

# Resources Scrutiny Commission (formerly Business Change and Resources Scrutiny Commission)



## Agenda

**Date:** Thursday, 28 February 2019

**Time:** 4.00 pm

**Venue:** Room 1P05, 1st Floor - City Hall, College Green, Bristol, BS1 5TR

### **Distribution:**

**Councillors:** Stephen Clarke (Chair), Afzal Shah (Vice-Chair), Donald Alexander, Mark Brain, John Goulandris, Margaret Hickman, Tim Kent, Sultan Khan, Graham Morris and Clive Stevens

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**Date:** Wednesday, 20<sup>th</sup> February 2019



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# Agenda

## 1. Welcome, Introductions and Safety Information

(Pages 5 - 6)

## 2. Apologies for Absence

## 3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 4. Minutes of the Previous Meeting & Action Sheet

(Pages 7 - 26)

- To agree the minutes of the following meetings:
  - 24<sup>th</sup> September 2018
  - 6<sup>th</sup> December 2018
  - 10<sup>th</sup> January 2019 (Budget Scrutiny)
  - 14<sup>th</sup> January 2019 (Budget Scrutiny)
  
- Members to consider and comment where required on the Action Sheet

## 5. Chair's Business

To note any announcements from the Chair

## 6. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5pm on Friday 22<sup>nd</sup> February 2019.



Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on Wednesday 27<sup>th</sup> February 2019.

## **7. Work Programme**

To note the work programme.

**(Pages 27 - 31)**

## **8. Performance Management**

**(Pages 32 - 38)**

## **9. Risk Register**

- Report to follow

## **10. Commercialisation Strategy and Programme**

To also include a verbal up-date on the Commercialisation and Innovation Working Group (CIWG)

**(Pages 39 - 46)**

## **11. Exclusion of Press and Public**

That under s.100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 (respectively) of Part 1 of schedule 12A of the Act.

## **12. Performance Report - Quarter 3 - Part Exempt**

- This agenda item includes a Legal Services Performance Report. Due to some of the information being potentially commercially sensitive, the Scrutiny Commission may decide at this point of the meeting to go into a closed session.

**(Pages 47 - 57)**

## **13. ICT Systems and Strategy - Exempt**

This agenda item consists of the following papers which are to follow:

- Future State Assessment (FSA) Report
- FSA Delivery Board – Minutes and Actions
- Independent (third party) Report



