

Audit Committee

Agenda



Date: Thursday, 28 May 2020

Time: 2.00 pm

Venue: Virtual Meeting - Zoom Committee Meeting
with Public Access via YouTube

Distribution:

Councillors: Mark Brain, Nicola Bowden-Jones, Chris Jackson, Olly Mead, Liz Radford, Clive Stevens, Tim Kent, Adebola Adebayo and Simon Cookson

Copies to: Simba Muzarurwi (Chief Internal Auditor), Mike Jackson (Executive Director of Resources and Head of Paid Service), Denise Murray (Director - Finance & Section 151 Officer), Nancy Rollason (Service Manager Legal), Melanie Henchy-McCarthy, Alison Mullis, Tony Whitlock, Lucy Fleming (Head of Democratic Engagement) and Michael Pilcher

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Date: Tuesday, 19 May 2020



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Agenda

1. Welcome, Introductions and Safety Information

(Pages 5 - 6)

2. Confirmation of Chair

At its meeting on Thursday 21st May 2020, Full Annual Council will appoint the Chair of the Audit Committee for 2020/21 Municipal Year. Confirmation of this appointment will be made at this meeting.

3. Confirmation of Vice Chair

At its meeting on Thursday 21st May 2020, Full Annual Council will appoint the Vice Chair of the Audit Committee for 2020/21 Municipal Year. Confirmation of this appointment will be made at this meeting.

4. Membership

To note the membership as follows:-

Councillor Mark Brain
Councillor Clive Stevens
Councillor Nicola Bowden-Jones
Councillor Tim Kent
Councillor Chris Jackson
Councillor Olly Mead
Independent Member Adebola Adebayo
Independent Member Simon Cookson

5. Terms of Reference

(Pages 7 - 13)

6. Dates of Future Meetings

25 June at 4pm
28 September at 2pm
23 November at 2pm
25 January 2021 at 2pm
22 March 2021 at 2pm



7. Apologies for absence.

8. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

9. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 14 - 16)

10. Action sheet

11. Public Forum

Any member of the public or councillor may participate in public forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Please note that the following deadlines will apply in relation to this meeting:

Questions:

Written questions must be received three clear working days prior to the meeting. For this meeting, this means that your question(s) must be received at the latest **by 5pm on 21 May 2020**.

Petitions and statements:

Petitions and statements must be received by noon on the working day prior to the meeting. For this meeting, this means that your submission must be received at the latest **by 12.00 Noon on 27th May 2020**.

Members of the public who wish to present their public forum statement, question or petition at the zoom meeting must register their interest by giving at least two clear working days' notice prior to the meeting by 2pm on 22 May 2020.

PLEASE NOTE THAT IN ACCORDANCE WITH THE NEW STANDING ORDERS AGREED BY BRISTOL CITY COUNCIL, YOU MUST SUBMIT EITHER A STATEMENT, PETITION OR QUESTION TO ACCOMPANY YOUR REGISTER TO



SPEAK.

Public forum correspondence and items must be e-mailed to democratic.services@bristol.gov.uk.

Further information can be found within the relevant section of the public information sheet attached to this agenda for Agenda Item 1.

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| 12. Work Programme | 2.20 pm |
| To note the work programme. | (Pages 19 - 20) |
| 13. 19/20 Annual Governance Statement Actions | 2.30 pm |
| | (Pages 21 - 48) |
| 14. 20/21 Audit Plan Review | 2.45 pm |
| | (Pages 49 - 59) |
| 15. 18/19 Statement of Accounts | 3.00 pm |
| | (Pages 60 - 63) |
| 16. External Auditors 2018/19 Audit ISA 260 report (open) | 3.20 pm |
| | (Pages 64 - 66) |
| 17. Exclusion of Press and Public | |
| That under s.100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) 3 (respectively) of Part 1 of schedule 12A of the Act. | |
| 18. External Auditors 2018/19 Audit ISA 260 report (exempt) | 3.40 pm |
| 19. Bristol Energy Company and Statement of Accounts | 4.00 pm |
| | (Pages 67 - 78) |

