

Human Resources Committee AGM Agenda



Date: Thursday, 5 July 2018

Time: 10.00 am

Venue: City Hall, College Green, Bristol, BS1 5TR

Distribution:

Councillors: Jon Wellington, Paula O'Rourke, Richard Eddy, Gary Hopkins, Harriet Bradley, Ruth Pickersgill and Jo Sergeant

Copies to: Husinara Jones, Mark Williams (People Business Partner), James Brereton (HR Advisor - HR Policy and Engagement), Shahzia Daya (Director - Legal and Democratic Services), Jacqui Jensen, John Walsh (Director: HR, Workforce and Organisational Design (Interim)) and Denise Murray (Executive Director: Resources (Acting))

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Date: Wednesday, 27 June 2018



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Agenda

1. Election of Chair 2018/19

2. Election of Vice Chair 2018/19

3. Welcome, Introductions and Safety Information

4. Membership of Human Resources Committee

To note the membership of the Human Resources Committee as set out on the agenda

5. Terms of Reference

To note the attached terms of reference for the Committee agreed by Annual Council at its meeting on 22 May 2018

(Pages 5 - 6)

6. Dates and times of meetings for 2018/19

Date and Times of meetings 2018/19 – to note the dates and times proposed as follows:

6 September 2018 @ 10 am

8 November 2018 @ 10 am

17 January 2019 @ 10 am

7 March 2019 @ 10 am

9 May 2019 @ 10 am

7. Apologies for Absence

8. Declarations of Interest

9. Minutes of the Previous Meeting

To agree the minutes of the last meeting as a correct record.

(Pages 7 - 13)



10. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on 29 June 2018

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on 4 July 2018.

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| 11. HR Dashboard (Q4 2017/18) | 10.30 am
(Pages 14 - 16) |
| 12. Work Programme | 10.40 am
(Page 17) |
| 13. Standing Item - Industrial Relations (verbal update) | 10.50 am |
| 14. Code of Conduct for Employees | 11.00 am
(Pages 18 - 29) |
| 15. Performance management of JNC Chief Officers (member discussion) | 11.20 am |
| 16. HR & Payroll System - verbal update regarding procurement | 11.30 am |

17. Exclusion of the Press and Public

That under s.100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) 1(respectively) of Part 1 of schedule 12A of the Act.



- 18. JNC Chief Executives and JNC Chief Officers pay - national pay award** **11.40 am**
(Pages 30 - 37)
- 19. Pay of Executive Director** **11.50 am**
(Pages 38 - 42)

