

Business Change and Resources Scrutiny Commission Agenda



Date: Thursday, 22 September 2016

Time: 9.30 am

Venue: City Hall

Distribution:

Councillors: Graham Morris (Chair), Stephen Clarke (Vice-Chair), Donald Alexander, Tom Brook, Barry Clark, Helen Godwin, Geoff Gollop, Tim Kent and Afzal Shah

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Issued by: Louise deCordova, Democratic Services

City Hall, PO Box 3167, Bristol, BS3 9FS

Tel: 0117 35 26151

E-mail: democratic.services@bristol.gov.uk

Date: Wednesday, 14 September 2016



Agenda

1. Welcome, Introductions and Safety Information

9.30 am

(Pages 4 - 5)

2. Apologies for Absence

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of the Previous Meeting

To agree the minutes of the last meeting as a correct record.

(Pages 6 - 11)

5. Action Sheet

To note the progress of actions from the previous meeting.

(Pages 12 - 14)

6. Chair's Business

To note any announcements from the Chair

7. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by **5 pm on Friday 16 September 2016**.



Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by **12.00 noon on Wednesday 21 September 2016**.

8. Introductions from Service Directors

10.00 am

9. Q1 Finance Monitoring for Business Change

10.15 am

That the Commission consider and comment on the relevant Business Change extracts detailed below taken from the Q1 Finance Report that went to Cabinet on 6th September 16.

(Pages 15 - 23)

10. Q1 Performance Report for Business Change

10.55 am

To note the Business Change Outturn Performance Report for Quarter 1 of 2016/17 and to identify a suite of performance indicators for future reporting (Q2 onwards) from the list provided.

(Pages 24 - 36)

11. Business Change Directorate Risk Register

11.20 am

To review and scrutinise the Directorate Risk Register as at 22 September 2016 (attached to this report.)

(Pages 37 - 51)

12. Legal Services Directorate Performance

11.45 am

To consider and comment on the update regarding the performance of the Legal Services Directorate for Q1 16-17.

(Pages 52 - 63)

