

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

This update published 26 September 2017

Democratic Services

Contact: Ruth Quantock, Democratic Services Officer, email: ruth.quantock@bristol.gov.uk

Tel: 0117 92 22828

BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday on a six weekly cycle. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities - Public Health, Public Transport, Libraries, Parks, Events and Equalities)
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Helen Godwin (Lab) – Cabinet Member for Children’s Services
- Cllr Fi Hance (Green) – Cabinet Member for Energy, Waste and Regulatory Services
- Cllr Claire Hiscott (Con) – Cabinet Member for Education and Skills
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Paul Smith (Lab) – Cabinet Member for Housing
- Cllr Mhairi Trelfall (Lab) – Cabinet Member for Transport and Connectivity

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Jonathan Mallinson jonathan.mallinson@bristol.gov.uk	<p>Bristol City Council Civil Penalty Notice Policy – Housing and Planning Act 2016</p> <p>To acknowledge the Councils new powers and responsibilities under the Housing and Planning Act 2016 and to approve a revised Private Housing Enforcement Policy and new Civil Penalty policy which will allow the Council to implement the new powers.</p> <p>Open</p>	Cabinet 3 Oct 2017	Councillor Paul Smith	Neighbourhoods Scrutiny Commission
Jacquie McGeachie jacquie.mcGeachie@bristol.gov.uk	<p>Occupational Health and Counselling Service</p> <p>To obtain retrospective approval for the appointment of Avon Partnership Occupational Health Service (APOHS) as the Councils Occupational Health provider.</p> <p>Open</p>	Cabinet 3 Oct 2017	Councillor Craig Cheney	Resources Scrutiny Commission
Jacqui Jenson Jacqui.Jenson@bristol.gov.uk	<p>Adoption West Proposals and Engagement</p> <p>The report seeks approval for proposals for the establishment of the Adoption West Regional Adoption Agency (RAA).</p> <p>Open</p>	Cabinet 3 Oct 2017	Councillor Helen Godwin	People Scrutiny Commission
Becky Pollard	Healthy Weight Strategic Plan	Health and	Councillor Asher Craig	Neighbourhoods

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
becky.pollard@bristol.gov.uk	<p>Healthy weight is one of three key priorities of the Health and Wellbeing Board.</p> <p>In order to halt the rise in people being overweight and support them to lead healthier lifestyles, we need a city wide partnership approach to address these issues. Bristol City Council will lead on this and work closely with all our partners to understand how the system works and together find the necessary solutions.</p> <p>Open</p>	Wellbeing Board 25 Oct 2017		
Denise Murray denise.murray@bristol.gov.uk	<p>2017/18 Budget Monitoring Report - P5</p> <p>The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of August 2017</p> <p>Open</p>	Cabinet 7 Nov 2017	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p>2017/18 Budget Monitoring Report - P6</p> <p>The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of September 2017</p>	Cabinet 5 Dec 2017	Councillor Craig Cheney	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Denise Murray denise.murray@bristol.gov.uk	<p>2017/18 Budget Monitoring Report - P7</p> <p>The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of October 2017</p> <p>Open</p>	Cabinet 9 Jan 2018	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p>2017/18 Budget Monitoring Report - P8</p> <p>The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of November 2017</p> <p>Open</p>	Cabinet 6 Feb 2018	Councillor Craig Cheney	Resources Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	<p>Discretionary Business Rate Relief (DRR) for Charities, Not-For-Profit & Voluntary Organisations</p> <p>We will be undertaking a public consultation process on potential</p>	Cabinet 6 Mar 2018	Councillor Craig Cheney	

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>amendments to the existing policy for awarding this discretionary relief. The purpose of this report is to present the results of the consultation and to propose a revised policy for approval, and implementation in April 2018.</p> <p>Open</p>			
Denise Murray denise.murray@bristol.gov.uk	<p>2017/18 Budget Monitoring Report - P9</p> <p>The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of December 2017</p> <p>Open</p>	Cabinet 6 Mar 2018	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p>2017/18 Budget Monitoring Report - P10</p> <p>The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of January 2018</p> <p>Open</p>	Cabinet 3 Apr 2018	Councillor Craig Cheney	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit