

Decision Recording Form

Decision determined at Cabinet meeting on 14 September 2021



Cabinet members present:

Marvin Rees, Mayor

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Nicola Beech, Cabinet Member with responsibility for Climate, Ecology, Waste and Energy

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homes

Apologies:

Councillor Asher Craig, Deputy Mayor with responsibility for Communities, Equalities and Public Health

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care

Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Youth Zone – funding request (agenda item 8)
(b)	Ward:	Bedminster; Bishopsworth; Brislington East; Brislington West; Filwood; Hartcliffe and Withywood; Hengrove and Whitchurch Park; Knowle; Southville; Stockwood; Windmill Hill
(c)	Declarations of interest:	None



(d)	<p>Decision taken</p> <p>Cabinet:</p> <ol style="list-style-type: none"> 1. Approved in principle to spend up to £4.2m on the Bristol Youth Zone scheme as 50% of project cost, subject to the feasibility study, approval of final business case and confirmation of total contribution required from the Council. 2. Approved the immediate use of £350,000 from the capital budget to cover the at-risk cost of technical feasibility work required as part of project development to understand site constraints. 3. Approved the immediate use of £45,000 from the capital budget to employ the Capital Strategic Partner to oversee the feasibility stage of this scheme. 4. Approved progression of this project towards Full Business Case stage. 5. Noted the decision (Cabinet, 9 March 2021) that ongoing revenue funding of £400,000 per year (30% of operating costs) will be sourced through the re-commissioning of youth services, and notes that plans for this activity will also be submitted to Cabinet for decision in due course.
(e)	<p>Exempt Information?</p> <p>Open</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1. 1 public forum statement and 4 questions.
(h)	<p>Reason for decision:</p> <p>As set out in the report.</p>

Signed : **Date** :

Mayor



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Children's Independent Fostering Agency Framework – South Central (agenda item 9)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved joining the South Central Consortium to design and commission the new framework contract for Independent Foster Agency contracts including incurring the cost of the initial joining fee for the Procurement phase of £7431.66, Annual Lead Partner Costs of £1368.75 and Annual Contracts Management Costs of £15602.38 to be a part of the South Central Consortium, to design, commission and use an Independent Foster Agency Placements Framework as outlined in this report. 2. Approved the purchase of foster care placements, for children and young people, from the South Central Independent Foster Agency Placements Framework, from April 2022 to March 2025 with an option to extend for one year plus one year. 3. Authorised the Executive Director: People, in consultation with the Mayor to take all steps necessary, including the spending outlined in this report, to join the South Central Consortium and use the South Central Independent Foster Agency Placements framework. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 1 Public Forum statement. 2. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed : Date :

Mayor



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Inpatient Detox and Stabilisation contract (agenda item 10)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Noted the award of the Inpatient Detox and Stabilisation Contract to AWP NHS Trust from 1st February 2021 until 14 September 2021 and approve the remaining period of the contract until 31st March 2025 at an estimated total cost of £2,798,286 subject to continued government funding. 2. Authorised the Executive Director People in consultation with Cabinet Member for Communities, Equalities and Public Health to take all steps required to negotiate and award a contract to AWP for Inpatient Detox and stabilisation services from 1st February 2021 to 31st March 2025. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. Equalities Impact Assessment 	



(h)	Reason for decision: As set out in the report.
------------	--

Signed :..... **Date :**

Mayor



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Consultation on Leisure Investment Options (agenda item 11)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the option for consultation as set out in the report and endorse the approach being taken. 2. Noted that the report on the outcome of consultation and final recommendations for investment options will come to the February Cabinet meeting for approval. 3. Noted the report in February will also recommend a procurement strategy for new management arrangements to be in place by April 2023. 4. Noted that the overall affordability of any improvements will be determined following the selection of the preferred bidder based on their proposals. 5. Noted that approval to negotiate a contract extension has been provided at June Cabinet 2021. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 19 Public Forum statements and 3 questions. 2. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed : Date :

Mayor



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	End User Compute and Deployment Services (agenda item 12)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the utilisation of a 10% uplift on the current XMA contract at a cost of £0.5m. 2. Approved the additional funding required for the XMA contract as outlined in this report, at a cost of up to £363,000 until contract end date of April 2022. 3. Authorised the Executive Director Resources in consultation with the Cabinet Member/Deputy Mayor - Finance, Governance and Performance to take all steps required to incur the additional spending as outlined in this report. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	



(h)	Reason for decision: As set out in the report.
------------	--

Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Microsoft Dynamics Agreement (agenda item 13)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the remaining period of the 5-year contract until 31st May 2024 through Bytes Software Services at a cost of £0.938m. 2. Noted the spend of £0.655m from 1st June 2019 to 31st August 2021. 3. Authorised the Director – Digital Transformation in consultation with the Deputy Mayor – Finance, Governance & Performance to take all steps necessary to incur the spend in relation to this contract as outlined in this report. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. Equalities Impact Assessment. 	



(h)	Reason for decision: As set out in the report.
------------	--

Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Digital Transformation Programme (agenda item 14)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the series of works outlined in the report to enable the Digital Transformation Programme to progress. 2. Authorised the use of Digital Transformation Programme allocated reserve of up to £3.7m to deliver Digital Transformation activity identified in table 1 in the 2021/22 and 2022/23 financial years. financial year. 3. Authorised Executive Director for Resources in consultation with the Digital Transformation Governance Board to oversee the Digital Transformation Programme in accordance with the Terms of Reference in appendix A. 4. Authorised the Executive Director for Resources in consultation with the Cabinet Member for Finance, Governance and Performance and Director for Digital to take all steps necessary, including entering into necessary agreements and procuring and awarding any relevant contracts, including those which meet the Council's key decision threshold, to deliver the Programme as agreed in recommendation 2. 5. Noted that all decisions which are taken which meet the Council's Key Decision threshold will be reported to Cabinet for information. 	
(e)	Exempt Information? Open	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1. 4 Public Forum questions.
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	2021/22 Period 3 and 4 Finance Report (agenda item 15)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	



(d)	<p>Decision taken</p> <p>Cabinet approved:</p> <ol style="list-style-type: none"> 1. the allocation of the Discretionary Award element of the Adult Social Care Infection Control and Testing Fund Ring-Fenced Grant 2021 as set out in Appendix C. <p>Cabinet delegated authority to:</p> <ol style="list-style-type: none"> 2. the Executive Director, Growth & Regeneration in consultation with the Mayor, Deputy Mayor and Cabinet Member for Finance, Governance & Performance, the Cabinet Member for Transport and the Director of Finance to submit a regional bid for the City Region Sustainable Transport Settlement for the West of England as set out in section 5.4.7 of Appendix A optimising the allocation of funding for Bristol and bring back to Full Council for approval the full proposal and detail of match funding. <p>Cabinet noted:</p> <ol style="list-style-type: none"> 3. the indicative impact of £35 million for 21/22 relating to Covid exceeds available resources set in the budget and some areas of planned reactive spend may not proceed. 4. The significant risks, of £11.892m within service areas of non COVID-19 related overspend on General fund services at Period 4 and that management actions outlining how this will be managed will be included in the next finance report. 5. Forecasts overspend of £0.3m within the Housing Revenue Account. 6. A forecast in-year deficit of £11.1m and a total £21.1m carried forward deficit in the ring fenced Dedicated Schools Account (DSG) 7. A breakeven position on Public Health services. 8. A forecast £45.4m in-year underspend against the approved Capital Programme and a full reprofile will be brought back in the next finance report. 9. The cost pressures emerging within the current capital programme particularly relating to delays and inflation caused by national supply issues.
(e)	<p>Exempt Information?</p> <p>Open</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>



(g)	Additional information at the meeting/documents taken into account: None
(h)	Reason for decision: As set out in the report.

Signed :..... Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Parks Capital Maintenance Programme (agenda item 16)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the addition of new capital budgets to the capital programme for rebuild and restoration works in parks and green spaces and cemeteries as set out in this report at a cost of up to £3M. 2. Authorised the Executive Director – Growth & Regeneration in consultation with Cabinet Member for Communities, Equalities and Public Health and the Director of Finance to take all steps required spend the additional budget and to procure and award the contracts necessary to implement the rebuild and restoration works in parks and green spaces and cemeteries and to procure equipment in line with the maximum budget envelopes outlined in this report. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 1 Public Forum question. 2. Equality Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed :..... Date :

Deputy Mayor with responsibility for Communities, Equalities and Public Health



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Active Travel Fund - Tranche 3 (agenda item 17)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the submission of a bid to the DfT's ATF3 programme for £4.120m for the identified schemes set out in this report. 2. Noted the additional funding from developer contributions and highways maintenance budget as set out in the report. 3. Authorised, in the event that the bid is successful, the Executive Director for Growth and Regeneration, in consultation with the Cabinet Member for Transport, the s151 officer, and the Head of Legal Services to take all steps required to procure and award all necessary contracts to deliver the schemes as outlined in the finance section to the limit of £4.673m. 4. Approved the submission of an expression of interest in being a national Liveable Neighbourhood Pilot area and a GP Prescribing Pilot area. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 4 Public Forum statements and 5 questions. 2. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed :..... Date :

Cabinet Member with responsibility for Transport



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Enforcement Policy in relation to Relevant Letting Agency Legislation (agenda item 18)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the updated Bristol City Council (BCC) & Lead Enforcement Authority Penalty Notice Policy in respect of Lettings Legislation. 2. Authorised the Executive Director Growth & Regeneration in consultation with the relevant Cabinet members Climate, Ecology, Waste and Energy and/or Housing Delivery and Homes to make future minor changes to the Bristol City Council (BCC) & Lead Enforcement Authority Penalty Notice Policy in respect of Lettings Legislation subject to periodic review by cabinet. 3. Noted the Private Housing Electrical Safety Standards Civil Penalty Policy Addendum. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. Equalities Impact Assessment. 	



(h)	Reason for decision: As set out in the report.
------------	--

Signed :..... **Date :**

Cabinet Member with responsibility for Housing Delivery and Homes



Deadline date for Call-in referral 23 September 2021

(a)	Subject:	Procurement of new Case Management System for Legal Services (agenda item 19)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Approved the spend of £515K to deliver the project as set out in the report and appendix. 2. Authorised the Director for Legal and Democratic Services, in consultation with the Cabinet Member for Resources, to take all steps necessary to procure a new Case Management System at an estimated cost of £1.039m over a 7-year maximum period. 3. Noted that ongoing licence costs will be met by the service. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1. Equality Impact Assessment.	



(h)	Reason for decision: As set out in the report.
------------	--

Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



For Information

(a)	Subject:	Integrated Community Equipment Services (ICES) Contract Extension (agenda item 20)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Noted the current position with the re-tendering exercise. 2. Noted the decision of the Executive Director – People to extend the existing ICES contract for 6 months to 1st April 2022 at a cost of up to £600,000. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. Equality Impact Assessment. 	
(h)	Reason for decision: As set out in the report.	



Signed : Date :

Mayor



For Information

(a)	Subject:	Domestic Abuse Contract Extension (agenda item 21)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet 1. Noted the emergency key decision taken to extend the Domestic Abuse and Sexual Violence services contracts as set out in Appendix A by 6 months until 30 September 2022 at a total cost of £737,861.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1. Equalities Impact Assessment.	
(h)	Reason for decision: As set out in the report.	



Signed : Date :

Mayor



For Information

(a)	Subject:	Q1 Corporate Risk Management Report 2021/22 (agenda item 22)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet Noted the current strategic risks and mitigating actions being taken to reduce to within tolerance.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1. 1 Public Forum statement and 3 questions.	
(h)	Reason for decision: As set out in the report.	

Signed :..... Date :
Deputy Mayor with responsibility for Finance, Governance and Performance



