

Decision Recording Form

Decision determined at Cabinet meeting on 14 December 2021



Cabinet members present:

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Nicola Beech, Cabinet Member with responsibility for Climate, Ecology, Waste and Energy

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homes

Councillor Ellie King, Cabinet Member with responsibility for Public Health, Communities and Bristol One City

Apologies:

Marvin Rees, Mayor

Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Clean Air Zone Project update (agenda item 9)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None



(d)	<p>Decision taken</p> <p>Cabinet:</p> <ol style="list-style-type: none"> 1. Noted the new Direction dated 1st November 2021 (Appendix A of the report) which includes a requirement for Council to implement a small Charging Clean Air Zone Class D to meet compliance in 2023. 2. Noted the Officer Executive Decision taken on the 9th November by the Chief Executive to approve spend and 'enable' the CAZ element of the existing contract for the provision of 'approved devices for unattended enforcement' (cameras) to enforce the CAZ. 3. Approved acceptance and spend of the £50m grant awarded to BCC to implement the CAZ scheme as well as roll out the non-charging measures to facilitate compliance set out in the Directive. 4. Delegated authority to the Chief Executive to spend the funding and procure and enter into all necessary contracts to progress the work needed, to the limit of the funding envelope. Authority includes decisions that are above the key decision threshold. 5. Delegated authority to the Chief Executive to seal the CAZ Charging Order.
(e)	<p>Exempt Information?</p> <p>Open</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1. 2 Public Forum statements and 6 questions. 2. Equalities Impact Assessment.
(h)	<p>Reason for decision:</p> <p>As set out in the report.</p>



Signed :..... Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Underfall Yard Sluices (agenda item 10)
(b)	Ward:	Hotwells and Harbourside
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Noted the position in relation to the condition and potential works required to the Underfall Yard sluices. 2. Approved the spend of up to £1.25m for works to the Underfall Yard sluices as outlined in this report. 3. Authorised the Executive Director Growth and Regeneration in consultation with the Mayor to submit a funding application to the Environment Agency for up to £1.25m. 4. Authorised the Executive Director, Growth and Regeneration, to accept and spend the funding to undertake works to the Underfall Yard sluices as outlined in this report, to include the procurement and award of contracts up to the value of the funding received and to include decisions above the key decision threshold. 5. Approved the reallocation of up to £0.7m Capital expenditure funding from the existing Highways capital budget. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 2 Public Forum questions. 2. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Temple Island Update (agenda item 11)
(b)	Ward:	Central; Lawrence Hill; Southville; Windmill Hill
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Authorised additional funding of up to £1.4m to enable the works set out in the report to be progressed. To be temporarily funded from capital contingency. 2. Noted that the additional funding will be met by the Council until such time that WECA agrees a grant offer letter. 3. Noted that a decision may be taken in December by the WECA Joint Committee. 4. Authorised the Executive Director Growth and Regeneration in consultation with S151 officer, monitoring officer and the Mayor to enter into all contracts required for the delivery of this work. For the avoidance of doubt, including contracts with a value of over £0.5m. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 1 Public Forum statement and 3 questions. 2. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Disposal of Land (We Can Make) (agenda item 12)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Noted the decision taking framework for selection of appropriate micro-sites and host households and the review process. 2. Approved the disposal of up to 14 plots of land to We Can Make for the delivery of further WCM units with delegation of authority to the Executive Director, Growth and Regeneration in consultation with the Section 151 Officer and the Cabinet Member for Housing Delivery and Homes for the individual disposals of BCC land to WCM at less than market value. 3. Delegated authority to review the pilot scheme, decide on the merits of and approve any further disposals of micro sites for We Can Make to the Executive Director, Growth and Regeneration in consultation with the Section 151 Officer and the Cabinet Member for Housing Delivery and Homes. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 1 Public Forum statement and 1 question. 2. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed : Date :

Cabinet Member with responsibility for Housing Delivery and Homes



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	New Private Rented sector (PRS) Licensing Scheme (agenda item 13)
(b)	Ward:	Bedminster; Brislington West; Horfield
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the Additional licensing scheme in Bedminster, Brislington West and Horfield wards. 2. Approved the Selective licensing scheme in Bedminster and Brislington West wards. 3. Approved the property licence fee structure for both schemes as per Appendix A2. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. 2 Public Forum Questions. 2. Equalities Impact Assessment. 	



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Cabinet Member with responsibility for Housing Delivery and Homes



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Block contracts for Temporary Accommodation (agenda item 14)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homes to award the contract(s) under the Emergency Accommodation Framework necessary for the implementation of block contracts for Temporary Accommodation, in-line with the procurement routes and maximum budget envelopes outlined in this report noting the associated Procurement and Legal commentaries. 2. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homes to invoke extensions of up to one year to each call off up to the maximum budget envelope outlined in this report 3. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homes to continue the use of the emergency accommodation framework until February 2024, with a forecast expenditure of £11m p/a. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 1 Public Forum question. 2. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed :..... Date :

Cabinet Member with responsibility for Housing Delivery and Homes



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Housing IT Transformation and contract procurement (agenda item 15)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Authorised the Executive Director for Growth & Regeneration, in consultation with Cabinet Member – Housing Delivery and Homes and the Section 151 officer to take all steps required to award the contract(s) necessary for the continued provision of Cx Housing, Abritas and Keystone for two years from May 2022, in-line with the procurement routes and maximum budget envelope outlined in this report and exempt appendix I. 2. Approved the commencement of a Housing IT transformation programme including the procurement of replacement major housing business systems reaching end of life or end of contract. 3. Authorised the Executive Director Growth and Regeneration to take all steps required to develop the outline business case including procuring and awarding contracts at a cost of up to £775k, with most costs met through existing budget provision in the HRA budget and Medium-Term Financial Plan, approved at Full Council in Feb 2021. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Cabinet Member with responsibility for Housing Delivery and Homes



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Family Hub Transformation Fund Bid (agenda item 16)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved submission of a bid of up to £1m from the Family Hub Transformation Fund to allow for a transition into a Family Hub model. 2. Authorised, if the bid is successful, the Executive Director, People in consultation with the Cabinet Member for Children’s Services, Education and Equalities to take all steps necessary spend the funding up to the budget envelope which may be above the key decision threshold (including procuring and awarding contracts) to implement the work as outlined in this report Including any decisions above the key decision threshold. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Deputy Mayor with responsibility for Children’s Services, Education and Equalities



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Intensive Positive Behaviour Support Project (agenda item 17)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the receipt and spend of £1,004,778 to deliver the Intensive Positive Behaviour Support pilot for adults, on behalf of Bristol City Council, North Somerset Council and South Gloucestershire Council. 2. Authorised the Executive Director – People in consultation with Cabinet Member Adult Social Care to procure and award any contracts necessary for the implementation of the pilot project, within the approved level of funding, including any decisions above the key decision threshold. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. 2 Public Forum questions. 2. Equality Impact Assessment. 	



(h)	Reason for decision: As set out in the report.
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Signed : **Date :**

Cabinet Member with responsibility for Adult Social Care and Integrated Care System



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Parking Permit and Tariff Review – Residents’ Parking Schemes (RPS) and Permit Parking Areas (PPA) (agenda item 18)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None
(d)	Decision taken	<p>Cabinet</p> <ol style="list-style-type: none"> 1. Approved an inflationary increase in parking permit prices and parking tariffs in all Residents’ Parking Schemes & Permitted Parking Areas as laid out in this report and Appendix A. 2. Approved the structure and pricing for Easton St Philips RPS to be brought in line with all other RPS & PPAs over two inflationary cycles as laid out in this report and Appendix A. 3. Delegated authority to Executive Director, Growth and Regeneration in consultation with the Cabinet Member for Transport, to undertake the necessary statutory procedures to implement these changes (including any statutory consultation that is required in relation to ES RPS). 4. Noted that a policy based review of RPS & PPA pricing and regulations will also be undertaken and brought to cabinet before March 2022 through a standalone report.
(e)	Exempt Information?	Open
(f)	Decision made in exempt session?	No



(g)	Additional information at the meeting/documents taken into account: 1. 2 Public Forum statements and 2 questions. 2. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed : Date :

Cabinet Member with responsibility for Transport



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	SEND Information Advice and Support Service (SENDIASS) contract extension (agenda item 19)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Authorised the Executive Director People in consultation with the Cabinet Member for Children’s services, Education, and Equalities to extend the SENDIASS contract for 12 months at a total of £140,000. 2. Noted the ongoing progress towards a full recommissioning of the service. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. Equalities Impact Assessment. 	
(h)	Reason for decision: As set out in the report.	



Signed :..... Date :

Deputy Mayor with responsibility for Children’s Services, Education and Equalities



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Arts Council England extension funding for Bristol City Council museums 2022-2023 (agenda item 20)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet 1. Authorised the Executive Director Growth and Regeneration to submit the full business plan/s for Arts Council England National Portfolio Organisation extension funding for 2022-23 in consultation with Deputy Mayor Finance, Governance and Performance and if successful, accept and spend the funding for investment of £1,364,320 (Bristol Museums) and £540,204 (South West Museum Development) as outlined in this report, including procurement of and entering in to all necessary contracts, including where these are over £0.5K.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1. 1 Public Forum statement. 2. Equalities Impact Assessment.	



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Cultural Investment Programme 2023 - 2027 (agenda item 21)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the total budget commitment for the implementation of the Cultural Investment Programme 23-27 of £2,544,000 over four years from April 2023 to April 2027. 2. Authorised the Executive Director Growth and Regeneration in consultation with the Deputy Mayor Finance, Governance and Performance to take all steps required to implement the Cultural Investment Programme of £2,544,000 over four years from April 2023 to April 2027 as outlined in this report including awarding funding and entering into grant agreements that are above the key decision threshold of £500k. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. 1 Public Forum question. 2. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Council Tax Base (agenda item 22)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None
(d)	Decision taken	That Cabinet: Approved the report and calculated amount as set out in the report and refer to Full Council for approval.
(e)	Exempt Information?	Open
(f)	Decision made in exempt session?	No
(g)	Additional information at the meeting/documents taken into account:	None
(h)	Reason for decision:	As set out in the report.



Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Collection Fund Surplus/Deficit Report (agenda item 23)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None
(d)	Decision taken	That Cabinet: Approved the report and calculations as set out in this report and refer to Full Council for approval.
(e)	Exempt Information?	Open
(f)	Decision made in exempt session?	No
(g)	Additional information at the meeting/documents taken into account:	None
(h)	Reason for decision:	As set out in the report.



Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Budget Monitoring Outturn Report P7 (agenda item 24)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet approved: <ol style="list-style-type: none"> 1. The decision taken to accept the Mandatory element of the grant for Adult Social Care Infection Control and Testing Fund (Round 3) and its conditions which was taken under the urgency/emergency powers provided in the Council's Constitution and scheme of delegation (Appendix A7). Cabinet noted: <ol style="list-style-type: none"> 1. The potential overspend position of £1.8m for 21/22 at P07. 2. The risks within service areas of non-COVID-19 related overspend on services, and that it is expected that the further risk of overspends will be managed through management actions /mitigations through the rest of the financial year. 3. The ongoing risks associated with the forecast outturn and the long-term financial impact on the Council as a result of COVID-19 pandemic. 4. A forecast underspend of £1.0m within the Housing Revenue Account. 5. A forecast in-year deficit of £14.8m and a total £24.8m carried forward deficit in the ring-fenced Dedicated Schools Account (DSG). 6. A breakeven position on Public Health services. 7. A forecast £30.8m underspend against the approved Capital Programme's Revised Budget 	
(e)	Exempt Information? Open	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: None
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	Household Support Fund (agenda item 25)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the acceptance of the Department for Work and Pension Hardship Support Fund of £4,039,965, as set out in this report and associated budget adjustment. 2. Approved the allocation and proposed spend as set out in this report. 3. Awarded to BlackHawk Network via a Crown Commercial Services framework agreement to give effect to the distribution of the Household Support Fund and distributed in full by December 2021. 4. Authorised the Director Finance in consultation with the Deputy Mayor, Cabinet member for Finance, Governance, Property and Culture to take all necessary steps to give effect to the fund allocation, including any decisions in relation to the contingency. 5. Noted the Officer Executive Decision to allocate under urgency £330,00 for FSM vouchers during the October 2021 half term. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1. Equalities Impact Assessment.
(h)	Reason for decision: As set out in the report.

Signed :..... Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	End User Computer Devices (agenda item 26)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet: <ol style="list-style-type: none"> 1. Approved the procurement of a compliant End-User Computer contract for a period of 3 years at a cost of up to £3m. 2. Delegated authority to the Director/Executive Director with responsibilities for Digital Transformation to award the contract. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1. 2 Public Forum questions. 2. Equalities Impact Assessment. 	
(h)	Reason for decision: As set out in the report.	



Signed :..... Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 23 December 2021

(a)	Subject:	APR15 - DHSC Adult Social Care Infection Control and Testing Fund Round 3 and The Workforce Recruitment and Retention Fund (agenda item 27)
(b)	Ward:	All Wards
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet <ol style="list-style-type: none"> 1. Approved the acceptance award and payment of funding to Adult Social Care providers as set out in the report. 2. Authorised the Executive Director, People in consultation with the Cabinet member for Adult Social Care to take all necessary steps to procure/extend/vary and award contract(s) to enable the implementation of short-term funding in-line with the budget envelopes outlined in this report, and including any decisions that are over £500K. 	
(e)	Exempt Information? No	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Cabinet Member with responsibility for Adult Social Care and Integrated Care System



Deadline date for Call-in referral

(a)	Subject:	Q2 Corporate Risk Management Report 2021/22 (agenda item 28)
(b)	Ward:	All Wards
(c)	Declarations of interest:	None
(d)	Decision taken	Cabinet noted the current strategic risks and mitigating actions being taken to reduce to within tolerance.
(e)	Exempt Information?	Open
(f)	Decision made in exempt session?	No
(g)	Additional information at the meeting/documents taken into account:	None
(h)	Reason for decision:	As set out in the report.

Signed : **Date :**



Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral

(a)	Subject:	Heat Decarbonisation at the Welsman Building (agenda item 29)
(b)	Ward:	Ashley
(c)	Declarations of interest: None	
(d)	Decision taken Cabinet noted the decision of the Executive Director – Growth and Regeneration to award the contract for renewable heating system at the Welsman building to the successful bidder at a cost of £720,000.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	
(h)	Reason for decision: As set out in the report.	



Signed : Date :

Cabinet Member with responsibility for Climate, Ecology, Waste and Energy



Deadline date for Call-in referral

(a)	Subject:	Final Memorandum of Understanding (October 2021 to March 2022) for the Integrated Care System of Bristol, North Somerset and South Gloucestershire (agenda item 30)
(b)	Ward:	All Wards
(c)	Declarations of interest: Councillor Tom Renhard declared an interest as a employee of an organisation funded by the Integrated Care System.	
(d)	Decision taken Cabinet noted the Memorandum of Understanding had now been ratified by the Healthier Together Partnership Board on 27 October 2021.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	
(h)	Reason for decision: As set out in the report.	



Signed : Date :

Cabinet Member with responsibility for Adult Social Care and Integrated Care System



