

# Audit Committee Agenda



**Date:** Thursday, 25 January 2018

**Time:** 2.00 pm

**Venue:** Meeting room 1P 05, floor 1, City Hall

**Distribution:**

**Councillors:** Barry Clark, Jos Clark, Olly Mead, Steve Pearce, Liz Radford, Afzal Shah, Clive Stevens

**Independent members:** Adebola Adebayo and Simon Cookson

Issued by: Ian Hird, Democratic Services

City Hall, PO Box 3167, Bristol BS3 9FS

Tel: 0117 92 22384

E-mail: [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

Date: 17 January 2018



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# Agenda

## 1. Welcome, apologies and safety information

2.00 pm

SAFETY INFORMATION – PLEASE NOTE:

1. There are no planned fire alarm tests or drills. If the alarm sounds, please exit the room via the main entrance lobby at the front of the building.
2. Please then exit the building via the front ramp and assemble at the fire assembly point, which is on the paved area between the side entrance of the cathedral and the roundabout at the Deanery Road end of the building.
3. Please follow the instructions of the fire wardens and security staff on hand. Please do not return to the building until instructed to do so by fire wardens.

## 2. Committee membership update

To formally note the appointment of Adebola Adebayo and Simon Cookson as independent members of the committee.

## 3. Declarations of interest

To note any declarations of interest from councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 4. Minutes of previous meeting

(Pages 5 - 18)

## 5. Action sheet

2.05 pm

To note the actions taken on relevant matters from the last meeting of the committee.

(Pages 19 - 21)

## 6. Public forum

Up to 30 minutes is allowed for this item. Public forum items must be about matters that fall within the remit of the Audit Committee.

Any member of the public or councillor may participate in public forum. Public forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)



Please note that the following deadlines will apply in relation to this meeting:

Questions - Written questions must be submitted by 5.00 pm on Friday 19 January 2018 at latest.

Petitions and statements - Petitions / written statements must be submitted by 12.00 noon on Wednesday 24 January 2018 at latest.

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| <b>7. Work programme - latest update - for information</b>                 | <b>(Pages 22 - 24)</b>                         |
| <b>8. BDO's 2016-17 grants report</b>                                      | <b>2.15 pm</b><br><b>(Pages 25 - 38)</b>       |
| <b>9. Revenue and capital grant register</b>                               | <b>2.45 pm</b><br><b>(Pages 39 - 42)</b>       |
| <b>10. Draft code of corporate governance</b>                              | <b>3.15 pm</b><br><b>(Pages 43 - 64)</b>       |
| <b>*** BREAK ***</b>   | <b>3.30 pm</b>                                 |
| <b>11. Bundred report and Annual Governance Statement tracker</b>          | <b>3.45 pm</b><br><b>(Pages 65 - 90)</b>       |
| <b>12. Draft terms of reference for the Audit Committee</b>                | <b>4.15 pm</b><br><b>(Pages 91 - 101)</b>      |
| <b>13. Applications for dispensations</b>                                  | <b>4.30 pm</b><br><b>(Pages 102 - 110)</b>     |
| <b>14. Information item - summary update: complaints about councillors</b> | <b>4.35 pm</b><br><br><b>(Pages 111 - 112)</b> |
| <b>15. Exclusion of press and public</b>                                   |  |

Recommended:

That under s.100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of schedule 12A of the Act.



**16. Minutes of previous meeting - exempt section**

**4.40 pm**

**(Pages 113 - 115)**

