

# Strategy and Resources Policy Committee

## Agenda



**Date:** Monday, 16 September 2024

**Time:** 2.00 pm

**Venue:** The Council Chamber - City Hall,  
College Green, Bristol, BS1 5TR

### **Distribution:**

**Councillors:** Tony Dyer (Chair), Caroline Gooch (Vice-Chair), John Goulandris, Ellie King, Heather Mack, Abdul Malik, Tom Renhard, Tim Rippington, Ani Stafford-Townsend and Sarah Classick (substituting for Caroline Gooch)

**Issued by:** Ian Hird, Policy Committee Co-ordinator

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**Date:** 5 September 2024

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# Agenda

## 1. Welcome, Introductions and Safety Information

(Pages 6 - 8)

## 2. Apologies for Absence and Substitutions

## 3. Declarations of Interest

To note any declarations of interest from councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a disclosable pecuniary interest.

Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 4. Minutes of the Previous Meeting

To agree the minutes of the previous meeting held on 12 August 2024 as a correct record.

(Pages 9 - 14)

## 5. Chair's Announcements

To receive any announcements from the Chair.

## 6. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or councillor may participate in Public Forum. Public Forum items must relate to the remit of the committee and should be addressed to the Chair of the committee.

Members of the public who plan to attend a public meeting at City Hall are advised that you will be required to sign in when you arrive. Please note that you will be issued with a visitor pass which you will need to display at all times.

Please also note:

### Questions

1. Written public questions must be received by 5.00 pm, at least 3 clear working days prior to the meeting. For this meeting, this means that



questions must be received at the latest by **5.00 pm on Tuesday 10**

**September**. Please email questions to [policycommittees@bristol.gov.uk](mailto:policycommittees@bristol.gov.uk)

2. Any individual can submit up to 3 written questions.
3. Written replies to questions will be available on the Council’s website at least one hour before the meeting.
4. At the meeting, questioners will be permitted to ask up to 2 oral supplementary questions.

#### Statements

1. Written statements must be received at latest by 12.00 noon, at least 2 working days prior to the meeting. For this meeting, this means that statements must be received at the latest by **12.00 noon on Thursday 12 September**. Please email statements to [policycommittees@bristol.gov.uk](mailto:policycommittees@bristol.gov.uk)
2. Statements, provided they are no more than 1,000 words in length, will be circulated to all committee members and will be published on the Council’s website at least one hour before the meeting.

#### Petitions

1. Details of the wording of any petitions, and the number of signatories to petitions must be received at latest by 12.00 noon, at least 2 working days prior to the meeting. For this meeting, this means that petition details must be received at the latest by **12.00 noon on Thursday 12 September**. Please email petition details to [policycommittees@bristol.gov.uk](mailto:policycommittees@bristol.gov.uk)
2. At the meeting, individuals presenting petitions may be required to read out the objectives of the petition.

When submitting a question or statement please indicate whether you are planning to attend the meeting to present your statement ask your question

## 7. Transformation Programme Quarterly Update

This report provides an update on the ‘Top 4’ Council Transformation programmes: Adult Social Care, Our Families (Children and Education), Property and Tackling Homelessness.

**(Pages 15 - 29)**

## 8. Property Transformation Programme Update – September 2024

This report provides an on the scope and progress of the Property Transformation Programme.

**(Pages 30 - 34)**



**9. Property Working Group - Property assets review: surplus asset and disposal process**

This report seeks approval of the purpose, objectives and terms of reference of the Property working group.

**(Pages 35 - 40)**

**10. Establishment of Culture Working Group**

This report seeks agreement to establish a working group to provide scrutiny, support and strategic direction to matters relating to Culture and the Creative Industries.

**(Pages 41 - 45)**

**11. Arts Council England MEND 1 (Museum Estate Development Fund) funding**

To note an officer decision taken to approve an additional £150,000 to complete MEND Round 1 building works at Bristol Museum and Art Gallery.

**(Pages 46 - 56)**

**12. The future of the Bottle Yard Studios**

To review the current operation and business model of The Bottle Yard Studios and consider proposals for its future.

**(Pages 57 - 120)**

**13. Cyber Security Maturity Assessment and procurement of a managed service**

This report informs the Committee of the outcomes of an independent Cyber Security Maturity Assessment and seeks approval to procure and award a contract for a Managed Extended Defence and Response service. This is a third-party provision of 24/7 cyber security monitoring and active defence against cyber-attacks. This report also proposes a small in-house staffing increase to ensure the Council can further strengthen cyber security in line with its risk appetite.

**(Pages 121 - 166)**

**14. Financial Debt and Arrears across the Council**

This report provides an overview of the debt position across revenues and benefits, parking services, housing revenue account (current and former tenant rent arrears and leasehold and temporary accommodation) and sundry debt (including adult social care) and details the steps being taken to improve collection across a number of service areas. The report also provides details of those sums written off in line with the corporate debt management policy and scheme of delegations during the period 1 April 2023 to 31 March 2024.

**(Pages 167 - 187)**



## 15. Period 4 Finance Outturn Report

The council's Revenue and Capital budget for 2024/25 was agreed by Full Council on 28 February 2024. This report presents information and analysis to the Committee on the Council's financial performance against that approved budget and its forecast use of resources for the financial year 2024/25. The report informs the Committee on the delivery of planned savings for the financial year 2024/25 and serves as a mechanism for any finance approvals or adjustments that are required in relation to the Council's approved budget. **(Pages 188 - 211)**

