

Audit Committee

Agenda



Date: Tuesday, 28 May 2019

Time: 2.00 pm

Venue: Room 1P05, 1st Floor - City Hall, College Green, Bristol, BS1 5TR

Distribution:

Councillors: Mark Brain, Olly Mead, Anthony Negus, Liz Radford, Afzal Shah, Clive Stevens, Adebola Adebayo and Simon Cookson

Copies to: Mike Jackson (Executive Director of Resources and Head of Paid Service), Denise Murray (Director - Finance & Section 151 Officer), Nancy Rollason (Service Manager Legal), Melanie Henchy-McCarthy, Alison Mullis, Chris Holme (Interim Service Manager - Corporate Finance), Tony Whitlock and Lucy Fleming (Head of Democratic Engagement)

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Date: Friday, 17 May 2019



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Agenda

1. **Election of Chair 2019/20**
2. **Welcome, Introductions and Safety Information**
3. **Apologies for absence.**
4. **To note membership of the Committee**
5. **Election of Vice-Chair 2019/20**

6. **Declarations of Interest**

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

7. **To note the Committee's Terms of Reference**

(Pages 5 - 10)

8. **To confirm the dates and times of meetings**

All at 2pm.

29 July 2019;
16 September 2019;
25 November 2019;
20 January 2020;
23 March 2020.

9. **Minutes of Previous Meeting - TO FOLLOW**

To agree the minutes of the previous meeting as a correct record.



10. Action Sheet - TO FOLLOW

11. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **21 May 2019**.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **24 May 2019**.

12. Draft Work Programme 2019/20

To consider draft work programme.

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13. External Audit - Update Report.

14. Draft Annual Governance Statement 18/19 - TO FOLLOW

15. Annual Counter Fraud Report 2018/19

(Pages 12 - 25)

16. Audit Committee Annual Report to Full Council (Draft)

(Pages 26 - 38)

17. Internal Audit Annual Report 2018/19

(Pages 39 - 65)

18. Draft Statement of Accounts 2018/19



(Pages 66 - 68)

