

Decision Recording Form

Decision determined at Cabinet meeting on 22 June 2021



Cabinet members present:

Marvin Rees, Mayor

Councillor Nicola Beech, Cabinet Member with responsibility for Climate, Ecology, Waste and Energy

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Communities, Equalities and Public Health

Councillor Helen Godwin, Cabinet Member for Families, Education and Women (Lead Member For Children's Services)

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homes

Apologies: None

Deadline date for Call-in referral 1 July 2021

(a)	Subject:	Bus Stop Suspension Charges (agenda item 8)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None



(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the implementation of charges detailed in Appendix A, to come into effect from 1st July 2021. 2. Authorised the Executive Director Growth and Regeneration to take all steps required to implement the charges.
(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. 1 Public Forum statement and 3 questions 2. Equality Impact Relevance Check
(h)	Reason for decision: As set out in the report.

Signed : **Date** :

Mayor



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	Blaise Plant Nursery supplies (agenda item 9)
(b)	Ward:	Henbury and Brentry
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Authorised the spend of £3.5 million over the next 4 years for Blaise Plant Nursery supplies to allow the service to resale the supplies and be self-sustaining. 2. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member for Communities, to pursue an appropriate and compliant route to market for Blaise Plant Nursery supplies to accommodate a spend of £3.5m over 4 years. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. 2 Public Forum questions 2. Equality Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Deputy Mayor with responsibility for Communities, Equalities and Public Health



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	Cultural Investment Programme extension (agenda item 10)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Approved the extension of Cultural Investment Programme until 31st March 2023. 2. Authorised the Executive Director Growth and Regeneration to take all steps required to implement the extension. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. 5 Public Forum questions. 2. Equality Impact Assessment. 	
(h)	Reason for decision: As set out in the report.	



Signed :..... Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	Regeneration Funding (agenda item 11)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Noted the creation of a new Regeneration Service within the Growth & Regeneration Directorate 2. Authorised a £825,443 virement and reallocation of resources noted in the report to establish a total recurring annual revenue budget of £751k for the regeneration service, and £168k seed funding budget for projects under the control of the Executive Director for Growth and Regeneration. 3. Noted the submission of a bid for Strategic Masterplan funding of £955,000 to the West of England Combined Authority. 4. Authorised the Executive Director of Growth and Regeneration in consultation with the Section 151 Officers and Mayor to enter into a grant funding agreement, drawdown and spend £955k West of England Combined Authority Strategic Masterplanning Funding. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 3 Public Forum statements and 8 questions. 2. Equality Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed : Date :

Mayor



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	South Bristol Light Industrial Workspace (agenda item 12)
(b)	Ward:	Filwood; Hartcliffe and Withywood; Hengrove and Whitchurch Park
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Approved the submission of a Change Request to the West of England Combined Authority for an increase in grant funding of £596,666. 2. Authorised the Executive Director Growth and Regeneration, if successful, to take all steps necessary to enter into contract to draw down and spend the external funding including procuring and awarding contracts where necessary. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. 2 Public Forum questions. 2. Equality Impact Assessment Form. 	



(h)	Reason for decision: As set out in the report.
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Signed :..... Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	Electoral Service specialist printing tender (agenda item 13)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Approved the re-tendering and procurement of the Councils specialist print services for four years from current contract end date of 01st December 2021 at a cost of up to £1.3m. 2. Authorised the Director –Legal and Democratic Services in consultation with the Cabinet Member for Finance, Governance and Performance to procure and award the contract(s) necessary for the implementation of election specialist print services in-line with the procurement routes and maximum budget envelopes outlined in this report, noting the associated Procurement and Legal commentaries. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 1 Public Forum question. 2. Equality Impact Relevance Check.
(h)	Reason for decision: As set out in the report.

Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	Microsoft Desktop Licensing Agreement (agenda item 14)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Approved the award of a 2 year contract, through the KCS Framework at a cost of £4m, with an approved Microsoft reseller, for the range of Microsoft products currently used by BCC, to include provision within the contract for products that support the BCC cloud migration and end-user computing strategy. 2. Authorised the Director – Digital Transformation in consultation with the Deputy Mayor – Finance, Governance & Performance to take all steps necessary to procure and award the contract. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. Equality Impact Relevance Check. 	



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	P12 Outturn finance report (agenda item 15)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None



(d)	<p>Decision taken</p> <p>Cabinet noted:</p> <ol style="list-style-type: none"> 1. the contents of the report and the final position of the General fund for the financial year 2020/21 the key reasons for budget variances as set out in Appendix A of the report. 2. A general fund in-year cash surplus of £19.7 million on non-covid services to be transferred to reserves. 3. A general fund in-year cash surplus of £8.1 million with respect to impact of Covid-19 to be transferred to earmarked reserve to mitigate Covid-19 impact and phased commitments in future years. 4. the final outturn underspend of the Council's capital expenditure (£33 million) and rephasing. 5. the outturn position for the Dedicated Schools Grant (£7.1 million overspend and the total carried forward deficit of £10.0 million. 6. the outturn position for the Housing Revenue Account an underspend of £11.4 million to be carried forward for the council's landlord functions. 7. the decisions taken under delegated authority in relation to Covid response as set out in Appendix A Section 10. 8. the implication of the final outturn on the Council's reserve position. 9. the in-year collection levels for both Business Rates and Council Tax. 10. the level of aged debt as at 31 March 2021; and 11. the performance on delivery of savings as outlined in Appendix A2. <p>Cabinet approved:</p> <ol style="list-style-type: none"> 1. the carry forward funding for each scheme within the Capital Programme as set out in Appendix A4. 2. the £7.750 million contribution to earmarked reserves from the year end underspend. 3. the residual underspend of £12.0 million is transferred to the Council's general reserve to improve our financial resilience. 4. the incorporation of additional funding in the Council's 2021/22 budget as set out in Appendix A Section 10.
(e)	<p>Exempt Information?</p> <p>Open</p>



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: None
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	Childcare Development and Sustainability Service (agenda item 16)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Approved the variation to extend the contract for the Childcare Development and Sustainability Service for one year to 31 December 2022 at a cost of £305,000. 2. Approved the recommissioning of the Childcare Development and Sustainability Service for one year from 1 January 2023 with the option to extend for one additional year at a cost of £305,000. 3. Authorised the Executive Director, People in consultation with Cabinet Member Education and Skills to take all steps required to extend the current contract and recommission the service, in-line with the commissioning strategy, procurement routes and maximum budget envelopes outlined in this report, noting the associated Procurement and Legal commentaries. 4. Authorised the Executive Director, People to invoke any subsequent extensions/variations specifically defined in the contract being awarded, up to the maximum budget envelope outlined in this report. 5. Authorised the Head of Strategic Procurement & Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in this report, or if changes to procurement routes are subsequently required. 	
(e)	Exempt Information? Open	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1. Equality Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Cabinet Member with responsibility for Families, Education and Women (Lead Member for Children's Services)



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	Future Bright Plus - Phase 2 (agenda item 17)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Approved the delivery of Phase 2 of the Future Bright Programme as outlined in this report. 2. Authorised the acceptance of £1,540m of grant funding over 3 years from WECA to deliver the programme. 3. Authorised the Executive Director – People, in consultation with the Cabinet Member for Education and Skills and s.151 Officer, to spend the funding as outlined in Appendix 1 and where necessary make changes to the expenditure, provided that it remains within the cost envelope of the grant funding. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. Equality Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Mayor



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	APR15 - Approval to submit a bid to Rough Sleeping Accommodation Programme (RSAP) (agenda item 18)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None
(d)	Decision taken	<p>Cabinet</p> <ol style="list-style-type: none"> 1. Approved the submission of a bid to the Rough Sleeping Accommodation Program (RSAP) of up to £4m capital for 21/22 and £529k revenue funding split as follows (£147k 21/22, £191k 22/23, £191k 23/24) 2. Approved the use of match funding of £2m (£1m from the HRA for Acquisitions and £1m Commuted Sums for the Resonance Proposal). 3. Authorised, subject to successful grant award, the Executive Director of Growth and Regeneration in consultation with the Cabinet member for housing delivery and homes to accept and spend the grant award from Ministry of Housing, Communities and Local Government (MHCLG) RSAP fund as set out in the report. 4. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member for housing delivery and homes to spend the match funding of £1m HRA funding and £1m Affordable Housing Commuted sums, within the maximum budget envelopes outlined in this report, noting the associated Procurement and Legal comment. 5. Noted the total capital cost requirement for the Resonance and HRA Acquisitions bids which is £2m.
(e)	Exempt Information?	Open



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1. Equality Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Cabinet Member for Housing Delivery and Homes



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	PFI Benchmarking outcome for Bristol Schools (agenda item 19)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Noted the outcomes of soft services benchmarking exercises undertaken on the Bristol Schools Ltd PFI contracts. 2. Authorised the Director of Finance, in consultation with the Deputy Mayor and Cabinet member for Finance, Governance & Performance to accept, subject to complying with obligations in the Academy agreements, the proposal to reduce the annual unitary charge by £98kpa, (1.07% of the total contract value of £9,142,964.55 for 2021/22, which is subject to RPIX) (a whole life contract saving of £1,010,243.56 (subject to RPIX), and instruct the necessary financial adjustments to bring into effect all associated savings. 3. Noted that the Director of Finance, in consultation with the Deputy Mayor and Cabinet member for Finance, Governance & Performance, will progress further initiatives with the SPV which give rise to net savings to the Council and/or Schools thereby further reducing the PFI affordability gap, and where necessary seek approval from Cabinet. 4. Authorised the Director of Finance, in consultation with the Director of Legal and Democratic Services to negotiate, agree and enter into all necessary documents to give effect to recommendation 2. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1. Equality Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 1 July 2021

(a)	Subject:	SLM Leisure Contract and Financial Assistance (agenda item 20)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Subject to approval of the claimed costs by the Chief Finance Officer, agreed to provide financial assistance to meet the forecast net pressure of c.£486,876 i.e. the forecast deficit of c.£981,035 for the period 1st April 2021 – 31st March 2022, offset by c.£494,159 of National Leisure Recovery Fund grant money. 2. Subject to approval of the claimed costs by the Chief Finance Officer, agreed to provide financial assistance of c.£494,159 from the National Leisure Recovery Fund money. 3. Authorised the Executive Director People in consultation with the Executive Member for Finance and the Chief Finance Officer to negotiate and approve the relevant financial adjustments required under the noncontractual zero deficit methodology and the conclusion of the contract variation necessary to achieve this as part of the Change of Law provisions. 4. Noted that the Executive Director People in consultation with the Executive Member for Finance will develop the leisure investment strategy for approval by Cabinet and prepare for a future leisure procurement exercise. 5. Authorised the Executive Director People in consultation with the Executive Member for Finance to negotiate and approve any contract extension reasonably necessary to facilitate this and achieve best value. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1. 6 Public Forum questions. 2. Equality Impact Relevance Check.
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Mayor



Deadline date for Call-in referral – not applicable

(a)	Subject:	Corporate Risk Management report (agenda item 21)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet noted the report and progress on embedding Risk Management arrangements within the Council.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1. 2 Public Forum questions.	
(h)	Reason for decision: As set out in the report.	



Deadline date for Call-in referral – not applicable

(a)	Subject:	Citizen Assembly Recommendations (agenda item 22)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet noted: <ol style="list-style-type: none"> 1. The formal handover of the report of the citizens' assembly's recommendations and proposed actions. 2. The Citizens' Assembly report is being considered as part of the evidence base for the Council's update of its medium-term Corporate Strategy. 3. The report of the Citizens' Assembly's recommendations and proposed actions will be shared with the One City Economy Board and other One City Boards for consideration to inform the city's economic recovery and renewal strategy and in preparing the 2022 refresh of the One City Plan (publication planned in March 2022) 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. 1 Public Forum statement and 2 questions. 	



(h)	Reason for decision: As set out in the report.
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Deadline date for Call-in referral – not applicable

(a)	Subject:	Report of Monitoring Officer: Local Government & Social Care Ombudsman Public Report (agenda item 23)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet considered the Public Report of the Local Government & Social Care Ombudsman and endorsed the actions taken to implement the recommendations in the Public Report.	
(e)	Exempt Information?	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	
(h)	Reason for decision: As set out in the report.	





