

# Human Resources Committee Agenda



**Date:** Thursday, 3 August 2017

**Time:** 10.00 am

**Venue:** Room 1P05, 1st Floor - City Hall, College Green, Bristol, BS1 5TR

## **Distribution:**

**Councillors:** Kye Dudd, Paula O'Rourke, Richard Eddy, Gary Hopkins, Mike Langley, Jo Sergeant and Jon Wellington

**Copies to:** Jacquie McGeachie (Interim Service Director HR & Workforce), Nicki Beardmore, Sandra Farquharson (Interim Service Director Human Resources), Mark Williams (People Business Partner), James Brereton (HR Advisor - HR Policy and Engagement) and John Smith (Public Relations Officer)

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**Date:** Wednesday, 26 July 2017



# Agenda

- 1. Welcome, Introductions and Safety Information** **9.30 am**  
**(Pages 4 - 5)**

- 2. Apologies for Absence**

- 3. Declarations of Interest**

- 4. Annual Business**

To carry out the formal annual business of the Human Resources Committee:

a. Election of Chair 2017/18

b. Election of Vice Chair 2017/18

c. Membership of the Committee – to note the details of the current membership as set out at the head of this agenda.

d. Terms of Reference – to note the attached terms of reference for the Committee agreed by Annual Council at its meeting on 23 May 2017.

e. Date and Times of meetings 2017/18 – to note the dates and times proposed as follows:

Thu, 3 August 2017, 10.00am (AGM)

Thu, 19 October 2017, 10.00am

Thu, 25 January 2018, 10.00am

Thu, 26 April 2018, 10.00am

- 5. Chair's Business** **10.00 am**

To receive any announcements from the Chair.

- 6. Minutes of the Previous Meeting**

To agree the minutes of the following meetings as a correct record;

**(Pages 6 - 14)**

Human Resources Committee – 2 February 2017

Extraordinary Meeting - Human Resources Committee - 6 March 2017



**7. Public Forum****11.00 am**

*NB. up to 30 minutes is allowed for this item\*Democratic Services Officer check time limit for your particular Committee\**

Any member of the public or councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the **Public Information Sheet** at the back of this agenda. Please note that the following deadlines will apply in relation to this meeting:-

**Questions** - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on *\*name deadline date\**

**Petitions and Statements** - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on *\*name deadline date\**.

**8. Standing Item - Industrial Relations Issues****9. Apprenticeships and the Levy****(Pages 15 - 21)****10. Use of Agency Staff****(Pages 22 - 27)****11. Redundancies 2017-18****(Pages 28 - 35)****12. Work Programme**

To agree the work programme for 17/18.

**(Pages 36 - 39)**