

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

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Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Children’s Services, Education and Equalities
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homelessness
- Councillor Kye Dudd – Cabinet Member for Housing Services & Energy
- Councillor Marley Bennett – Cabinet Member for Waste, Climate & Just Transition

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>High needs block Element 3 funding review To seek approval of proposals following a review of the HNB Element 3 non-statutory funding.</p> <p>Open</p>	Cabinet 6 Feb 2024	Deputy Mayor with responsibility for Children’s Services, Education and Equalities	People Scrutiny Commission
Helen Reed, Interim City Leap Client Function Lead helen.reed@bristol.gov.uk	<p>Green Recovery Fund – Public Electric Vehicle Infrastructure To seek approval to accept and spend the grant funding offer from the West of England Combined Authority (WECA) under the Green Recovery Fund to develop and implement electric vehicle (EV) charging infrastructure.</p> <p>Open</p>	Cabinet 6 Feb 2024	Cabinet Member with responsibility for Housing Services & Energy	Growth & Regeneration Scrutiny Commission
Shaun Taylor, Head of Highways shaun.taylor@bristol.gov.uk	<p>Highway Contract Procurement To seek approval to procure and award Highways contracts and to seek approval for an increase in value of the Gully Cleansing and Subway Drainage Maintenance Term Contract pending procurement of a new contract.</p> <p>Open</p>	Cabinet 6 Feb 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Miles Tilling, Planned Improvements Service Manager miles.tilling@bristol.gov.uk	<p>Housing Revenue Account (HRA) Energy Efficiency Strategy</p> <p>To outline the Housing Revenue Account (HRA)'s plan to reach EPC C standard by 2030 across all BCC homes.</p> <p>Open</p>	Cabinet 6 Feb 2024	Cabinet Member with responsibility for Housing Services & Energy	Communities Scrutiny Commission
Tom Gilchrist, Private Housing and Accessible Homes Manager tom.gilchrist@bristol.gov.uk	<p>New Property Licensing Schemes</p> <ol style="list-style-type: none"> 1. To seek approval to introduce a citywide additional licensing scheme. 2. To seek approval to introduce a targeted selective licensing scheme in three wards. 3. To seek approval of the proposed associated licensing fee structure. <p>Open</p>	Cabinet 6 Feb 2024	Cabinet Member with responsibility for Housing Services & Energy	Communities Scrutiny Commission
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	<p>A37/A4018 Victoria Street & Colston Avenue Full Business Case (FBC)</p> <p>To seek approval for the submission of a Full Business Case (FBC) to the West of England</p>	Cabinet 6 Feb 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>Combined Authority (WECA) for City Regional Sustainable Transport Settlement (CRSTS) funding and subject to approval, to accept and spend the funding to deliver the A37/A4018 Victoria Street & Colston Avenue Improvements.</p> <p>Part exempt 3</p>			
<p>Abigail Stratford, Head of Regeneration abigail.stratford@bristol.gov.uk</p>	<p>Frome Gateway Regeneration Framework</p> <ol style="list-style-type: none"> 1. To seek approval of the Frome Gateway Regeneration Framework. 2. To seek approval for the acquisition of land in relation to the Bedminster Green Framework Area. 3. To note the proposals in relation to two Council owned sites in the Regeneration Framework area at Universal House and the Wellington Road depot site. <p>Open</p>	<p>Cabinet 6 Feb 2024</p>	<p>Mayor</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk</p>	<p>Recommissioning of adult homelessness supported accommodation pathways</p> <p>To seek approval to recommission the supported accommodation pathways services for single</p>	<p>Cabinet 6 Feb 2024</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homelessness</p>	<p>Communities Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	homeless adults. Open			
Louise Davidson, Head of Housing Delivery, Enabling and Development Services louise.davidson2@bristol.gov.uk	Extension of We Can Make area of operation To seek approval to apply for an extension of the area of operation of the We Can Make project to cover all of the wards in South Bristol. To confirm the continued authorisation for site disposals and to review the pilot in 2025-2026. Open	Cabinet 6 Feb 2024	Cabinet Member with responsibility for Housing Delivery and Homelessness	Growth & Regeneration Scrutiny Commission
David Martin, Head of Corporate Landlord david1.martin@bristol.gov.uk	Estate Rationalisation and Disposals 1. To seek approval for the disposal of Bristol City Council assets which have been identified by the Estates Strategy Board as being surplus to the Council's Requirements. 2. To seek approval to the disposal of the Council's freehold interest in Hengrove Leisure Park to facilitate a residential redevelopment of part of the site. 3. To seek approval to the transfer to the Housing Revenue Account or the re-purpose within the general fund of the assets in Appendix A3.	Cabinet 6 Feb 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 3			
David Martin, Head of Corporate Landlord david1.martin@bristol.gov.uk	<p>Hard Facilities Management Contract Extension, re-procurement and Capital Health and Safety Programme</p> <p>To seek approval to extend the Repair and Maintenance contract.</p> <p>To seek approval to procure and award a new Hard Facilities Management contract.</p> <p>To approve the capital programme of health and safety activity.</p> <p>Open</p>	Cabinet 6 Feb 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Growth & Regeneration Scrutiny Commission
Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk	<p>The future of the Homelessness Prevention Youth Hub Service</p> <p>To seek approval for the recommissioning of a multi-agency Youth Hub.</p> <p>Open</p>	Cabinet 6 Feb 2024	Cabinet Member with responsibility for Housing Delivery and Homelessness	Communities Scrutiny Commission
Shaun Taylor, Head of Highways	Critical Assets Harbour River Wall Asset -	Cabinet	Cabinet Member with	Growth &

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
shaun.taylor@bristol.gov.uk	<p>Remedial Works</p> <ol style="list-style-type: none"> 1. To note an update on the project progress to date, remaining programmes, current immediate works and further findings. 2. To note the new revised estimated funding to fully stabilise the critically identified New Cut River Walls. 3. To seek approval to progress the works as recommended. 4. To seek approval for the reallocation of capital funding. <p>Open</p>	6 Feb 2024	responsibility for Transport	Regeneration Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	<p>Bristol's first Citizens' Assembly recommendations</p> <p>To note progress in assessing and taking forward relevant recommendations from Bristol's first Citizens' Assembly: "How do we recover from COVID-19 and create a better future for all in Bristol?"</p> <p>Non Key Open</p>	Cabinet 6 Feb 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Overview & Scrutiny Management Board

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Sarah Chodkiewicz, Head of Financial Management & Deputy S151 Officer Sarah.Chodkiewicz@bristol.gov.uk	<p>Finance Exception Report (P9) To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 6 Feb 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Resources Scrutiny Commission
Tom Gilchrist, Private Housing and Accessible Homes Manager tom.gilchrist@bristol.gov.uk	<p>People Living in Vehicles in Bristol To provide information about people living in vehicles acknowledging the growing challenges, our current responses and possible next steps.</p> <p>Open</p>	Cabinet 5 Mar 2024	Mayor	Communities Scrutiny Commission
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	<p>Local Electric Vehicle Infrastructure Fund (LEVI) Bid To note the Stage 2 bid for Local Electric Vehicle Infrastructure Fund (LEVI) funding and to seek approval to accept and spend the funding.</p> <p>Open</p>	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny
Adam Crowther, Head of City	A4 Portway Strategic Corridor Outline Business	Cabinet	Cabinet Member with	Growth &

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Transport adam.crowther@bristol.gov.uk	<p>Case (OBC) To seek approval for the submission of an Outline Business Case (OBC) to the West of England Combined Authority (WECA) and progress to the Full Business Case (FBC) stage for City Regional Sustainable Transport Settlement (CRSTS) funding to deliver the A4 Portway Strategic Corridor improvements.</p> <p>Part exempt 3</p>	5 Mar 2024	responsibility for Transport	Regeneration Scrutiny Commission
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	<p>City Region Sustainable Transport Settlement (CRSTS) – Maintenance and Integrated Transport Block Allocation 2024/25 To seek approval to accept and spend the maintenance and Integrated Transport Block (ITB) funding allocations from West of England Combined Authority (WECA) as part of the City Region Sustainable Transport Settlement (CRSTS), internal funding, funding from the Traffic Signals Obsolescence Grant (TSOG) and funding for pot holes to deliver the maintenance and ITB projects as necessary.</p> <p>Open</p>	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk	<p>Bristol Street Outreach Contract Extension To seek approval to extend the Bristol Outreach Service contract.</p> <p>Open</p>	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Housing Delivery and Homelessness	Communities Scrutiny Commission
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	<p>Parks and Green Spaces Strategy To seek approval of the new Parks and Green Spaces and Food Growing and Allotments Strategy and to submit a bid for funding to the West of England Combined Authority (WECA) Green Recovery Fund.</p> <p>Open</p>	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	<p>Investment in Parks To seek approval to allocate Strategic Community Infrastructure Levy (CIL) to a programme of investment in the city's parks and green spaces.</p> <p>Open</p>	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission
Helen Reed, Interim City Leap	City Leap Power Purchase Agreement	Cabinet	Cabinet Member with	Growth &

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Client Function Lead helen.reed@bristol.gov.uk	To seek approval to establish a Power Purchase Agreement to enable Bristol City Council (BCC) to purchase electricity generated by renewable energy systems funded and installed by Bristol City Leap (BCL) and other local renewable energy systems and establish arrangements to enable investments by BCL in energy efficiency measures for BCC sites. Open	5 Mar 2024	responsibility for Housing Services & Energy	Regeneration Scrutiny Commission
Louise Davidson, Head of Housing Delivery, Enabling and Development Services louise.davidson2@bristol.gov.uk	Goram Homes - Pipeline of Housing Development Sites To provide an update on the pipeline of housing development sites previously approved by Cabinet for allocation to Goram Homes. Open	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Housing Delivery and Homelessness	Communities Scrutiny Commission
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	One City Bristol Tree Strategy To note the One City Bristol Tree Strategy. Non Key Open	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Louise Davidson, Head of Housing Delivery, Enabling and Development Services louise.davidson2@bristol.gov.uk</p>	<p>Accelerating the Transformation of Temporary Accommodation To note the action needed to tackle the growing temporary accommodation crisis including approval in respect of the acquisition of properties.</p> <p>Part exempt 3</p>	<p>Cabinet 5 Mar 2024</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homelessness</p>	<p>Communities Scrutiny Commission</p>
<p>Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk</p>	<p>Allotments Rents and Charges To approve updated rents and service charges for Allotments.</p> <p>Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>Communities Scrutiny Commission</p>
<p>Guy Fishbourne, Sports and Physical Activity Development Manager guy.fishbourne@bristol.gov.uk</p>	<p>Football Foundation Funding for Playzone – Ball Courts To seek approval to develop and submit a proposal to the new Football Foundation funded initiative and, if successful, to accept and spend the funding.</p> <p>Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Mayor</p>	<p>Communities Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Catherine Martin catherine.martin@bristol.gov.uk</p>	<p>Co-production Policy and Process for Adult Social Care To note progress on the development of a Co-production Policy for Adult Social Care. Non Key Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Cabinet Member with responsibility for Adult Social Care and Integrated Care System</p>	<p>People Scrutiny Commission</p>
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p>Home to School Travel Support Policy Changes To seek approval of changes to the Home to School 5-16 Travel Support Policy and Home to School 16-25 Travel Support Policy. . Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Jane Taylor, Employment and Skills Manager jane.taylor@bristol.gov.uk</p>	<p>Employment, Skills and Lifelong Learning (ESL) Plan 2024-28 To seek approval of the Employment, Skills and Lifelong Learning Plan for 2024-28. Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Jane Taylor, Employment and Skills Manager jane.taylor@bristol.gov.uk</p>	<p>Future Bright Plus – Phase 3 extension of existing programme To seek approval to accept and spend funding in relation to the Future Bright Phase 3 Grant to extend and enhance the delivery of the existing Future Bright Employment Support Programme.</p> <p>Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Deputy Mayor with responsibility for Children’s Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Jane Taylor, Employment and Skills Manager jane.taylor@bristol.gov.uk</p>	<p>WorkWell Partnership – Specialist Employment Support Programme To seek approval to hold detailed bid negotiations with the NHS BNSSG (Bristol, North Somerset and South Gloucestershire) and DWP to become a Vanguard Programme for the Government’s WorkWell Partnership Programme</p> <p>Open</p>	<p>Cabinet 5 Mar 2024</p>	<p>Deputy Mayor with responsibility for Children’s Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Reena Bhogal-Welsh, Director: Education and Skills Reena Bhogal-Welsh@bristol.gov.uk</p>	<p>Variation of Alternative Learning Provision Framework to cover Post-16 SEND Support To seek approval to vary the Alternative Learning Provision (ALP) framework to cover post-16 SEND support.</p>	<p>Cabinet 5 Mar 2024</p>	<p>Deputy Mayor with responsibility for Children’s Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Tim O'Gara, Director - Legal and Democratic Services tim.ogara@bristol.gov.uk	<p>Bristol Holding Limited Group Company Business Plans 2024/25 To approve the 2024/2025 Business Plans for the Bristol Holding Limited Group of companies.</p> <p>Part exempt 3</p>	Cabinet 5 Mar 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Overview & Scrutiny Management Board
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	<p>Q3 Quarterly Performance Progress Report – Q3 2023/24 To update on the Council's Performance Management Report for Q3 2023/24 Non Key Open</p>	Cabinet 5 Mar 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Finance Exception Report (P10) To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 5 Mar 2024	Deputy Mayor with responsibility for City Economy, Finance & Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	Transport Funding Bid – A432 (Fishponds Road) To seek approval to accept and spend funding. Part exempt 3	Cabinet 5 Mar 2024	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission