

Audit Committee Agenda



Date: Monday, 20 January 2020

Time: 2.00 pm

Venue: Committee Room, City Hall

Distribution:

Councillors: Mark Brain, Nicola Bowden-Jones, Chris Jackson, Olly Mead, Liz Radford, Harriet Clough, Clive Stevens, Adebola Adebayo and Simon Cookson

Copies to: Simba Muzarurwi (Chief Internal Auditor), Mike Jackson (Executive Director of Resources and Head of Paid Service), Denise Murray (Director - Finance & Section 151 Officer), Nancy Rollason (Service Manager Legal), Melanie Henchy-McCarthy, Alison Mullis, Chris Holme (Interim Service Manager - Corporate Finance), Tony Whitlock and Lucy Fleming (Head of Democratic Engagement)

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Date: Friday, 10 January 2020



Agenda

1. Welcome, Introductions and Safety Information

(Pages 4 - 5)

2. Apologies for absence.

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 6 - 13)

5. Action Sheet

(Pages 14 - 15)

6. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **14 January 2020**.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **17 January 2020**.



7. Work Programme

To note the work programme.

(Pages 16 - 17)

8. Member Code of Conduct.

(Pages 18 - 30)

9. External Audit - ISA 260 Report

Appendix - Grant Thornton Audit Report – to follow

(Pages 31 - 33)

10. 2018/19 Statement of Accounts

(Pages 34 - 229)

11. Whistleblowing Arrangements Update.

(Pages 230 - 235)

12. Annual Review of the effectiveness of the system of Internal Audit - To follow

13. Corporate Risk Report (Q2) and Policy - To Follow

14. Exclusion of Press and Public

That under s.100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s)3 (respectively) of Part 1 of schedule 12A of the Act.

15. Internal Audit Assurance Summary - IT Transformation Programme

(Pages 236 - 242)

