

**Action Sheet – People Scrutiny Commission**  
**23<sup>rd</sup> January 2017**

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
<b>Actions from 18 July 2016</b>				
1.	Welcome, introduction and safety information	The Chair requested that future agendas schedule a ten minute break half way through the meeting.	Claudette Campbell (CC), DSO	Ongoing request
8.	Annual Business Report	Link to People Commission agenda papers to be sent to Council Equality Groups, HealthWatch and the Youth Council	CC	Ongoing request
<b>Actions from the 1<sup>st</sup> December meeting in common with North Somerset and South Gloucestershire</b>				
6.	Sustainability and Transformation (STP) Plan	The Chairs from each Health Scrutiny Committee would meet in January 2017 to discuss options around a formal joint health scrutiny committee.	Various	Complete
<b>Actions from the 23 January 2017 meeting</b>				
9.	Education Performance Reports	Information about coasting schools to be provided to Cllrs on request directly	Paul Jacobs	Complete
9.	Education Performance Reports	Councillors requested further information on how BCC are encouraging good practice across academies and the Local Authority.	Paul Jacobs	In progress
9.	Education Performance Reports	An update on Children's Centre's would be added to the Scrutiny work programme	Paul Jacobs	Family Hubs (Early Help and Children's Centres) - added to the work programme for June 2017
10.	Update on commissioning approach and procurement overview.	<ul style="list-style-type: none"> <li>• Quality training and visits for Cllrs to care homes in their wards to be investigated.</li> <li>• NM would also consider how to provide Councillors with monitoring information.</li> </ul>	Netta Meadows	Complete

