

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

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Democratic Services

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**BRISTOL CITY COUNCIL - FORWARD PLAN
INDEX OF PROPOSED KEY DECISIONS**

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for Finance, Governance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Children’s Services, Education and Equalities
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homes
- Councillor Kye Dudd – Cabinet Member for Climate, Ecology, Waste and Energy

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	<p>Underfall Yard Sluices To note the previous Cabinet approval in December 2021 and seek approval to accept and spend funding for works to the Underfall Yard sluices.</p> <p>Open</p>	Cabinet 4 Apr 2023	Mayor	Growth & Regeneration Scrutiny Commission
Sharon Radnedge, Parks Commercial Manager sharon.radnedge@bristol.gov.uk	<p>Parking and Licence Fees and Charges To seek approval to increase the cost of private hire and hackney carriage driver licence fees above 5% and increase parking charges in Parks Chargeable car parks above 5%.</p> <p>To authorise a notice of variation (s.35C Road Traffic Regulations Act 1984) to be published as required.</p> <p>Open</p>	Cabinet 4 Apr 2023	Cabinet Member with responsibility for Public Health and Communities, Mayor	Communities Scrutiny Commission
Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk	<p>Supported Parents Homeless Prevention Service and Floating Support Service To seek approval for the recommissioning of the Supported Parents Homeless Prevention Service and the floating support for Supported Parents</p>	Cabinet 4 Apr 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>and Wider Homeless Families Prevention Floating Support Service.</p> <p>Open</p>			
<p>Richard Fletcher, Parks Services Manager richard.fletcher@bristol.gov.uk</p>	<p>Investing in parks to support the city's growth areas</p> <p>To seek approval for the allocation of £1.5M of Strategic CIL and £170K from capital receipts to a programme of investment in the city's parks and green spaces.</p> <p>To authorise procuring and entering contracts required to deliver the proposed park and green space investment projects.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>Communities Scrutiny Commission</p>
<p>Shaun Taylor, Highways Manager shaun.taylor@bristol.gov.uk</p>	<p>Parking Services Back Office Procurement Project</p> <p>To seek approval and authority to award a contract via a framework to the current supplier pending a full procurement process.</p> <p>To seek approval and authority to procure and</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>award a new contract for a maximum of 10 years (including any extensions) for the implementation of a back-office system for Parking Services.</p> <p>Open</p>			
<p>Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk</p>	<p>Procurement and Contract Management Strategy To seek approval of the procurement and contract management strategy. Non Key Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Deputy Mayor with responsibility for Finance, Governance and Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Guy Collings, Head of Insight, Performance and Intelligence Guy.Collings@bristol.gov.uk</p>	<p>Quarterly Performance Progress Report – Q3 2022/23 To update on the Council’s Performance Management Report for Q3 2022/23 Non Key Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Deputy Mayor with responsibility for Finance, Governance and Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Tim Borrett, Director: Policy,</p>	<p>Re-Procurement of Mobile Voice and Data</p>	<p>Cabinet</p>	<p>Deputy Mayor with</p>	<p>Resources</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Strategy and Digital tim.borrett@bristol.gov.uk</p>	<p>Contract 2023-25 To seek approval to procure and award a contract for the supply of mobile devices and associated voice and data connectivity used across the council estate, including educational establishments via Trading With Schools.</p> <p>Part exempt 3</p>	<p>4 Apr 2023</p>	<p>responsibility for Finance, Governance and Performance</p>	<p>Scrutiny Commission</p>
<p>David Martin, Head of Facilities Management david1.martin@bristol.gov.uk</p>	<p>Building Practice Capital Programme Budget Allocation 2023-2028 To seek approval of the 2023-28 Building Practice Capital Budget allocation</p> <p>Part exempt 3</p>	<p>Cabinet 4 Apr 2023</p>	<p>Deputy Mayor with responsibility for Finance, Governance and Performance</p>	<p>Growth & Regeneration Scrutiny</p>
<p>Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk</p>	<p>East Bristol Liveable Neighbourhood Pilot Outline Business Case To note the submission of the Outline Business Case (OBC) for the East Bristol Liveable Neighbourhood Pilot to the West of England Authority (WECA) grant assurance in March 2023 and approve the submission of the OBC to WECA for approval.</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>To seek authority to procure and award necessary contracts to deliver the scheme.</p> <p>Open</p>			
<p>Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk</p>	<p>Financial Update Report - April 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Deputy Mayor with responsibility for Finance, Governance and Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Penny Germon, Head of Service Neighbourhoods and Communities penny.germon@bristol.gov.uk</p>	<p>Extension of Advice Grant To seek approval for an extension to the Advice Grant for 2 years.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>Communities Scrutiny Commission</p>
<p>Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk</p>	<p>Bristol Housing Allocations Review To approve the recommended policy changes and implementation approach to the Bristol Housing Allocation Scheme (known as HomeChoice</p>	<p>Cabinet 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homes</p>	<p>Communities Scrutiny Commission</p>

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	<p>Bristol) and provide supplementary information regarding wider improvement proposals for future implementation.</p> <p>Open</p>			
<p>Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk</p>	<p>Q4 Corporate Risk Management Report 2022/23 To provide an update of the current significant strategic risks to achieving the Council's objectives as set in the Corporate Strategy and summarises progress in managing the risks/actions being taken for each quarter. Non Key Open</p>	<p>Cabinet 2 May 2023</p>	<p>Deputy Mayor with responsibility for Finance, Governance and Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Shaun Taylor, Highways Manager shaun.taylor@bristol.gov.uk</p>	<p>Highways Maintenance Works - Additional Pothole Funding To seek approval to accept and authorise expenditure of additional funding on existing highways maintenance priorities. Open</p>	<p>Cabinet 2 May 2023</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Pete Woodhouse, Group</p>	<p>Bus Deal - Strategic Corridors update</p>	<p>Cabinet</p>	<p>Cabinet Member with</p>	<p>Growth &</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Manager Sustainable Transport peter.woodhouse@bristol.gov.uk	To seek approval to accept and spend additional funding for development of Business Cases to be submitted to WECA for projects in the Strategic Corridors Programme and to revise the approach to the delivery of the A37/A4018 corridor scheme to accelerate the project and deliver benefits earlier. Open	2 May 2023	responsibility for Transport	Regeneration Scrutiny Commission
Abigail Stratford, Head of Regeneration abigail.stratford@bristol.gov.uk	Temple Quarter Update To seek approval of the Temple Quarter Development Framework. To note the update on the Temple Quarter Regeneration Programme funding, progress on the Northern Entrance and Southern Gateway Projects and progress on the potential Joint Venture Arrangement for Temple Quarter. To seek authorisation to spend grant funding from WECA to undertake and complete the Temple Island Enabling Works and to note the high level anticipated cost plan. Part exempt	Cabinet 2 May 2023	Mayor	Growth & Regeneration Scrutiny Commission
Jacob Pryor, Senior Transport	Bristol Active Travel Fund tranche 4 bid	Cabinet	Cabinet Member with	Growth &

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Planning Officer jacob.pryor@bristol.gov.uk	To note the successful submission of the Bristol Active Travel Fund Tranche 4 (ATF4) bid and to seek approval to accept and spend the funds to develop and deliver the ATF4 schemes. Open	2 May 2023	responsibility for Transport	Regeneration Scrutiny
Stephen Beet, Director of Adult Social Care stephen.beet@bristol.gov.uk	Adult Social Care Review of East Bristol Intermediate Care Centre To seek approval for the proposal to stop direct delivery of a rehabilitation service from East Bristol Intermediate Care Centre. Open	Cabinet 2 May 2023	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Children's Social Care and Special Education Spot Purchase Placements Update To provide an update on children's spot purchase placements made in excess of £500,000 and to seek approval for spend to be monitored via the Corporate Parenting Panel. Non Key Open	Cabinet 2 May 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Household Support Fund Policy (April 2023 – March 2024)</p> <p>To seek approval for the Household Support Fund Policy April 2023 – March 2024 and change of budget to reflect this funding. To seek approval to accept and spend the extended allocation of the DWP Household Support Fund as outlined in Household Support Fund Policy April 2023– March 2024. To seek approval to procure and award a contract to deliver the corporate wide supermarket food voucher contract.</p> <p>Open</p>	Cabinet 2 May 2023	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	<p>BCC Datacentre Backup and Recovery Competitive Tender</p> <p>To seek approval to procure and award a contract for Backup and Disaster Recovery Service to cover critical applications running on the BCC data centres.</p> <p>Open</p>	Cabinet 2 May 2023	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital	2023/24 Corporate Business Plan and Associated Performance Framework	Cabinet 2 May 2023	Deputy Mayor with responsibility for	Overview & Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
tim.borrett@bristol.gov.uk	To note the 2023/24 Corporate Business Plan and associated Performance Framework. Non Key Open		Finance, Governance and Performance	Management Board
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	Corporate Catering Review To seek agreement to conduct a review of catering contracts in all Bristol City Council assets and parks Non Key Open	Cabinet 2 May 2023	Cabinet Member with responsibility for Public Health and Communities	Growth & Regeneration Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	2022/23 Provisional Finance Outturn Report To present to Cabinet the 2022/23 Provisional Finance Outturn Report Open	Cabinet 2 May 2023	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	Bristol City Docks - Harbour Revision Order To seek approval of and authorisation to submit the Harbour Revision Order to the Marine Management Organisation and the creation of ring-fenced accounts for the Harbour Authority.	Cabinet 6 Jun 2023	Mayor	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 3			