

**Bristol City Council**  
**Neighbourhoods Scrutiny Commission**  
**Action Sheet**



Meeting Date	Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken
26.01.17	7	Neighbourhood Partnerships – The Future	<p>Action:</p> <p>(1) that officers send to Councillors information on work carried out in core cities and in the south west in other local authorities relating to devolved funding arrangements;</p> <p>(2) that a more detailed breakdown of information be provided to Councillors concerning the pie chart contained in the presentation;</p> <p>(3) that it is noted that a further update report will be provided at the next meeting on 24th February 2017 concerning this issue and which will provide a social, environmental and financial assessment of what has been achieved through the existing NP structures and how much will the proposed cut cost.</p> <p>(4) that details of how asset mapping will operate are provided by officers</p>	<p>(1) to (3) Gemma Dandp/Penny Germon</p> <p>(4) Di Robinson</p>	<p>(1) and (2) information provided and sent to all NSC members</p> <p>(3) – a report was submitted to 24<sup>th</sup> February 2017 Full Meeting which discussed Neighbourhood Partnerships</p>

26.01.17	8	Housing Revenue Account Business Plan	Resolved – that officers provide members with information on the meaning of the acronyms contained in the report.	Nicky Debbage	Information Sent on 9 <sup>th</sup> February 2017.
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<p>26.01.17 and 24.02.17</p>	<p>10  12</p>	<p>Supermarkets Dealing with Waste – Update</p>	<p>Resolved:</p> <p>(1) That the Mayor be requested to take action to open up a conversation with the 8 leading supermarkets in respect of food waste, packaging and distribution in Bristol</p> <p>(2) That the matter is progressed through the Waste and Resources Action Group.</p>	<p>(1) Romaine De Fonseca</p> <p>(2) Alison Comley</p>	<p>(1) Completed. Referral sent to Mayor and Cabinet Member 8/2/17. Request Reiterated at 24.02.17 Meeting. A response has been received by the Cabinet Member and Mayor and has been circulated to NSC Committee Members</p>
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24.02.17	4	Minutes of the Previous Meeting held on 26 <sup>th</sup> January 2017	<p>Resolved – that the minutes of the meeting held on 26th January 2017 be approved as a correct record and signed by the Chair subject to the following alterations</p> <p>(1) Minute Number 7 – Neighbourhood Partnerships – Asset Mapping to include action requiring an indication of how asset mapping would operate</p> <p>(2) Minute Number 8 – Housing Revenue Account Business Plan – Re-Lets – £484 to be altered to £484,000</p> <p>(3) Minute Number 10 – Supermarkets Dealing with Waste – Update on the Current Position – the words “in Bristol” are added to the end of Resolution (1) and Resolution (2) is altered to read “Waste and Resources Action Group” and various other minor changes</p> <p>(4) Minute Number 11 – Quarterly Financial Report – Period 6 (to the end of September 2016) – Voluntary Severance – This sentence to be altered to read “The voluntary severance cost was a one-off cost but there is a cumulative saving which was included in the budget but paid corporately”</p>	Jeremy Livitt	Done on 02/03/17
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24.02.17	6	Chair's Business	<p>Hot Food takeaways and Deprivation – Councillor Mhairi Threlfall referred to the deprivation indicators in respect of this issue. It was agreed that this was an issue that needed to be considered at a future meeting. It was noted that a joined up approach was required between Public Health, Development Control, traders and neighbourhoods on this issue. There were concerns that local aspirations in Bristol could be restricted by national guidelines. In addition, 2 officers from the Public Health team would attend 13th March 2017 Planning Meeting to discuss this issue</p>	<p>To Be Discussed on 13<sup>th</sup> March 2017</p>	<p>An item is scheduled for discussion at 31<sup>st</sup> March 2017 Full Meeting</p>
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24.02.17	9	Parks and Green Spaces Moving Towards Cost Neutral	<p>Resolved – that it is noted that officers intend to submit a progress report on parks to 24th April 2017 meeting and that this report should also consider the role of the Health and Well Being Board for parks.</p> <p>Action: Alison Comley/Gemma Dando to prepare report, Romaine De Fonseca to add to Work Programme</p>	Alison Comley/Gemma Dando to prepare report, Romaine De Fonseca to add to Work Programme	A report will be submitted to 24 <sup>th</sup> April 2017 Full meeting and has been added to the Work Programme
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24.02.17	10	Bristol Waste Company - Performance	Resolved – that officers and Bristol Waste Company Representatives note the issues raised by Councillors in the minutes and take appropriate action as required.	Action: Netta Meadows/Tracey Morgan	
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24.02.17	11	Impact of Budget Decisions on Neighbourhoods	<p>Resolved –</p> <p>(1) that it is noted that officers are available to provide any further detail for future meetings of any particular savings areas;</p> <p>(2) that the asset mapping work being carried out by Di Robinson also includes details of cross cutting areas of work with other Directorates.</p>	<p>(1) Alison Comley to action, Romayne De Fonseca to add to Work Programme</p> <p>(2) Di Robinson</p>	<p>(2) The Asset Mapping work relates to Neighbourhood Partnerships – as indicated above, a report is scheduled for submission to 31<sup>st</sup> March 2017 full meeting concerning NPs</p>
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24.02.17	12	Work Programme and Rolling Action Sheet	<p>In relation to the Rolling Action Sheet, the Scrutiny Commission re-iterated that the request made at the previous meeting for the current Mayor to take forward the need for discussions with the 8 leading supermarkets in respect of waste, packaging and distribution. The Chair indicated that he would pursue this matter himself as required.</p> <p>It was also noted that the reference to "Waste Action Group" should be altered to read "Waste and Resource Action Group".</p>	Jeremy Livitt to re-iterate in the Rolling Action Sheet	Done – 02/03/17
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