

# Human Resources Committee Agenda



**Date:** Wednesday, 3 August 2016

**Time:** 2.00 pm

**Venue:** City Hall, College Green, Bristol, BS1 5TR

## **Distribution:**

**Councillors:** Helen Godwin (Chair), Paula O'Rourke (Vice-Chair), Kye Dudd, Richard Eddy, Gary Hopkins, Mike Langley and Jo Sergeant

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**Date:** Tuesday, 26 July 2016



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# Agenda

- 1. Welcome, Introductions and Safety Information** **2.00 pm**  
**(Pages 5 - 6)**
  
- 2. Apologies for Absence**
  
- 3. Annual Business** **2.05 pm**  
**(Page 7)**
  - a. Election of Chair 2016/17**  
To elect a Chair of the Committee for 2016/17
  
  - b. Election of Vice Chair 2016/17**  
To elect a Vice Chair of the Committee for 2016/17
  
  - c. Membership of the Committee**  
To note the details of the current membership as set out at the head of this agenda.
  
  - d. Terms of Reference**  
To note the attached terms of reference for the Committee agreed by Annual Council at its meeting on 31<sup>st</sup> May 2016.
  
  - e. Date and Times of meetings 2016/17**  
To note the dates and times proposed as:  
  
Wed, 3 August 2016, 2.00pm  
Thu, 22 September 2016, 2.00pm  
Thu, 15 December 2016, 2.00pm  
Thu, 16 February 2016, 2.00pm  
Thu, 20 April 2016, 2.00pm
  
- 4. Declarations of Interest**  
To give notice of any interests committee members may have on the items for consideration at the meeting.
  
- 5. Urgent Business**  
The Chair will explain any special circumstances for taking any urgent business.  
The grounds for urgency will be recorded in the minutes.



## 6. Minutes of the Previous Meeting

2.20 pm

To agree the minutes of the last meeting as a correct record.

(Pages 8 - 12)

## 7. Public Forum

2.25 pm

Up to 30 minutes is allowed for this item.

Any member of the public or councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the **Public Information Sheet** at the back of this agenda. Please note that the following deadlines will apply in relation to this meeting:-

**Questions** - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **Thursday 28<sup>th</sup> July 2016**.

**Petitions and Statements** - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **Tuesday 2<sup>nd</sup> August 2016**.

## 8. The role of the Human Resources Committee

2.55 pm

To discuss the role of the Human Resources Committee.

(Pages 13 - 17)

## 9. Work Programme

3.25 pm

To decide the work programme for 2016/17.

(Pages 18 - 21)

## 10. Protected Officer disciplinary investigation process

3.45 pm

To re-affirm or change the decision made at its previous meeting as to elected members sitting on the proposed Statutory Officer Panel.

(Pages 22 - 40)

## 11. Exclusion of the Press and Public

The Committee is asked to pass the following resolution:

That under s.100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1, information relating to any individual, of Part 1 of schedule 12A of the Act.



**12. Interim senior management arrangements**

**3.55 pm**

To note the report.

