

Overview and Scrutiny Management Board Agenda



Date: Thursday, 12 January 2017

Time: 2.00 pm

Venue: The Writing Room - City Hall, College Green,
Bristol, BS1 5TR

Distribution:

Councillors: Geoff Gollop (Chair), Charlie Bolton, Nicola Bowden-Jones, Tom Brook, Jude English, Gill Kirk, Brenda Massey, Olly Mead, Graham Morris, Anthony Negus and Steve Pearce

Copies to: Stephen Hughes (Interim Chief Executive), Anna Klonowski (Interim Strategic Director - Resources), John Readman (Strategic Director - People), Alison Comley (Strategic Director - Neighbourhoods), Barra Mac Ruairi (Strategic Director - Place), Shahzia Daya (Interim Service Director - Legal and Democratic Services), Annabel Scholes (Interim Service Director Finance), Cathy Mullins (Interim Service Director Policy, Strategy and Communications), Patricia Greer, Andrea Dell, Lucy Fleming (Scrutiny Co-ordinator), Allison Taylor (Democratic Services Officer) and Pauline Cowley (DA to Shahzia Daya)

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Date: Wednesday, 4 January 2017



Agenda

1. Welcome, Introductions and Safety Information

(Pages 4 - 5)

2. Apologies for absence.

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **6 January 2017**.

Petitions and Statements - Petitions and statements must be received on the



working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **11 January 2017**.

5. Business Planning Update on Companies which the Council wholly own - 2017 **2.30 pm**

6. Exclusion of Press and Public

That under s.100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) **3** (respectively) of Part 1 of schedule 12A of the Act.

7. Introduction **2.30 pm**

8. Independent Shareholder Advisors **2.35 pm**

9. Bristol Holding Business Plan **2.50 pm**

10. Bristol Waste Business Plan **3.20 pm**

11. Bristol Energy Business Plan **4.20 pm**



Public Information Sheet

Inspection of Papers - Local Government
(Access to Information) Act 1985

You can find papers for all our meetings on our website at www.bristol.gov.uk.

You can also inspect papers at the Brunel House Reception, St.George's Road, Bristol, BS1 5UY.

Other formats and languages and assistance
For those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms are fitted with induction loops to assist people with hearing impairment. If you require any assistance with this please speak to the Democratic Services Officer.

Public Forum

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee and be available in the meeting room one hour before the meeting. Please submit it to democratic.services@bristol.gov.uk or Democratic Services Section, Brunel House St Georges Road Bristol BS1 5UY. The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **three clear working days before the meeting**.

Please see www.bristol.gov.uk and the '[How to Have Your Say](#)' pdf for the parameters of each individual Committee and what will happen to your submission.

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, only the first sheet will be copied and made available at the meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the committee. This information will also be made available at the meeting to which it relates and placed in the official minute book as a public record (available from Democratic Services).



We will try to remove personal information such as contact details. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Public Forum statements will not be posted on the council's website. Other committee papers may be placed on the council's website and information in them may be searchable on the internet.

Process during the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions.
- If there are a large number of submissions on one matter a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.

Webcasting/ Recording of meetings

Members of the public attending meetings or taking part in Public forum are advised that all Full Council and Cabinet meetings and some other committee meetings are now filmed for live or subsequent broadcast via the council's [webcasting pages](#). The whole of the meeting is filmed (except where there are confidential or exempt items) and the footage will be available for two years. If you ask a question or make a representation, then you are likely to be filmed and will be deemed to have given your consent to this. If you do not wish to be filmed you need to make yourself known to the webcasting staff. However, the Openness of Local Government Bodies Regulations 2014 now means that persons attending meetings may take photographs, film and audio record the proceedings and report on the meeting (Oral commentary is not permitted during the meeting as it would be disruptive). Members of the public should therefore be aware that they may be filmed by others attending and that is not within the council's control.

Overview and Scrutiny Management Board



Report Title: Business Planning Update on Companies which the Council wholly own – 2017

Ward: All

Strategic Director: Stephen Hughes, Interim Chief Executive

Report Author: Netta Meadows, Service Director (Strategic Commissioning and Commercial Relations)

Contact telephone no. & email address 01179037744
netta.meadows@bristol.gov.uk

Recommendation

Upon receipt of the information presented at Overview and Scrutiny Management board on the 12th January, Scrutiny are asked to provide comments in relation to the business plans of the principal trading companies, in which an interest is held by Bristol City Council.

These plans are exempt due to the commercial nature of the companies and Members will therefore be briefed in exempt session. Scrutiny's comments will be taken into account as part of the decision making of the Mayor and Cabinet.

Including Bristol Holding Ltd. (company number 09485669, Bristol Waste Company Limited (company number 09472624) Bristol Energy & Technology Services (Supply) Limited (company number 09135084)



Context

1. Bristol Waste, Bristol Energy, and a parent company Bristol Holding Ltd. were established via a detailed business case and governance structure which resulted in the Cabinet decisions in of 11th June and 6th July 2015 respectively.
2. The process of governing the companies is principally through the Mayor making reserved decisions, as the shareholder representative. The approval of business plans is an annual process, and a critical decision which is reserved to the Mayor, as the Shareholder representative, which sets the direction for the future of the company.

Business Plan 2017/2018 - Bristol Holding Limited

3. Bristol Holding Limited, as the holding company for the BCC group of companies allows the various companies to be governed as a single group, with strategic co-ordination allowing for a common set of policies, branding, understanding and the means to utilise economies of scale, wherever possible.
4. The purpose of this business plan is to provide the Council with a recommendation for the company to scale down operations, to reduce cost to the Shareholder, continuing as a 'shell company' for the purposes of maximising financial efficiency within the group of companies.

Business Plan 2017/2018 - Bristol Waste Company Limited

5. The Bristol Waste Company Limited differs from Bristol Energy in that it exists predominantly to fulfil functions required of it by the Council under an agreement for services, where less than 20% of its activities are to trade or to provide commercial services with other organisations or the public (what is known as a Teckal company).
6. On the 11th August 2016, a Cabinet decision was made, which agreed to granting Bristol Waste Company a contract for Bristol Waste Company to deliver an integrated waste service, including street cleansing and winter maintenance for a period of 10 years in line with their 10 year business plan which was adopted at this meeting.
7. The Business plan you will receive at the OSMB meeting is a detailed one year business plan for 2017/2018, which sits within the previous 10 year plan.

Business Plan 2017/2022 - Bristol Energy & Technology Services (Supply) Limited

8. Bristol Energy & Technology Services (Supply) Limited has been trading on the open market since February 2016, following a phase of controlled market entry. The company's last business plan was approved at Cabinet in December 2015.
9. This business plan for 2017/2022 builds on the progress made over the last 12 months, focussing on their future strategy and priorities, how they will deliver, and finances.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers: None.