

Neighbourhoods Scrutiny Commission

Agenda



Date: Friday, 31 March 2017

Time: 10.00 am

Venue: The Writing Room, Council House, College Green, Bristol BS1 5TR

Distribution:

Councillors: Margaret Hickman, Carole Johnson (Vice-Chair), Steve Jones, Matt Melias, Anthony Negus (Chair), Jo Sergeant, Mhairi Threlfall, Jon Wellington and Martin Fodor

Copies to: Alison Comley (Strategic Director - Neighbourhoods), Di Robinson (Service Director - Neighbourhoods), Becky Pollard (Director - Public Health), Gillian Douglas (Service Director Clean and Green), Mary Ryan, Steven Barrett (Service Director Landlord Services), Nick Hooper (Service Director Strategic Housing), Patsy Mellor (Service Director Citizen Services), Tracey Morgan (Managing Director Bristol Waste), Kate Murray, Mark Wakefield (Service Manager - Performance & Infrastructure), Gavin Banks, Ian McIntyre, Claire Lowman, Robin Poole, Lucy Fleming (Scrutiny Co-ordinator), Romaine de Fonseca (Policy Advisor), Jeremy Livitt and Andrew Mallin (Directorate Leadership Team Support Manager)

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Date: Thursday, 23 March 2017



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Agenda

1. Welcome, Introductions and Safety Information

(Pages 5 - 6)

2. Apologies for Absence

Apologies for absence have been received from Councillor Martin Fodor (Councillor Clive Stevens substituting).

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a disclosable pecuniary interest.

Please note that the Register of Interests is available at <https://www.bristol.gov.uk/councillors/members-interests-gifts-and-hospitality-register>.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of the Previous Meeting

You are requested to confirm as a correct record the Minutes for the meeting held on Friday 24th February 2017.

(Pages 7 - 14)

5. Public Forum

10.05 am

Public Forum Text

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by **5 pm on Monday 27th March 2017**.

Petitions and Statements - Petitions and statements must be received on the



working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest **by 12.00 noon on Thursday 30th March 2017.**

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| 6. Chair's Business | 10.15 am |
| 7. Council Tax Reduction Scheme
This report will be presented by Patsy Mellor (Head of Customer Services) and Ian McIntyre. | 10.15 am
(Pages 15 - 29) |
| 8. Update on Libraries Consultation
This item will be presented by Kate Murray (Head of Libraries) | 10.35 am
(Pages 30 - 32) |
| 9. Neighbourhood Partnerships - Progress Update
This item will be presented by Alison Comley (Strategic Director) and Gemma Dando (Deputy Service Director – Neighbourhoods and Communities) | 10.50 am
(Pages 33 - 41) |
| 10. Hot Food Takeaways
This item will be presented by Claire Lowman. | 11.20 am
(Pages 42 - 52) |
| 11. Multi Use Games Area At Manor Farm - Verbal Update Briefing
Alison Comley will provide a verbal update report on this issue. | 11.40 am |
| 12. Supermarkets and Waste
Alison Comley will provide an update report on this item. | 11.45 am
(Pages 53 - 99) |
| 13. Directorate Risk Register
Alison Comley will present this item. | 11.50 am
(Pages 100 - 120) |
| 14. Performance Information
Mark Wakefield will present this item. | 12.05 pm
(Pages 121 - 141) |



15. Finance Monitoring Report

Robin Poole and Alison Comley will present this report.

12.15 pm

(Pages 142 - 147)

16. Work Programme and Rolling Action Sheet

12.25 pm

(Pages 148 - 165)

17. Date of Next Meeting

The next meeting is scheduled for 10am on Monday 24th April 2017 in the Writing Room, City Hall, College Green, Bristol

12.30 pm

