

# Audit Committee

## Agenda



**Date:** Monday, 30 September 2019

**Time:** 2.00 pm

**Venue:** Committee Room 9, First Floor - City Hall,  
College Green, Bristol, BS1 5TR

### **Distribution:**

**Councillors:** Mark Brain, Nicola Bowden-Jones, Chris Jackson, Olly Mead, Liz Radford, Harriet Clough, Clive Stevens, Peter Abraham, Adebola Adebayo and Simon Cookson

**Copies to:** Mike Jackson (Executive Director of Resources and Head of Paid Service), Denise Murray (Director - Finance & Section 151 Officer), Nancy Rollason (Service Manager Legal), Melanie Henchy-McCarthy, Alison Mullis, Chris Holme (Interim Service Manager - Corporate Finance), Tony Whitlock and Lucy Fleming (Head of Democratic Engagement)

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**Date:** Friday, 20 September 2019



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# Agenda

## 1. Welcome, Introductions and Safety Information

(Pages 5 - 6)

## 2. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 3. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 7 - 13)

## 4. Action sheet

(Pages 14 - 15)

## 5. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **24 September 2019**.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **27 September 2019**.

## 6. Work Programme

To note the work programme.

(Pages 16 - 17)



7. **Member Officer Protocol** **(Pages 18 - 29)**
8. **Administrative Changes to the Constitution.** **(Pages 30 - 34)**
9. **Annual Report of Local Government and Social Care Ombudsman Decisions** **(Pages 35 - 85)**
10. **Grant Thornton 2018/19 Audit Report - ISA 260 report to follow** **(Pages 86 - 88)**
11. **Final Statement of Accounts for 2018/19 and Final AGS for 2018/19 - Statement of Accounts and AGS 2018/19 to Follow** **(Pages 89 - 93)**
12. **Treasury Management Annual Report** **(Pages 94 - 112)**
13. **Internal Audit Activity Report for Period 1st April 2019 to 31st August 2019** **(Pages 113 - 134)**
14. **Corporate Risk Management Arrangements and the Q1 2019/20 Corporate Risk Report Update** **(Pages 135 - 169)**
15. **Asbestos Management Update** **(Pages 170 - 181)**
16. **Exclusion of Press and Public**  

That under s.100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) 3 (respectively) of Part 1 of schedule 12A of the Act.
17. **Internal Audit Assurance Summary - IT Transformation Programme (ITTP)** **(Pages 182 - 187)**



