

Audit Committee

Extraordinary meeting

Agenda



Date: Wednesday, 2 May 2018

Time: 4.00 pm

Venue: Meeting room, floor 1, City Hall

Distribution:

Councillors: Barry Clark, Jos Clark, Olly Mead, Steve Pearce, Liz Radford, Afzal Shah, Clive Stevens,
Independent members: Adebola Adebayo and Simon Cookson

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1. Welcome, apologies and safety information

SAFETY INFORMATION – PLEASE NOTE:

1. There are no planned fire alarm tests or drills. If the alarm sounds, please exit the room via the main entrance lobby at the front of the building.
2. Please then exit the building via the front ramp and assemble at the fire assembly point, which is on the paved area between the side entrance of the cathedral and the roundabout at the Deanery Road end of the building.
3. Please follow the instructions of the fire wardens and security staff on hand. Please do not return to the building until instructed to do so by fire wardens.

2. Declarations of interest

To note any declarations of interest from councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

3. Public forum

Up to 30 minutes is allowed for this item. As this is an extraordinary meeting of the committee, public forum business must relate specifically to the business for which this extraordinary meeting has been arranged.

Any member of the public or councillor may participate in public forum. Public forum items should be emailed to democratic.services@bristol.gov.uk

Please note that the following deadlines will apply in relation to this meeting:

Questions - Written questions must be submitted by 5.00 pm on Thursday 26 April 2018 at latest.

Petitions and statements - Petitions / written statements must be submitted by 12.00 noon on Tuesday 1 May 2018 at latest.

4. Proposed constitutional changes

The Audit Committee is asked to comment on the proposed changes to the constitution (Appendix A) and to discuss and comment on the following documents:

(Pages 4 - 70)



- Member Code of Conduct - Appendix B
- Member / Officer Protocol - Appendix C
- Audit Committee Terms of Reference - specifically chairing of the committee - Appendix D
- Proposed Value and Ethics Committee Terms of Reference - Appendix E
- Finance (to follow) and Procurement regulations - Appendix F

