

# Audit Committee

## Agenda



**Date:** Tuesday, 23 November 2021

**Time:** 2.00 pm

**Venue:** The Council Chamber - City Hall, College Green, Bristol, BS1 5TR

### Distribution:

**Councillors:** Gary Hopkins (Chair), Tony Dyer (Vice-Chair), Marley Bennett, John Geater, Zoe Goodman, Katy Grant, Jonathan Hucker, Farah Hussain, David Wilcox, Adebola Adebayo and Simon Cookson

**Copies to:** Simba Muzarurwi (Chief Internal Auditor), Mike Jackson (Chief Executive), Denise Murray (Director - Finance & Section 151 Officer), Nancy Rollason (Head of Legal Service), Husinara Jones, Alison Mullis, Tony Whitlock, Lucy Fleming (Head of Democratic Engagement) and Michael Pilcher (Chief Accountant)

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**Date:** Monday, 15 November 2021

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# Agenda

## 1. Welcome, Introductions and Safety Information

(Pages 5 - 7)

## 2. Apologies for absence.

## 3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 4. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 8 - 20)

## 5. Action sheet

(Pages 21 - 23)

## 6. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to



[democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on Wednesday 17 November.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on Monday 22 November.

## **7. Work Programme**

To note the work programme.

**(Pages 24 - 26)**

## **8. Progress report on the implementation of the VFM Management Actions**

**(Pages 27 - 111)**

## **9. External Audit Plan**

**(Pages 112 - 137)**

## **10. Audit Committee Half Year Report to Full Council (Draft)**

**(Pages 138 - 168)**

## **11. Debt Management Policy**

**(Pages 169 - 189)**

## **12. Treasury Management Mid-Year Report**

**(Pages 190 - 205)**

## **13. Internal Audit Half Year Update including summary audit reports**

**(Pages 206 - 226)**

## **14. Counter Fraud Half Year Update Report**

**(Pages 227 - 237)**

## **15. Internal Audit Quality Assurance and Improvement Plan, Charter and Strategy**

**(Pages 238 - 266)**



