

**AUDIT COMMITTEE  
DRAFT WORK PROGRAMME 2016/17**

Meeting Date	Report Author	Report Details	Routine Work Programme or Requested?	Officer Providing Report	Reason for Report	Terms of Reference	Comments:	
Friday 27 January 2017 9:30am	<b>Training:</b>	Role of the Audit Committee	Training	Strategic Director: Business Change	To clarify the role of the audit committee and that of the scrutiny commission.	N/A Clarity of role	Training provided on 18th January 2017	
	External Audit:	2015/16 Grants Report	Routine Work Programme	BDO Lead - Matthew X Heppensal	To report on grant certification work and any issues identified.	Overseeing the work of external audit.		
	Internal Audit:	Corporate Risk register - Update	Routine Work Programme	Head of Internal Audit	Identifying the Council's key risks and how they are being managed.	Assurance that Risk Management arrangements are in place and effective.		
	Officer:	Metrobus - Governance and Risk (Point to Note) Verbal Update.	Requested by Audit Committee	Chair				
	Legal:	<b>Member Standard Items:</b>	Applications for Dispensations (for Budget Council meeting)	Routine as required				
			Posthumous Alderman award (potentially subject to PGL approving)					
		<b>Information Items:</b>	Directorate Risk Register	Routine Work Programme	N/A	Directorate Risk Registers provided for assurance that they are in place and have been reviewed by scrutiny in line with Terms of reference	Assurance that Risk Management arrangements are in place and effective.	
Friday 24 March 2017 9:30am	<b>Training:</b>	N/A						
	Internal Audit:	Update on Council's Governance Framework Concluded from the work of IA.	Routine Work Programme	Head of Internal Audit	To provide the Committee with an understanding of the status of the Council's governance framework as concluded from IA work to date.	Overseeing the governance and control environment		
		Annual IA Plan for 2017/18	Routine Work Programme	Head of Internal Audit	To satisfy the committee that Internal Audit resources are being targetted at highest risks to provide assurances required by management and Audit Committee.	Overseeing internal audit activity		
	Officer	Money Laundering Policy	Routine Work Programme					
	Standards Items	Posthumous Alderman		Legal				
	External Audit:	Audit Approach/Planning Letter 2017/18	Routine Work Programme	BDO Lead - Matthew X Heppensal	To advise the committee of the external audit plan and approach.	Overseeing the work of external audit		
		<b>Information Items:</b>						
		Whistleblowing Policy - Note	Requested by Chair					
Friday 26 May 2017 9:30am	<b>Training:</b>	To Be Determined:						
	Internal Audit:	Draft Audit Committee Annual Report to Council 2016/17	Routine Work Programme	Head of Internal Audit	To agree the Committee required Annual report to Council.	To provide assurance to full Council that the Committee has fulfilled its delegated responsibilities.		
		Risk Management Annual Report	Routine Work Programme	Head of Internal Audit	An overview of risk management arrangements in place at the Council and the extent to which the policy is in place and effective.	Overseeing risk management strategies.		
		Annual Governance Statement 2016/17 and Updated Action Plan	Routine Work Programme	Head of Internal Audit	To allow the committee to input to the draft Annual governance statement and review the AGS action plan for new/emerging issues and progress in resolving issues.	Assurance that the Annual Governance Statement is an accurate reflection of arrangements. Overseeing the governance and control environment.		
		Internal Audit Annual Report 2016/17 (Including annual fraud update)	Routine Work Programme	Head of Internal Audit	To provide the Committee with the Head of Audit's annual Opinion on the Council's Control, Risk and Governance environment during the previous year.	Overseeing the work of Internal Audit and understanding the strength of the governance framework within the Council.		
	Finance:	Accounting Policies	Routine Work Programme	C Holme - Head of Corporate Finance			Reported to 3/9 of the Audit Coimmittee WP reviewed	
	Legal:	<b>Member Standard Items:</b>		Routine as required				
		<b>Information Items:</b>						