

Audit Committee

Agenda



Date: Thursday, 24 June 2021

Time: 2.00 pm

Venue: The Council Chamber - City Hall, College Green, Bristol, BS1 5TR

Distribution:

Councillors: Gary Hopkins (Chair), Paula O'Rourke (Vice-Chair), Marley Bennett, Tony Dyer, John Geater, Zoe Goodman, Jonathan Hucker, Farah Hussain, David Wilcox, Adebola Adebayo and Simon Cookson

Copies to: Simba Muzarurwi (Chief Internal Auditor), Mike Jackson (Chief Executive), Denise Murray (Director - Finance & Section 151 Officer), Nancy Rollason (Head of Legal Service), Alison Mullis, Tony Whitlock, Lucy Fleming (Head of Democratic Engagement) and Michael Pilcher

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Date: Wednesday, 16 June 2021

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Agenda

1. Welcome, Introductions and Safety Information

(Pages 5 - 7)

2. Apologies for absence.

3. Confirmation of Chair

To note that at the Full Council Annual General Meeting on 25th May 2021, Councillor Gary Hopkins was appointed Chair of the Audit Committee for the 2021/22 municipal year.

4. Confirmation of Vice-Chair

To note that at the Full Council Annual General Meeting on 25th May 2021, Councillor Paula O'Rourke was appointed Vice-Chair of the Audit Committee for the 2021/22 municipal year.

5. Committee Membership

To note the Audit Committee Membership is as follows:

Councillor Marley Bennett
Councillor Tony Dyer
Councillor John Geater
Councillor Zoe Goodman
Councillor Gary Hopkins
Councillor Jon Hucker
Councillor Farah Hussain
Councillor Paula O'Rourke
Councillor David Wilcox
Independent Member Adebola Adebayo
Independent Member Simon Cookson

6. Membership of the Values and Ethics Sub-Committee

To note the Membership of the Values and Ethics Sub-Committee is as follows:

Councillor Zoe Goodman
Councillor Gary Hopkins
Councillor Jonathan Hucker
Green Party Member TBC



7. Terms of Reference

(Pages 8 - 14)

8. Dates of Future Meetings

Meetings begin at 2pm unless otherwise stated:

Monday 26 July 2021 (3pm)

Monday 2 August 2021

Monday 27 September 2021

Tuesday 23 November 2021

Monday 31 January 2022

Tuesday 8 March 2022

9. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

10. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 15 - 25)

11. Action sheet

(Page 26)

12. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on Friday 18 June.

Petitions and Statements - Petitions and statements must be received on the



working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on Wednesday 23 June.

13. Work Programme

To note the work programme.

(Pages 27 - 28)

14. External Audit Progress Report

Verbal Update.

15. Internal Audit Annual Report

(Pages 29 - 45)

16. Annual Fraud Report 2019/20

(Pages 46 - 60)

17. Review of External Inspections of Council Services 2020-21

(Pages 61 - 71)

18. Access to Information

(Pages 72 - 74)

