

Bristol City Council
Democratic Services Team
PO Box 3399



Constitution



www.bristol.gov.uk

		Page
Part 1 - Introduction and Summary		
The purpose of the Constitution is to set out how the Council operates, how decisions are made and the procedures that are followed to ensure that decisions are taken efficiently and transparently, and that those who make the decisions are accountable to local people. Some of these procedures are legal requirements while others are how the Council has chosen to conduct its business.		
Part 1	Summary An introduction to the Council's Constitution.	3 - 6
Part 2 - Articles of the Constitution		
The Articles of the Constitution describe the basic rules governing the Council's business.		
Part 2	Articles of the Constitution	7 - 32
Part 3 - Roles and Responsibilities		
This part of the Constitution describes how functions and responsibilities are allocated between the Full Council and Policy Committees.		
Part 3.1	Full Council Functions	33 - 34
Part 3.2	Terms of Reference and Functions of Committees	35 - 67
Part 3.3	Roles and Responsibilities of Councillors	68 - 74
Part 3.4	Delegations to Officers	75 - 89
Part 3.5	Terms of Reference of Area Committees	90 - 95
Part 4 - Rules of Procedure		
The various rules of procedure that govern how the Council makes decisions.		
Part 4.1	Council Procedure Rules	96 - 113
Part 4.2	Access to Information Procedure Rules	114 - 122
Part 4.3	Policy and Budget Framework Procedure Rules	123 - 130
Part 4.4	Officer Employment Procedure Rules	131 - 137
Part 4.5	Committee Procedure Rules	138 - 158
Part 4.6	Licensing Procedure Rules	159 - 173
Part 4.7	Financial Procedure Rules	174 - 197
Part 4.8	Procurement Rules	198 - 222
Part 4.9	Member Forum Procedure Rules	223 - 224
Part 4.10	Petition Scheme	225 - 228
Part 5 - Codes of Conduct and Protocols		
Part 5 incorporates a number of codes and protocols, including the Member Code of Conduct.		
Part 5.1	Member Code of Conduct	229 - 244
Part 5.2	Code of Conduct for Employees	245 - 265
Part 5.3	Member Officer Protocol	266 - 275
Part 5.4	Code of Conduct for Member and Officers : Planning Matters	276 - 292
Part 5.5	Code of Conduct for Members : Licensing Committee Hearings	293 - 300
Part 5.6	Code of Conduct for Members : Public Safety and Protection Committee Hearings	301 - 307
Part 5.7	Lord Mayor's Protocol	308 - 312
Part 6 - Members' Scheme of Allowances		
Part 6 outlines the Member's Scheme of Allowances and associated policies.		
Part 6	Members' Scheme of Allowances	313 - 328

