

# Audit Committee

## Agenda



**Date:** Friday, 24 March 2017

**Time:** 9.30 am

**Venue:** City Hall

### **Distribution:**

**Councillors:** Nicola Beech, Nicola Bowden-Jones, Helen Godwin, Gary Hopkins, Olly Mead, Liz Radford and Clive Stevens

**Copies to:** Anna Klonowski (Chief Executive), Denise Murray (Service Director Finance), Steve Gregory (Democratic Services Officer), Melanie Henchy-McCarthy, Alison Mullis, Nancy Rollason (Service Manager Legal) and Tony Whitlock

**Issued by:** Steve Gregory, Democratic Services

City Hall, PO Box 3167, Bristol BS3 9FS

Tel: 0117 92 24357

E-mail: [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

**Date:** 16 March 2017



# Agenda

## 1. Welcome, Introductions and Safety Information

(Pages 4 - 5)

## 2. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 3. Minutes of previous meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 6 - 10)

## 4. Action sheet

(Page 11)

## 5. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on 20 March 2017.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on 23 March 2017.

## 6. Work Programme

To note the work programme.

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- 7. Update on Council's Control Framework (based on the work of Internal Audit)**  
**(Pages 13 - 19)**
- 8. Internal Audit Draft Annual Plan for 2017/18**  
**(Pages 20 - 35)**
- 9. Money Laundering Policy Update**  
**(Pages 36 - 50)**
- 10. BDO Audit Plan 2016/17**  
**(Pages 51 - 72)**
- 11. BDO Annual Fee Letter**  
**(Pages 73 - 79)**
- 12. Honorary Aldermen nomination**  
**(Pages 80 - 86)**
- 13. Information item - Whistleblowing Arrangements Governance**  
**(Page 87)**

