

Business Change and Resources Scrutiny Commission Agenda



Date: Monday, 18 July 2016

Time: 9.30 am

Venue: City Hall

Distribution:

Councillors: Graham Morris (Chair), Donald Alexander, Tom Brook, Barry Clark, Stephen Clarke, Helen Godwin, Geoff Gollop, Tim Kent and Afzal Shah

Copies to: Anna Klonowski (Interim Strategic Director - Business Change), Richard Billingham (Service Director HR), Shahzia Daya (Interim Service Director - Legal and Democratic Services), Dominic Mason (Interim Service Director for Change), Patsy Mellor (Service Director Citizen Services), Julie Oldale (Interim Service Director Finance), Cathy Mullins (Interim Service Director Policy, Strategy and Communications), Johanna Holmes (Policy Advisor - Scrutiny), Sarah Wilson (DLT Support Manager - Business Change) and Louise deCordova

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Date: Friday 8 July 2016



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Agenda

1. Welcome, Introductions and Safety Information

2. Apologies for Absence

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of the Previous Meeting

To agree the minutes of the last meeting as a correct record.

(Pages 4 - 9)

5. Action Sheet

To note the progress of actions from the previous meeting.

(Pages 10 - 11)

6. Chair's Business

To note any announcements from the Chair

7. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by **5 pm on Tuesday 12 July 2016**.



Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by **12.00 noon on Friday 15 July 2016**.

8. Business Change Service Director Introductions

9. Business Change Scrutiny and Resources Scrutiny Commission Annual Report

To elect a Vice-Chair of the Scrutiny Commission, outline the terms of reference for the Business Change Scrutiny Commission and propose meeting dates and times for occurrences of Scrutiny within the 2016/17 municipal year. **(Pages 12 - 16)**

10. Quarter Four Performance Report 2015/16

To note the Business Change Performance Report for 2015-2016, Quarter Four. The report and appendices are a summary of the main areas of progress towards the delivery of the Corporate Plan 2014-17. **(Pages 17 - 37)**

11. Change Programme - Presentation

To consider an update to the change programme.

