

# Decision Recording Form

Decision determined at Cabinet meeting on 2 June 2020



## **Cabinet members present:**

Marvin Rees, Mayor

Councillor Nicola Beech, Cabinet Member with responsibility for Spatial Planning and City Design

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Communities, Equalities and Public Health

Councillor Kye Dudd, Cabinet Member with responsibility for Transport, Energy & New Green Deal

Councillor Helen Godwin, Cabinet Member for Women, Children and Young People, and Lead Member for Children's Services

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care

Councillor Anna Keen, Cabinet Member with responsibility for Education and Skills

Councillor Paul Smith, Cabinet Member with responsibility for Housing

## **Apologies:**

Councillor Steve Pearce, Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services



*Deadline date for Call-in referral 11 June 2020*

|            |  |   |
|------------|--|---|
| <b>(a)</b> | <b>Subject:</b>  | Traffic signals maintenance, supply and installation contract (agenda item 8) |
| <b>(b)</b> | <b>Ward:</b>   | All   |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None   |   |
| <b>(d)</b> | <b>Decision taken</b><br><br>Cabinet:<br><ol style="list-style-type: none"> <li>1. Approved the procurement of a new Traffic Signals maintenance, supply and installation contract from July 2022 for a period of up to 9 years at a cost of up to £2m per annum.</li> <li>2. Authorised the Executive Director Growth &amp; Regeneration in consultation with Cabinet Member Transport &amp; Energy to take all steps necessary to procure and award the contract.</li> </ol> |   |
| <b>(e)</b> | <b>Exempt Information?</b><br><br>Open   |   |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>No  |   |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>Equality Impact Relevance Check<br>Eco Impact Relevance Check  |   |
| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report.   |   |



Signed :..... Date : .....

**Cabinet Member with responsibility for Transport, Energy and the Green New Deal**



*Deadline date for Call-in referral 11 June 2020*

|            |  |   |
|------------|--|---|
| <b>(a)</b> | <b>Subject:</b>  | Moving Forward Together Transformational Programme<br>(agenda item 9) |
| <b>(b)</b> | <b>Ward:</b>   | All   |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None.  |   |
| <b>(d)</b> | <b>Decision taken</b><br><br>Cabinet:<br><ol style="list-style-type: none"> <li>1. Approved the delivery of the next phases of Move Forward Together programme set out in the report;</li> <li>2. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member Housing to incur the programme spend of £1.44 million from ring-fenced HRA resources.</li> </ol> |   |
| <b>(e)</b> | <b>Exempt Information?</b><br><br>Open   |   |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>No  |   |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>One Public Forum Statement<br>Equalities Impact Relevance Check  |   |



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| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report. |
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**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Housing**



*Deadline date for Call-in referral 11 June 2020*

|            |   |  |
|------------|---|--|
| <b>(a)</b> | <b>Subject:</b>   | COVID 19 – Cross Directorate Application for Contract Awards, Extensions and Variations Necessary due to the Impact of COVID 19 on Commissioning and Procurement Activity.<br>(agenda item 10) |
| <b>(b)</b> | <b>Ward:</b>  | All  |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None.   |  |
| <b>(d)</b> | <b>Decision taken</b><br><br>Cabinet: <ol style="list-style-type: none"> <li>1. Authorised the Executive Director Growth and Regeneration, in consultation with Cabinet Member for Housing, for the purposes of mitigating COVID 19, to take all appropriate steps: <ol style="list-style-type: none"> <li>(a) to extend existing contracts, and award new contract(s), in-line with the procurement routes outlined in Appendix A, and;</li> <li>(b) to make any further necessary extensions/variations to all such contracts.</li> </ol> </li> <br/> <li>2. Authorised the Executive Director People, in consultation with the Cabinet Member Adult Social Care, for the purposes of mitigating COVID 19, to take all appropriate steps: <ol style="list-style-type: none"> <li>(a) to extend existing contracts, and award new contract(s) in-line with the procurement routes outlined in Appendix A, and</li> <li>(b) to make any further necessary extensions/variations to all such contracts;</li> </ol> </li> <br/> <li>3. Authorised the Executive Director of Growth and Regeneration to vary and allocate the grant award of £1,077,100.00 MHCLG funding for 20/21 (Rough Sleeping Services Grant).</li> </ol> |  |



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| <b>(e)</b> | <b>Exempt Information?</b><br><br>Open   |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>No  |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>Equality Impact Assessment |
| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report.   |

**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Adult Social Care, Cabinet Member with responsibility for Housing**



*Deadline date for Call-in referral 11 June 2020*

|            |   |   |
|------------|---|---|
| <b>(a)</b> | <b>Subject:</b>   | Extensions and Variations to Domestic Abuse and Sexual Violence contracts and timeline for due to the impact of COVID 19 on Commissioning and Procurement Activity.<br>(agenda item 11) |
| <b>(b)</b> | <b>Ward:</b>  | All   |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None.   |   |
| <b>(d)</b> | <b>Decision taken</b><br><br><b>Cabinet:</b><br>Authorised the Executive Director People in consultation with the Cabinet Member Communities (Public Health, Public Transport, Libraries, Parks), Events and Equalities to take all steps necessary to extend the contracts for domestic abuse and sexual violence services to 31st March 2022 at a cost of £933,813 and delay the current procurement process for these contracts due to the impact of COVID 19. |   |
| <b>(e)</b> | <b>Exempt Information?</b><br><br>Open  |   |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>No   |   |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>Equality Impact Assessment  |   |





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| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report. |
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**Signed :**..... **Date :** .....

**Deputy Mayor (with responsibility for Communities, Equalities and Public Health)**



*Deadline date for Call-in referral 11 June 2020*

|            |  |                                    |
|------------|--|------------------------------------|
| <b>(a)</b> | <b>Subject:</b>  | Finance Update<br>(agenda item 12) |
| <b>(b)</b> | <b>Ward:</b>   | All                                |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None.  |                                    |
| <b>(d)</b> | <b>Decision taken</b><br><br><b>Cabinet noted:</b> <ol style="list-style-type: none"> <li>1. The significant financial impact on the Council as a result of COVID-19 pandemic;</li> <li>2. The extent to which further Government funding is required;</li> <li>3. A further report to be taken to Cabinet or Council, outlining the scale of the budget gap and proposal if required for resetting the revenue and capital plans;</li> <li>4. It would also be necessary to refresh the Council's Business and Service plans later this year to reflect this impact and to ensure consistency in delivering changing priorities.</li> </ol> |                                    |
| <b>(e)</b> | <b>Exempt Information?</b><br><br>Open   |                                    |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>No  |                                    |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>One Public Forum Statement.  |                                    |



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| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report. |
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**Signed :..... Date : .....**

**Designated Deputy Mayor with responsibility for Finance, Governance and Performance**



*Deadline date for Call-in referral 11 June 2020*

|            |                                  |  |
|------------|----------------------------------|--|
| <b>(a)</b> | <b>Subject:</b>                  | 2019/20 Finance Outturn Report<br>(agenda item 13) |
| <b>(b)</b> | <b>Ward:</b>                     | All  |
| <b>(c)</b> | <b>Declarations of interest:</b> | None.  |



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| <b>(d)</b> | <p><b>Decision taken</b></p> <p><b>Cabinet noted:</b></p> <ol style="list-style-type: none"> <li>1. the contents of the report and the final position of the General fund for the financial year 2019/20 of a £5.3 million deficit, and the key reasons for budget variances as set out in Appendix A of the report;</li> <li>2. the final outturn of the Council's capital expenditure, of total expenditure of £144.7 million compared to a final capital budget for the year of £142.8 million;</li> <li>3. the outturn position for the Dedicated Schools Grant of £2.9 million deficit to be carried forward;</li> <li>4. the outturn position for the Housing Revenue Account of £1 million underspend to be carried forward for the councils landlord functions;</li> <li>5. the balanced outturn position of the public health grant;</li> <li>6. the implication of the final outturn on the Council's reserve;</li> <li>7. the in-year collection levels for both Business Rates and Council Tax;</li> <li>8. the level of aged debt as at 31 March 2020; and</li> <li>9. the performance on delivery of savings;</li> <li>10. the use of £0.5 million of covid-19 emergency grant funding against pressures in March.</li> </ol> <p><b>Cabinet approved:</b></p> <ol style="list-style-type: none"> <li>1. the re-profiling of the acceleration or slippage for each scheme within the Capital Programme as set out in Appendix A4</li> </ol> <p><b>Cabinet delegated:</b></p> <ol style="list-style-type: none"> <li>1. authority to the Director of Finance after consultation with the Deputy Mayor and Cabinet Member for Finance, Governance &amp; Performance to make any technical adjustments to ear-marked reserves necessary on receipt of the final business rates income.</li> </ol> |
| <b>(e)</b> | <p><b>Exempt Information?</b></p> <p>Open</p>   |
| <b>(f)</b> | <p><b>Decision made in exempt session?</b></p> <p>No</p>  |



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| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>Two Public Forum Questions. |
| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report.  |

**Signed :..... Date : .....**

**Designated Deputy Mayor with responsibility for Finance, Governance and Performance**



*Information Report – not subject to call-in procedures*

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|------------|--|--|
| <b>(a)</b> | <b>Subject:</b>  | Q4 Corporate Risk Report<br>(agenda item 14) |
| <b>(b)</b> | <b>Ward:</b>   | All  |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None.  |  |
| <b>(d)</b> | <b>Decision taken</b><br><br>Cabinet noted the report and progress on embedding Risk Management arrangements within the Council. |  |
| <b>(e)</b> | <b>Exempt Information?</b><br><br>Open   |  |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>No  |  |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>None   |  |
| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report.   |  |



Signed :..... Date : .....

**Designated Deputy Mayor with responsibility for Finance, Governance and Performance**





*Deadline date for Call-in referral 11 June 2020*

|            |  |   |
|------------|--|---|
| <b>(a)</b> | <b>Subject:</b>  | Bristol is Open: Update<br>(agenda item 15) |
| <b>(b)</b> | <b>Ward:</b>   | All   |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None.  |   |
| <b>(d)</b> | <b>Decision taken</b><br><br><b>Cabinet</b> <ol style="list-style-type: none"> <li>1. Approved the proposal that the Council completes the delivery of the OPCR (Open Programmable City Region) and Replicate projects;</li> <li>2. Authorised the Executive Director: Resources, in consultation with the Cabinet Member for Finance, Governance and Performance, to take all steps necessary for the transfer of relevant staff into the Council (subject to appropriate consultation by BRISTOLISOPEN LTD.)</li> <li>3. Noted that approximately £250k is expected to be drawn down from the previously approved £500k earmarked reserve in order to fund the write-off of monies previously advanced to BRISTOLISOPEN LTD or to fund low level running costs for BRISTOLISOPEN LTD as an inactive company.</li> <li>4. Noted that up to £359k revenue expenditure for new staff payroll costs, and contracts arising in the delivery of OPCR will be incurred. This will be funded first from the residual £250k remaining in the original £500k earmarked reserve once the Recommendation 3 has been met. Thereafter the balance (expected to be £109k) is to be absorbed within the existing Digital Transformation or the OPCR budgets.</li> <li>5. Noted that the Redeemable Preference Shares (book value £350,001 prior to the close of 19/20) will be fully impaired for the 19/20 statutory reporting purposes.</li> </ol> |   |



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| <b>(e)</b> | <b>Exempt Information?</b><br><br>Open  |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>No   |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>Two Public Forum Questions. |
| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report.  |

**Signed :**..... **Date :** .....

**Designated Deputy Mayor with responsibility for Finance, Governance and Performance**



*Exempt from call in procedures*

|            |  |   |
|------------|--|---|
| <b>(a)</b> | <b>Subject:</b>  | Bristol Energy Update<br>(agenda item 17) |
| <b>(b)</b> | <b>Ward:</b>   | All                                       |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None.  |   |
| <b>(d)</b> | <b>Decision taken</b><br><br>Cabinet approved the recommendations as set out in the report.<br><br>Cabinet agreed that the decision to be implemented was urgent and therefore would not be subject to call in.  |   |
| <b>(e)</b> | <b>Exempt Information?</b><br><br>Fully exempt<br>3<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information)   |   |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>Yes   |   |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>Two Public Forum Statements from public;<br>Three Public Forum Statements from Councillors;<br>One Public Forum Questions from members of the public;<br>Twelve Public Forum Questions from Councillors;<br>One Exempt Public Forum Statement;<br>Exempt Report from Overview Scrutiny Management Board. |   |



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| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report. |
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**Signed :..... Date : .....**

**Designated Deputy Mayor with responsibility for Finance, Governance and Performance**



*Information Report – not subject to call-in procedures*

|            |   |  |
|------------|---|--|
| <b>(a)</b> | <b>Subject:</b>   | COVID 19 - Adult Social Care<br>(agenda item 18) |
| <b>(b)</b> | <b>Ward:</b>  | All  |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None.   |  |
| <b>(d)</b> | <b>Decision taken</b><br><br><b>Cabinet:</b> <ol style="list-style-type: none"> <li>1. noted the rationale for the allocated budget to Adult Social Care, and how it is broken down;</li> <li>2. agreed a monthly reporting process to Corporate Leadership Board.</li> </ol> |  |
| <b>(e)</b> | <b>Exempt Information?</b><br><br>Open  |  |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>No   |  |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>None  |  |
| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report.  |  |



Signed : ..... Date : .....

**Cabinet Member with responsibility for Adult Social Care**



*Information Report – not subject to call-in procedures*

|            |  |   |
|------------|--|---|
| <b>(a)</b> | <b>Subject:</b>  | Port Communities Resilience Fund Closure Report<br>(agenda item 19)                                   |
| <b>(b)</b> | <b>Ward:</b>   | Avonmouth and Lawrence Weston   |
| <b>(c)</b> | <b>Declarations of interest:</b>   | None.   |
| <b>(d)</b> | <b>Decision taken</b>  | That the Cabinet Notes the Port Communities Resilience Fund Project Closure Report                    |
| <b>(e)</b> | <b>Exempt Information?</b>   | Open  |
| <b>(f)</b> | <b>Decision made in exempt session?</b>                                    | No  |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b> | One Public Forum Statement from a Councillor<br>One Public Forum Question from a member of the public |
| <b>(h)</b> | <b>Reason for decision:</b>  | As set out in the report.   |



Signed : ..... Date : .....

**Deputy Mayor (with responsibility for Communities, Equalities and Public Health)**





*Information Report – not subject to call-in procedures*

|            |  |                                      |
|------------|--|--------------------------------------|
| <b>(a)</b> | <b>Subject:</b>  | City Leap Update<br>(agenda item 20) |
| <b>(b)</b> | <b>Ward:</b>   | All                                  |
| <b>(c)</b> | <b>Declarations of interest:</b><br><br>None.  |                                      |
| <b>(d)</b> | <b>Decision taken</b><br><br>Cabinet noted the decision to bring the current procurement to an end and to restart a revised procurement process subject to a further Cabinet Decision in July. |                                      |
| <b>(e)</b> | <b>Exempt Information?</b>   |                                      |
| <b>(f)</b> | <b>Decision made in exempt session?</b><br><br>No  |                                      |
| <b>(g)</b> | <b>Additional information at the meeting/documents taken into account:</b><br><br>Five Public Forum Questions from Councillors   |                                      |
| <b>(h)</b> | <b>Reason for decision:</b><br><br>As set out in the report.   |                                      |



Signed :..... Date : .....

**Cabinet Member with responsibility for Transport, Energy and the Green New Deal**



