

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

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Democratic Services

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**BRISTOL CITY COUNCIL - FORWARD PLAN
INDEX OF PROPOSED KEY DECISIONS**

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Children’s Services, Education and Equalities
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homes
- Councillor Kye Dudd – Cabinet Member for Climate, Ecology, Waste and Energy

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk</p>	<p>Homelessness Prevention Grant 2023 - 2025 and accommodation for ex-offenders (AFEO) bid To seek approval to accept and spend Bristol's allocation of the Homelessness Prevention Grant for 2023-24 and 2024-25 and Accommodation for Ex-Offenders (AFEO) scheme 2023-25.</p> <p>Open</p>	<p>Cabinet 7 Mar 2023</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homes</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Helen Davis, Companies Project Officer helen.davis@bristol.gov.uk</p>	<p>Approval of the Company Business Plans – Bristol Waste, Goram Homes & Bristol Holding To approve the 2023/2024 Business Plans for the Bristol Holding Group of companies</p> <p>Part exempt 3</p>	<p>Cabinet 7 Mar 2023</p>	<p>Deputy Mayor with responsibility for City Economy, Finance and Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Martyn Pursey, Development and special Projects Manager martyn.pursey@bristol.gov.uk</p>	<p>Goram Homes - Pipeline of Housing Development Sites To provide an update on the pipeline of housing development sites previously approved by Cabinet for transfer to Goram Homes and seek approval for the allocation of several new sites to the Goram Homes development pipeline.</p> <p>Open</p>	<p>Cabinet 7 Mar 2023</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homes</p>	<p>Growth & Regeneration Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>Whitehouse Street Framework and Bedminster Green Regeneration To seek approval of the Whitehouse Street Regeneration Framework and to extend the 'Threshold' approach in the Affordable Housing Practice Note 2022 (AHPN) to include coverage of the Whitehouse Street Regeneration Framework Area. To authorise the use of funding to develop designs for the new active travel routes and public realm to inform future external funding bids and social infrastructure. To seek approval to award the contract to partially deliver River Restoration project adjacent to Plots 1 and 3 in Bedminster Green.</p> <p>Open</p>	Cabinet Before 7 Mar 2023	Mayor	Growth and Regeneration Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<p>Future of Youth Services To seek approval of Bristol City Council's approach to the development of youth services within Bristol.</p> <p>Open</p>	Cabinet 7 Mar 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Hannah French, Policy and Public Affairs Manager Hannah.French@bristol.gov.uk</p>	<p>UK Shared Prosperity Fund To seek approval to bid for, accept and spend funding from the West of England Combined Authority (WECA) for the UKSPF Communities & Place and Supporting Business programmes; and to approve the development of a WECA business case, in co-design with Unitary Authorities, for the UKSPF People & Skills programme, from 2024/25.</p> <p>Open</p>	<p>Cabinet 7 Mar 2023</p>	<p>Deputy Mayor with responsibility for City Economy, Finance and Performance</p>	<p>Growth & Regeneration Scrutiny</p>
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p>Sufficiency Strategy for Children in Care and Care Leavers 2023-2025 To seek approval of the Sufficiency Strategy for Children in Care and Care Leavers 2023-2025.</p> <p>Open</p>	<p>Cabinet 7 Mar 2023</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Penny Germon, Head of Service Neighbourhoods and Communities penny.germon@bristol.gov.uk</p>	<p>Recommissioning of services for Local Healthwatch To seek approval for the recommissioning of Healthwatch for services commencing 1st</p>	<p>Cabinet 7 Mar 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>October 2024 to 30st September 2027.</p> <p>Open</p>			
<p>Richard Hills, Deputy Director - Commissioning richard.hills@bristol.gov.uk</p>	<p>Pathway to a single Adult Social Care framework: Existing Contracts - To update on the development of a single adult social care purchasing framework and seek approval to extend current contracts pending procurement of the framework.</p> <p>Open</p>	<p>Cabinet 7 Mar 2023</p>	<p>Cabinet Member with responsibility for Adult Social Care and Integrated Care System</p>	<p>People Scrutiny Commission</p>
<p>Jane Taylor, Employment and Skills Manager jane.taylor@bristol.gov.uk</p>	<p>Bristol One Front Door Service – Extension of Funding To seek approval to accept and spend a WECA Skills Connect grant to fund an extension of the One Front Door job matching service.</p> <p>Open</p>	<p>Cabinet 7 Mar 2023</p>	<p>Deputy Mayor with responsibility for Children’s Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Adam Crowther, Head of City</p>	<p>Portway Park & Ride Rail Station</p>	<p>Cabinet</p>	<p>Cabinet Member with</p>	<p>Growth &</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Transport adam.crowther@bristol.gov.uk	To provide an update on the progress of the Portway Park & Ride Rail Station project and seek approval to bid for, accept and spend additional funding from the West of England Combined Authority (WECA). Open	7 Mar 2023	responsibility for Transport	Regeneration Scrutiny Commission
David Martin, Head of Facilities Management david1.martin@bristol.gov.uk	Hard Facilities Management (FM) Contract Extension To seek approval to extend the Repair and Maintenance contract for up to 12 months to ensure the continued delivery of statutory health and safety obligations and implement a new strategic approach to cover all repair and maintenance for BCC (with the exclusion of the HRA). Part exempt 3	Cabinet 7 Mar 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	Capricorn Quay To seek approval to use the Green Recovery Fund (GRF) grant from the West of England Combined Authority (WECA) to install floating eco-systems around new pontoons, providing additional	Cabinet 7 Mar 2023	Mayor	Growth & Regeneration Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>berths in the harbour at Capricorn Quay.</p> <p>To seek approval for future bids to be submitted to WECA's Green Recovery Fund to undertake similar cost neutral projects in Bristol's Harbour.</p> <p>Open</p>			
<p>Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk</p>	<p>City Regions Sustainable Transport Settlement – Maintenance and Integrated Transport Block Allocation 2023/24</p> <p>To seek approval to accept and spend the maintenance and Integrated Transport Block (ITB) funding allocations from West of England Combined Authority (WECA) as part of the City Region Sustainable Transport Settlement (CRSTS), and internal funding to deliver the maintenance and ITB projects as necessary.</p> <p>Open</p>	<p>Cabinet 7 Mar 2023</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk</p>	<p>Financial Update Report - March 2023</p> <p>To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any</p>	<p>Cabinet 7 Mar 2023</p>	<p>Deputy Mayor with responsibility for City Economy, Finance and</p>	<p>Resources Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>latest material financial changes and identify any additional financial approvals that are required.</p> <p>Open</p>		Performance	
<p>Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk</p>	<p>Underfall Yard Sluices To note the previous Cabinet approval in December 2021 and seek approval to accept and spend funding for works to the Underfall Yard sluices.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	Mayor	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Sharon Radnedge, Parks Commercial Manager sharon.radnedge@bristol.gov.uk</p>	<p>Parking and Licence Fees and Charges To seek approval to increase the cost of private hire and hackney carriage driver licence fees above 5% and increase parking charges in Parks Chargeable car parks above 5%.</p> <p>To authorise a notice of variation (s.35C Road Traffic Regulations Act 1984) to be published as required.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities, Mayor</p>	<p>Communities Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk</p>	<p>Supported Parents Homeless Prevention Service and Floating Support Service To seek approval for the recommissioning of the Supported Parents Homeless Prevention Service and the floating support for Supported Parents and Wider Homeless Families Prevention Floating Support Service.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homes</p>	<p>Communities Scrutiny Commission</p>
<p>Richard Fletcher, Parks Services Manager richard.fletcher@bristol.gov.uk</p>	<p>Investing in parks to support the city's growth areas To seek approval for the allocation of £1.5M of Strategic CIL and £170K from capital receipts to a programme of investment in the city's parks and green spaces.</p> <p>To authorise procuring and entering contracts required to deliver the proposed park and green space investment projects.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>Communities Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Shaun Taylor, Highways Manager shaun.taylor@bristol.gov.uk	<p>Parking Services Back Office Procurement Project</p> <p>To seek approval and authority to award a contract via a framework to the current supplier pending a full procurement process.</p> <p>To seek approval and authority to procure and award a new contract for a maximum of 10 years (including any extensions) for the implementation of a back-office system for Parking Services.</p> <p>Open</p>	Cabinet 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Q4 Corporate Risk Management Report 2022/23</p> <p>To provide an update of the current significant strategic risks to achieving the Council's objectives as set in the Corporate Strategy and summarises progress in managing the risks/actions being taken for each quarter.</p> <p>Non Key Open</p>	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer	<p>Procurement and Contract Management Strategy</p>	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City	Resources Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
denise.murray@bristol.gov.uk	To seek approval of the procurement and contract management strategy. Non Key Open		Economy, Finance and Performance	Commission
Guy Collings, Head of Insight, Performance and Intelligence Guy.Collings@bristol.gov.uk	Quarterly Performance Progress Report – Q3 2022/23 To update on the Council’s Performance Management Report for Q3 2022/23 Non Key Open	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	Re-Procurement of Mobile Voice and Data Contract 2023-25 To seek approval to procure and award a contract for the supply of mobile devices and associated voice and data connectivity used across the council estate, including educational establishments via Trading With Schools. Part exempt 3	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
David Martin, Head of Facilities Management david1.martin@bristol.gov.uk	<p>Building Practice Capital Programme Budget Allocation 2023-2028 To seek approval of the 2023-28 Building Practice Capital Budget allocation</p> <p>Part exempt 3</p>	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	<p>East Bristol Liveable Neighbourhood Pilot Outline Business Case To note the submission of the Outline Business Case (OBC) for the East Bristol Liveable Neighbourhood Pilot to the West of England Authority (WECA) grant assurance in March 2023 and approve the submission of the OBC to WECA for approval.</p> <p>To seek authority to procure and award necessary contracts to deliver the scheme.</p> <p>Open</p>	Cabinet 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - April 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any</p>	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>additional financial approvals that are required.</p> <p>Open</p>			
<p>Penny Germon, Head of Service Neighbourhoods and Communities penny.germon@bristol.gov.uk</p>	<p>Extension of Advice Grant To seek approval for an extension to the Advice Grant for 2 years.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>Communities Scrutiny Commission</p>
<p>Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk</p>	<p>Bristol Housing Allocations Review To approve the recommended policy changes and implementation approach to the Bristol Housing Allocation Scheme (known as HomeChoice Bristol) and provide supplementary information regarding wider improvement proposals for future implementation.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homes</p>	<p>Communities Scrutiny Commission</p>