated.

24 July – 3pm

25 September 22

20 November 22

29 January 23

4 March 23 – 3pm

9. Audit Committee Terms of Reference

(Pages 9 - 13)

10. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 14 - 18)

11. Action sheet

No actions arising from 6 March 2023 Committee

12. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the



meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **23 May 2023**

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **26 May 23**

13. Work Programme

To note the work programme.

(Pages 19 - 21)

14. Grant Thorntons 20/21 Audit Opinion (ISA 260) Report for 20/21

(Pages 22 - 24)

15. Internal Audit Annual Report 2022/23

(Pages 25 - 39)

16. Fraud Annual Report 2022/23

(Pages 40 - 54)

17. Draft Annual Governance Statement 2022/23

(Pages 55 - 108)

18. Internal Audit 2023/24 Q2 Priorities

(Pages 109 - 115)

19. Statement of Accounts Year Ended 31 March 2021 - To follow

(Pages 116 - 119)

20. Draft Statement of Accounts 2022/23 - To Follow

(Pages 120 - 124)

21. Draft 2021/22 Annual Governance Statement Summary of Progress to Date

(Pages 125 - 137)

22. Q4 2022/23 Corporate Risk Report Update.

(Pages 138 - 185)

23. Senior Information Risk Owner Update



(Pages 186 - 190)

