

# Audit Committee

## Agenda



**Date:** Monday, 16 March 2020

**Time:** 2.00 pm

**Venue:** First Floor Committee Room 1P09 - City Hall,  
College Green, Bristol, BS1 5TR

### **Distribution:**

**Councillors:** Mark Brain, Nicola Bowden-Jones, Chris Jackson, Olly Mead, Liz Radford, Harriet Clough, Clive Stevens, Adebola Adebayo, Simon Cookson and Peter Abraham

**Copies to:** Simba Muzarurwi (Chief Internal Auditor), Mike Jackson (Executive Director of Resources and Head of Paid Service), Denise Murray (Director - Finance & Section 151 Officer), Nancy Rollason (Service Manager Legal), Melanie Henchy-McCarthy, Alison Mullis, Chris Holme (Interim Service Manager - Corporate Finance), Tony Whitlock and Lucy Fleming (Head of Democratic Engagement)

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**Date:** Friday, 6 March 2020



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# Agenda

## 1. Welcome, Introductions and Safety Information

(Pages 4 - 5)

## 2. Apologies for absence.

## 3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 4. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 6 - 11)

## 5. Action sheet

(Page 12)

## 6. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **10 March 2020**.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **13 March 2020**.



**7. Work Programme**

To note the work programme.

**(Pages 13 - 14)**

**8. Review of a Specific Corporate Risk - Flood Risk Management**

**(Pages 15 - 19)**

**9. Review of External Inspections of Council Services 2019/20**

**(Pages 20 - 28)**

**10. External Audit Update Report - To Follow**

**11. Draft Annual Plan 2020/21**

**(Pages 29 - 44)**

**12. Internal Audit Activity Report for the period of 1st April 2019 to 29th February 2020**

**(Pages 45 - 60)**

**13. Member Code of Conduct for Development Control Committees**

**(Pages 61 - 100)**

**14. Member Code of Conduct for Licensing Committee and Public Safety and Protection Committee**

**(Pages 101 - 130)**

