

# Decision Recording Form

Decision determined at Cabinet meeting on 7 June 2022



## Cabinet members present:

Marvin Rees, Mayor

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Kye Dudd, Cabinet Member for Climate, Ecology, Waste and Energy

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Councillor Ellie King, Cabinet Member with responsibility for Public Health and Communities

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homes

## Apologies:

Councillor Nicola Beech, Cabinet Member with responsibility for Strategic Planning, Resilience &

Floods Councillor Craig Cheney, Designated Deputy Mayor with responsibility for City Economy, Finance &

Performance *Deadline date for Call-in referral 14 June 2022*

(a)	<b>Subject:</b>	Additional Provision Framework - Therapists, Mentors and Tutors Approved Provider List (agenda item 8)
(b)	<b>Ward:</b>	All Wards
(c)	<b>Declarations of interest:</b>	None



<b>(d)</b>	<p><b>Decision taken</b></p> <p>That Cabinet:</p> <ol style="list-style-type: none"> <li>1. Approved the establishment of a flexible framework for the purchasing of additional EHCP provision at a cost of up to £16.3million over 5 years.</li> <li>2. Authorised the Executive Director, People in consultation with the Cabinet Member for Children’s Services, Education and Equalities to take all steps required to procure the flexible framework for the purchasing of additional EHCP provision (including the award of individual contracts to providers on the framework over £500k)</li> <li>3. Authorised Executive Director, People in consultation with Cabinet Member for Children’s Services, Education and Equalities to extend or vary the framework contract(s) in-line with the procurement routes and maximum budget envelopes outlined in the report.</li> </ol>
<b>(e)</b>	<p><b>Exempt Information?</b></p> <p>Open</p>
<b>(f)</b>	<p><b>Decision made in exempt session?</b></p> <p>No</p>
<b>(g)</b>	<p><b>Additional information at the meeting/documents taken into account:</b></p> <ol style="list-style-type: none"> <li>1) One Public Statement</li> <li>2) One Councillor Question</li> <li>3) Equalities Impact Assessment</li> </ol>
<b>(h)</b>	<p><b>Reason for decision:</b></p> <p>As set out in the report.</p>

Signed : ..... Date : .....



**Deputy Mayor with responsibility for Children's Services, Education and Equalities**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Safer Streets Fund Round 4 grant bid (agenda item 9)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Noted the contents of the bid submitted to the Home Office for funding from the Safer Streets Fund Round 4 in Appendix A. 2. Authorised, if the bid is successful, the Executive Director, People (in consultation with the Cabinet Member for Public Health and Communities) to take all steps necessary to accept and spend the funding including procuring and awarding contracts (which may be over £500k) to implement the work as outlined in this report.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Councillor Statement	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
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**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Public Health and Communities**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Defra Innovation Resilience Programme Fund (Frome Catchment Innovation Programme) (agenda item 10)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  Councillor Renhard withdrew from the meeting for the item.	
<b>(d)</b>	<b>Decision taken</b>  <b>That Cabinet:</b> <ol style="list-style-type: none"> <li>1. Approved submission of the Outline Business Case to the Environment Agency for technical assurance and financial approval of the Frome Catchment Innovation Programme as outlined in this report and Appendix A.</li> <li>2. Authorised the Executive Director for Growth and Regeneration in consultation with the S151 officer and Cabinet Member for Finance, Governance and Performance to make an application for up to £7.3m grant funding to develop and deliver the programme of work identified within the Outline Business Case.</li> <li>3. Authorised the Executive Director for Growth and Regeneration in consultation with the S151 officer and Cabinet Member for Finance, Governance and Performance, on successful grant award, to take all steps required to accept and spend the funding including entering into any agreements or procuring and awarding contracts (which may be over £500k) to deliver the programme of work identified in the Outline Business Case.</li> <li>4. Authorised the Director – Economy of Place, in consultation with the partnership Directors Board and Cabinet Member for Strategic Planning, Resilience and Flood Strategy to proceed with the development and approval of FBC's for individual work streams which may be over £500k.</li> <li>5. Noted that officers will undertake public consultation in respect of options and detailed designs for individual work streams where relevant to inform a decision on scheme construction and delivery.</li> </ol>	



<b>(e)</b>	<b>Exempt Information?</b>  Open
<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Outline Business Case 2) Risk Assessment 3) Equalities Impact Assessment 4) Eco-impact Screening
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed** :..... **Date** : .....

**Cabinet Member with responsibility for Strategic Planning, Resilience and Floods**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Integrated Community Equipment Services (ICES) Award and Contract Extension (agenda item 11)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  <b>That Cabinet:</b> <ol style="list-style-type: none"> <li>1. Authorised the Executive Director, People in consultation with the Cabinet Member for Adult Social Care and the CCG and Integrated Care System to award a new Integrated Community Equipment Services (ICES) contract to Medequip Assistive Technology Ltd from 1 October 2022 in line with the maximum budget envelopes outlined in this report.</li> <li>2. Authorised the Executive Director, People to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report.</li> <li>3. Noted the Officer Executive decision taken on May 10th to extend the current contract by 3 months to 30 June 2022 to allow for the extension request at Cabinet on June 7th 2022.</li> <li>4. Authorised the Executive Director People in consultation with the Cabinet Member for Adult Social Care and the CCG and Integrated Care System to further extend the current contract up to the commencement of the new contract (planned for 1 October 2022) within the budget envelope of £381,000.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	





<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Equality Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Adult Social Care and Integrated Care System**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Old City & King Street Pedestrianisation Scheme Full Business Case (agenda item 12)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  <b>That Cabinet:</b> <ol style="list-style-type: none"> <li>1. Authorised the Executive Director, Growth and Regeneration, in consultation with the Cabinet Member for Transport and the S151 Officer to approve and submit the FBC for the Old City &amp; King Street Pedestrianisation Scheme to WECA for funding of up to £2.5m, as outlined in this report.</li> <li>2. Noted the submission of the OBC to WECA in April 2022 for approval in June 2022 and the development costs for the OBC to date of £344k.</li> <li>3. Noted the total cost of £2.5m includes the development costs from OBC to FBC as outlined in this report.</li> <li>4. Authorised, in the event that the bid is successful, the Executive Director for Growth and Regeneration, in consultation with the Cabinet Member for Transport and the S151 officer to take all steps required to procure and award all necessary contracts up to the value of £2.5 million (including any individual contracts over £500k) to deliver the schemes as outlined in this report.</li> <li>5. Authorised Executive Director, Growth and Regeneration to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report.</li> <li>6. Authorised the Head of Strategic Procurement &amp; Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in the report, or if changes to procurement routes are subsequently required.</li> </ol>	



<b>(e)</b>	<b>Exempt Information?</b>  Open
<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Public Statement 2) One Councillor question 3) Equalities Impact Assessment 4) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed** : ..... **Date** : .....

**Cabinet Member with responsibility for Transport**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Zero Emission Transport City (agenda item 13)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  <b>That Cabinet:</b> <ol style="list-style-type: none"> <li>1. Approved the acceptance of the grant award of £500,000 from WECA utilising the DfT's ZETC programme.</li> <li>2. Authorised the Executive Director for Growth and Regeneration in consultation with the Cabinet Member for Transport and the Section 151 Officer to spend the funding including procuring and awarding the contract(s) necessary for investigating the activities listed in Appendix Aii in-line with the procurement routes and maximum budget envelopes outlined in this report, noting the associated Legal commentary.</li> <li>3. Authorised Executive Director for Growth and Regeneration to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report.</li> <li>4. Authorised the Head of Strategic Procurement &amp; Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in this report, or if changes to procurement routes are subsequently required.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One public statement 2) One Councillor statement 3) One Councillor question 4) Risk Assessment 5) Equalities Impact Assessment 6) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :** ..... **Date :** .....

**Cabinet Member with responsibility for Transport**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Levelling Up Fund bid opportunities (agenda item 14)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  <b>That Cabinet:</b> <ol style="list-style-type: none"> <li>1. Approved the submission of bids to the Levelling Up Fund for each of the two identified schemes, Filwood regeneration and Bristol Cycling Centre, as set out in this report.</li> <li>2. Authorised, if successful, the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Finance and Cabinet Member for Housing Delivery and Homes, and S151 Officer, to accept and spend the funding including agreeing the terms of any grant award and procuring and awarding contracts (which may be over £500k) to deliver the relevant project, including design work and planning permission, within the maximum budget envelopes outlined within this report and without further reference to Cabinet.</li> <li>3. Approved the allocation of local match funding [of 10%] from within the agreed HRA capital programme (Filwood) and Clean Air Zone (Cycling Centre) or other identified match options (subject to delegated authority limits).</li> <li>4. Noted the previous Cabinet approval dated 18 January 2022 approving the use of the Housing General Fund towards the 10% match funding contribution as outlined in this report.</li> <li>5. Authorised, if the bids are unsuccessful or fail to achieve the full ask, the Executive Director for Growth &amp; Regeneration, in consultation with Cabinet Member for Finance and Cabinet Member for Housing, and S151 Officer to identify and submit bids for other potential sources of funding within the maximum budget envelopes outlined in this report.</li> </ol>	



<b>(e)</b>	<b>Exempt Information?</b>  Open
<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One public statement 2) Two Councillor statements 3) One Councillor question 4) Equalities Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed : ..... Date : .....

Deputy Mayor with responsibility for City Economy, Finance and Performance



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Council Tax Reduction Scheme 2023/24 (agenda item 15)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Approved the Council Tax Reduction scheme 2023/24.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Councillor Question 2) Risk Assessment 3) Equalities Impact Assessment 4) Eco Impact Assessment	
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.	





Signed : ..... Date : .....

**Deputy Mayor with responsibility for City Economy, Finance and Performance**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	2021/22 Revenue Budget outturn (agenda item 16)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>	None
<b>(d)</b>	<b>Decision taken</b>	<p>That Cabinet noted:</p> <ul style="list-style-type: none"> <li>• The Council's revenue outturn position of £0.9m underspend within the General Fund.</li> <li>• The Council's outturn position of £4.4m underspend within the Housing Revenue Account to be carried forward within the HRA general reserve for the Council's landlord functions.</li> <li>• The overspend of £14.6m and a total £24.6m carried forward deficit in the ring-fenced Dedicated Schools Grant Account (DSG).</li> <li>• A breakeven position on Public Health services.</li> <li>• The Council's capital outturn position of £36.4m underspend against the revised Capital Programme Budget.</li> <li>• The in-year collection levels for Council Tax and Business Rates as set out in the report (see para 10 in Appendix A)</li> <li>• The level of aged debt as at 31 March 2022 (see para 11 in Appendix A)</li> <li>• The performance on delivery of savings as set out in Appendix A1.</li> </ul> <p>That Cabinet Approved:</p> <ul style="list-style-type: none"> <li>• £0.2m be of the residual underspend being transferred to the Mayor's office to reinstate the discretionary and non-staff related budget (for 2022/23 only) as agreed in the 2022/23 alternative budget amendment</li> <li>• £0.2m of the residual underspend to be used to replenish the Resources Operational Reserve as agreed in the 2022/23 alternative budget amendment</li> <li>• The remaining £0.5m of the residual underspend be transferred to the Council's general reserve for consideration in subsequent years</li> <li>• That the revised financial reporting timetable as set out in Appendix 1b be agreed.</li> </ul>



<b>(e)</b>	<b>Exempt Information?</b>  Open
<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Councillor Question
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

**Signed :**..... **Date :** .....

**Deputy Mayor with responsibility for City Economy, Finance and Performance**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Digital Strategy (agenda item 17)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Approved the refreshed Digital Strategy for 2022-2027 2. Noted that a further report will come to Cabinet to approve the Digital Transformation Programme.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Councillor Question 2) Risk Assessment 3) Equalities Impact Assessment 4) Eco Impact Assessment	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
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**Signed :**..... **Date :** .....

**Deputy Mayor with responsibility for City Economy, Finance and Performance**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Microsoft Desktop Licensing – In-year Uplift and future contracting (agenda item 18)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  <b>That Cabinet:</b> <ol style="list-style-type: none"> <li>1. Authorised the Director: Policy, Strategy and Digital in consultation with the Cabinet Member – Finance, Governance and Performance to take all steps required to incur the additional spend of up to £700,398 on the Bytes contract until May 2023 as outlined in this report, subject to this being contained within the Council’s overall revenue budget envelope.</li> <li>2. Authorised the Director – Policy, Strategy and Digital in consultation with the Deputy Mayor – Finance, Governance &amp; Performance to take all steps required to procure and award a 3-year Microsoft Desktop Licensing contract, at a cost of up to £7m, with an approved Microsoft reseller, for the range of Microsoft products currently used by BCC, to include provision within the contract for products that support the BCC cloud migration and end-user computing strategy as outlined in this report.</li> </ol>	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Councillor Question 2) Equalities Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed : ..... Date : .....

**Deputy Mayor with responsibility for City Economy, Finance and Performance**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Expansion of the Climate and Ecological Emergency Catalyst Programme (agenda item 19)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  <b>That Cabinet:</b> <ol style="list-style-type: none"> <li>1. Approved expansion of the existing Climate and Ecological Emergency Programme to include additional projects and expenditure of an additional £905,000 to increase the council's action to address the ecological emergency as outlined in this report and the Full Business Case.</li> <li>2. Authorised the Executive Director of Growth and Regeneration, in consultation with the Cabinet Member for Climate, Ecology, Energy &amp; Waste, the Cabinet Member for Finance, and the Section 151 Officer, to take all steps required to spend the additional £905k including authority to procure and award the contract(s) necessary to give effect to the decision, within the budget envelope.</li> <li>3. Authorised the Executive Director of Growth and Regeneration, in consultation with the Cabinet Member for Climate, Ecology, Energy &amp; Waste, the Cabinet Member for Finance, and the Section 151 Officer, to take all steps required to approve the extension or addition of new projects to the Climate and Ecological Emergency Programme and approve future spend (in accordance with the decision pathway) should further needs be identified and funds become available.</li> <li>4. Noted that Bristol has been accepted into the EU 100 Climate and Smart Cities Mission and approve the City Council joining this initiative and integrating this into the Climate and Ecological Emergency Programme and its wider work to assist with achievement of the goals of the One City Climate Strategy.</li> </ol>	





<b>(e)</b>	<b>Exempt Information?</b>  Open
<b>(f)</b>	<b>Decision made in exempt session?</b>  No
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Three Councillor Questions 2) Equalities Impact Assessment 3) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed : ..... Date : .....

**Cabinet Member with responsibility for Climate, Ecology, Waste and Energy**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Extensions for Preventing Homelessness Accommodation Pathways – adults (22+) (agenda item 20)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Noted the previous approvals granted on 16th May 2017 and the contract details as outlined in this report and Appendix A. 2. Authorised the Executive Director Growth and Regeneration, in consultation with the Cabinet Member for Housing Delivery & Homes to: (a) extend the following contracts, namely (i) Preventing Homelessness Accommodation Pathways – Men Only Services; (ii) Mix Accommodation; (iii) Women Only Services; (iv) Substance Misuse, each as summarised in Appendix A of this report, each for 1 + 1 years until 27th October 2024 with a maximum budget envelope of £5.273m p.a. (b) extend the Preventing Homelessness Accommodation Pathway – Resettlement Service, as summarised in Appendix A of this report, for 1 year until 22nd October 2023 with a maximum budget envelope of £260k p.a.	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	



<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) One Councillor Question 2) Risk Assessment 3) Equalities Impact Assessment 4) Eco Impact Assessment
<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.

Signed :..... Date : .....

**Cabinet Member with responsibility for Housing Delivery and Homes**



*Deadline date for Call-in referral 14 June 2022*

<b>(a)</b>	<b>Subject:</b>	Housing IT and Transformation programme – approval of Outline Business Case (agenda item 21)
<b>(b)</b>	<b>Ward:</b>	
<b>(c)</b>	<b>Declarations of interest:</b>  None	
<b>(d)</b>	<b>Decision taken</b>  That Cabinet: 1. Approved the OBC for the Housing IT and Transformation Programme at Appendix A. 2. Authorised the Executive Director – Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homes to spend up to £1.39m, to deliver Phase Two of the programme including procuring and awarding contracts over £500k. 3. Noted: a report will be brought back to Cabinet for approval of the Full Business Case	
<b>(e)</b>	<b>Exempt Information?</b>  Open	
<b>(f)</b>	<b>Decision made in exempt session?</b>  No	
<b>(g)</b>	<b>Additional information at the meeting/documents taken into account:</b>  1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment	



<b>(h)</b>	<b>Reason for decision:</b>  As set out in the report.
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**Signed :**..... **Date :** .....

**Cabinet Member with responsibility for Housing Delivery and Homes**



