

Decision Recording Form

Decision determined at Cabinet meeting on 3 November 2020



Cabinet members present:

Marvin Rees, Mayor

Councillor Nicola Beech, Cabinet Member with responsibility for Spatial Planning and City Design

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Communities, Equalities and Public Health

Councillor Kye Dudd, Cabinet Member with responsibility for Transport, Energy & New Green Deal

Councillor Helen Godwin, Cabinet Member for Women, Families and Homes (Lead Member For Children's Services)

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care

Councillor Anna Keen, Cabinet Member with responsibility for Education and Skills

Councillor Steve Pearce, Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services

Councillor Afzal Shah, Cabinet Member with responsibility for Climate, Ecology and Sustainable Growth

Deadline date for Call-in referral 11 November 2020

| | | |
|------------|----------------------------------|---|
| (a) | Subject: | Climate and Ecological Emergency Programme (agenda item 8) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: | None |



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| (d) | <p>Decision taken</p> <p>Cabinet:</p> <ol style="list-style-type: none"> 1. Noted the successful progress made in the implementation of the Mayor’s Climate Emergency Action Plan (July 2019). 2. Noted that the council and partners have developed 2 key new One City strategies this year: <ol style="list-style-type: none"> a. One City Climate Strategy (February 2020) b. One City Ecological Strategy (September 2020) 3. Approved the Climate and Ecological Emergency Programme as Bristol City Council’s initial response to these strategies. 4. Approved the adoption of the ‘Managing the development of houses in multiple occupation’ Supplementary Planning Document (SPD). 5. Authorised the Executive Director Growth and Regeneration to take all steps required to adopt the SPD including all procedures required under Part 5 of the Town and Country Planning (Local Planning)(England) Regulations 2012. |
| (e) | <p>Exempt Information?</p> <p>Open</p> |
| (f) | <p>Decision made in exempt session?</p> <p>No</p> |
| (g) | <p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1) Four Councillor Questions; 2) Equalities Impact Assessment. |
| (h) | <p>Reason for decision:</p> <p>As set out in the report.</p> |



Signed :..... Date :

Cabinet Member with responsibility for Climate, Ecology and Sustainable Growth



Deadline date for Call-in referral 11 November 2020

| | | |
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| (a) | Subject: | Managing the Development of Houses in Multiple Occupation - Supplementary Planning Document (agenda item 9) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: | |
| | None | |
| (d) | Decision taken | |
| (e) | Exempt Information? | |
| (f) | Decision made in exempt session? | |



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| (g) | Additional information at the meeting/documents taken into account: 1) Two Councillor Statements; 2) Two Public Questions; 3) Two Councillor Questions; 4) Equalities Impact Assessment. |
| (h) | Reason for decision: As set out in the report. |

Signed :..... Date :

Cabinet Member with responsibility for Strategic Planning and City Design, Flood Strategy



Deadline date for Call-in referral 11 November 2020

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| (a) | Subject: | Next Steps Accommodation Funding to Tackle Rough Sleeping (agenda item 10) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: None | |
| (d) | Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved, subject to successful grant award, the acceptance of the grant award from MHCLG Next Steps fund of up to £9.32m 2. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Women, Families and Homes to take all steps required to allocate the funding including the procurement of all contracts (goods, services or works) in accordance with the proposals contained in the report. | |
| (e) | Exempt Information? Open | |
| (f) | Decision made in exempt session? No | |
| (g) | Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment | |



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| (h) | Reason for decision: As set out in the report. |
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Signed :..... **Date :**

Cabinet Member with responsibility for Women, Families and Homes (Lead Member for Children's Services)



Deadline date for Call-in referral 11 November 2020

| | | |
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| (a) | Subject: | Emergency Active Travel Fund (agenda item 11) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: None | |
| (d) | Decision taken Cabinet: <ol style="list-style-type: none"> 1. Noted the decision made in May 2020 to accept and spend up to £1m of funding from the West of England Combined Authority for the design and implementation of Emergency Active Travel Fund – Bristol Streetspace Tranche 1 schemes 2. Approved the receipt of further funding of up to £2.74m, from the West of England Combined Authority for the delivery of Tranche 2 Emergency Active Travel Fund – Bristol Streetspace schemes, as per the submission to the Department of Transport. 3. Authorised the Executive Director for Growth and Regeneration in consultation with the Cabinet Member for Transport and Energy, the Green New Deal, Clean Air Zone planning to take all steps required to spend the funding and agree and implement Tranche 2 Emergency Active Travel Fund - Bristol Streetspace Schemes. | |
| (e) | Exempt Information? Open | |
| (f) | Decision made in exempt session? No | |



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| (g) | Additional information at the meeting/documents taken into account: 1) Two public statements; 2) Two public questions; 3) Two Councillor questions; 4) Consultation details; 5) Equalities Impact Assessment. |
| (h) | Reason for decision: As set out in the report. |

Signed :..... **Date :**

Cabinet Member with responsibility for Transport and Energy, the Green New Deal, Clean Air Zone Planning



Deadline date for Call-in referral 11 November 2020

| | | |
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| (a) | Subject: | Bristol Credit Union - Merger (agenda item 12) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: Councillor Helen Holland declared a non-pecuniary interest as a member of Bristol Credit Union. | |
| (d) | Decision taken Cabinet: Approved, in principle, the proposed merger of the Bristol Credit Union and WS&L and authorise the Director of Finance in consultation with the Deputy Mayor and Cabinet member for Finance, Governance, Property and Culture, to finalise arrangements subject to receiving a satisfactory due diligence report. | |
| (e) | Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information) | |
| (f) | Decision made in exempt session? No | |
| (g) | Additional information at the meeting/documents taken into account: None | |



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| (h) | Reason for decision: As set out in the report. |
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Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account



Deadline date for Call-in referral 11 November 2020

| | | |
|------------|---|---|
| (a) | Subject: | Print and Mail Strategic Review (agenda item 13) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: None | |
| (d) | Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the procurement of a contract with a single supplier for internal print and mail services at a value of up to 1.2M. 2. Authorised the Chief Executive in consultation with the Cabinet Member Finance, Governance and Performance, to take all steps required to procure and award the contract(s) necessary for the implementation of an outsourced print and mail service, in-line with the procurement routes and maximum budget envelopes outlined in this report. 3. Authorised the Chief Executive in consultation with the Cabinet Member Finance, Governance and Performance, to take all steps required to extend the existing contract from February 2021 for up to 9 months pending the procurement of a fully outsourced service at an estimated cost of £50k per month (to be funded from the existing service budget). | |
| (e) | Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information) | |
| (f) | Decision made in exempt session? No | |



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| (g) | Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment. |
| (h) | Reason for decision: As set out in the report. |

Signed :..... Date :

Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account



Deadline date for Call-in referral 11 November 2020

| | | |
|------------|---|---|
| (a) | Subject: | Data and Insights Delivery Partner and Procurement Approach (agenda item 14) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: None | |
| (d) | Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved in principle the award of a contract for an Effective Use of Delivery Partner using CCS G.Cloud Framework, (for a maximum term of 2 years and to an estimated value to not exceed £2m); 2. Authorised the Chief Executive in consultation with the Deputy Mayor (with special responsibility for Finance, Governance and Performance) to take all steps required to award the contract. | |
| (e) | Exempt Information? Open | |
| (f) | Decision made in exempt session? No | |
| (g) | Additional information at the meeting/documents taken into account: None | |



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| (h) | Reason for decision: As set out in the report. |
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Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account



Deadline date for Call-in referral 11 November 2020

| | | |
|------------|---|--|
| (a) | Subject: | Implementation of a Supplier Early Payment (agenda item 15) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: None | |
| (d) | Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the implementation of a Supplier Early Payment Initiative. 2. Authorised the Director of Finance in consultation with the Deputy Mayor (with special responsibility for Finance, Governance and Performance) to take all steps required to award the 5 year contract through a compliant public sector framework to Oxygen Finance Ltd with an estimated contract value of £1.5m and progress implementation of the programme including revisions to the associated policies and protocols. | |
| (e) | Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information) | |
| (f) | Decision made in exempt session? No | |
| (g) | Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment. | |



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| (h) | Reason for decision: As set out in the report. |
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Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account



Deadline date for Call-in referral 11 November 2020

| | | |
|------------|----------------------------------|---|
| (a) | Subject: | Budget Monitoring Outturn Report P6 (agenda item 16) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: | None |



(d) Decision taken**Cabinet Approved:**

1. The incorporation of the fourth tranche of un-ringfenced COVID emergency funding from the government to the 2020/21 budget (£11.1m), as outlined in Appendix A, Section 3.4.3.
2. The incorporation of Round 2 extension of the Adult Social Care Infection Control Fund (£3.7m) to the 2020/21 budget as outlined in Appendix A, Section 3.4.4.
3. The incorporation of the Surge enforcement fund (£0.3m) to the 2020/21 budget as outlined in Appendix A, Section 3.4.5.
4. The incorporation of the MHCLG award of £249,099 for the Supported Housing Oversight Pilot as outlined in Appendix A Section 3.4.6 and Appendix A8.
5. The re-profiling of the Capital Programme as outlined in Appendix B.

Cabinet Noted:

1. Risks associated with the forecast outturn and the long-term financial impact on the Council as a result of COVID-19 pandemic
2. The £3.8m COVID 19 funding gap is indicative and that the residual mitigations previously identified will be held in abeyance for uncertainties arising under the government's new 3-tier system and implications of local measures required in 2020/21 with any residual amount carried forward to 2021/21 offsetting future year COVID financial pressures.
3. The estimated Collection fund deficit of £25.0m impacting in future years Appendix A, Section 3.5.
4. A risk of non COVID-19 related overspend on General fund services, an overall forecast overspend of £5.3m for 20/21 at Period 6, representing 1.3% of the approved budget and that it is expected that the forecast overspend will be managed through management actions / mitigations through the rest of the financial year.
5. Forecasts underspend of £3.5m with regard to the Housing Revenue Account.
6. A forecast in-year deficit of £8.1m and a total £11m carried forward deficit in the ring fenced Dedicated Schools Account (DSG).
7. In line with the scheme of delegation the emergency decision record with regards to the distribution of Round 2 (phase 1) Infection Control fund (Appendix A7)
8. A forecast £92.3m underspend against the approved Capital Programme, which requires budget re-profiling at the end of P6.



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| (e) | Exempt Information? Open |
| (f) | Decision made in exempt session? No |
| (g) | Additional information at the meeting/documents taken into account: None |
| (h) | Reason for decision: As set out in the report. |

Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account



Deadline date for Call-in referral 11 November 2020

| | | |
|------------|--|--|
| (a) | Subject: | Extension of Contract for Provision of Sexual Health Services (agenda item 17) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: None | |
| (d) | Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the extension of the Integrated Sexual Health services contract for 2 years until 31st March 2024. 2. Authorised the Executive Director, People in consultation with the Section 151 Officer and Deputy Mayor with responsibility for Communities, Equalities and Public Health to agree with the provider and commissioning partners the budget envelope and financial contributions in relation to the extension of the contract to reflect Bristol's contribution and take all steps required to extend the contract. 3. Agreed that any proposed variation to the Council's contributions will be subject to the approval of the s.151 Officer. | |
| (e) | Exempt Information? Open | |
| (f) | Decision made in exempt session? No | |



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| (g) | Additional information at the meeting/documents taken into account: None |
| (h) | Reason for decision: As set out in the report. |

Signed :..... **Date** :

**Deputy Mayor with responsibility for Communities (Public Health, Public Transport, Libraries, Parks),
Events and Equalities**



Information only

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|------------|---|--|
| (a) | Subject: | Director of Public Health Annual Report 2019-20 Investing In Bristol's Mental Wealth (agenda item 18) |
| (b) | Ward: | All Wards |
| (c) | Declarations of interest: None | |
| (d) | Decision taken Cabinet noted the contents of the Annual Report of the Director for Public Health 2019-20. | |
| (e) | Exempt Information? Open | |
| (f) | Decision made in exempt session? No | |
| (g) | Additional information at the meeting/documents taken into account: None | |
| (h) | Reason for decision: As set out in the report. | |



Signed : Date :

**Deputy Mayor with responsibility for Communities (Public Health, Public Transport, Libraries, Parks),
Events and Equalities**



