

Bristol City Council
Neighbourhoods Scrutiny Commission
Action Sheet



| Meeting Date | Agenda Item | Title of Report/ Description | Action and Deadline | Responsible officer | Action taken |
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| 26.01.17 | 7 | Neighbourhood Partnerships – The Future | Action: (1) TO (3) Action Taken (4) that details of how asset mapping will operate are provided by officers | (4) Di Robinson | |

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| 26.01.17 and 24.02.17 | 10 12 | Supermarkets Dealing with Waste – Update | Resolved: (1) Action Taken (2) That the matter is progressed through the Waste and Resources Action Group. | (2) Alison Comley | An officer has been identified to further pursue this matter |
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| 24.02.17 | 10 | Bristol Waste Company - Performance | Resolved – that officers and Bristol Waste Company Representatives note the issues raised by Councillors in the minutes and take appropriate action as required. | Action: Netta Meadows/Tracey Morgan | |
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| 24.02.17 | 11 | Impact of Budget Decisions on Neighbourhoods | <p>Resolved –</p> <p>(1) and (2) – Action taken</p> <p>(3) Officers noted concerns raised by Councillors about the percentage of the service remaining at the end of 2016/17 needed to be clarified for the forthcoming Financial year, as well as the need to need to address other issues such as the importance of Equalities Impact Assessments and Health Service Provision. Councillors noted that officers were preparing a map of service provision to ensure there remained a critical path for service delivery</p> | (3) Alison Comley/Di Robinson | |
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| 31.03.17 | 4 | Minutes – 24 th February 2017 | <p>The Minutes be approved as a correct record and signed by the Chair subject to the following changes:</p> <p>Agenda Item 6 – Chair’s Business – Multi-Agency Games Area At Horfield – The first sentence is altered to read “This facility provides a fundamental role in the city, in particular in terms of tackling Anti-Social Behaviour”.</p> <p>Agenda Item 11 – Impact of Budget Decisions on Neighbourhoods – The comment in paragraph (3) should be listed as an Action in the Rolling Action Sheet</p> <p>Agenda Item 12 – Work Programme and the Rolling Action Sheet - It was noted that the reference to “Waste and Resources Action Group” was accurate at the time of the meeting but had now been replaced.</p> | Jeremy Livitt | Minutes Altered |
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| 31.03.17 | 6 | Chair's Business (2) Item for Cabinet on 4th April 2017 – Approval for the St James Barton Underpasses (The Bear Pit) to be made subject to a Public Space Protection Order (PSPO) | The Chair requested that, if the PSPO was approved at Cabinet, an update should be provided to Scrutiny on its impact at a future date. | Alison Comley/Gemma Dando | |
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| 31.03.17 | 7 | Council Tax Reduction | <p>Paragraph (2)</p> <p>Officers needed to investigate the issue of banding before carrying out consultation.</p> | Ian McIntyre/Matthew Kendall | |
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| 31.03.17 | 8 | Update on Libraries Consultation | <p>Paragraph (6)</p> <p>There was no mention of the Swipe Card Access Pilot scheme in the report which was a key element of any future arrangements.</p> <p>Action: Officers to provide an update report on the Swipe Card Access Pilot Scheme to Councillors</p> | Kate Murray/Alison Comley | |
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| 31.03.17 | 9 | Neighbourhood Partnerships – Progress Update | (9) It was not currently clear how the CIL currently available to the Central Clifton and Harbourside Ward could be made available to other communities in the city. This process needed to be explained in greater detail. | Gemma Dando | |
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| 31.03.17 | 10 | Hot Food Takeaways | <p>Resolved – that the Scrutiny Commission’s view is that</p> <p>(1) the current policy on proximity of hot food takeaways (Class A5) to schools and youth facilities which is currently controlled by the Development Management Policy (DM10) of over 400 metres, would benefit from a health impact assessment on increasing the radius to 800 metres;</p> <p>(2) the current DM10 policy on cumulative impact would benefit from a health impact assessment specifically relating to the Stapleton Road area within Lawrence Hill ward;</p> <p>(3) that, in view of the Planning issues raised in this report, the matter is referred to the Place Scrutiny Commission for consideration.</p> | <p>Action:</p> <p>(1) and (2) Claire Lowman/Sally Hogg</p> <p>(3) Jeremy Livitt – refer to Place Scrutiny Commission</p> | <p>Subsequent to the Commission meeting it was determined that the most appropriate forum for this discussion initially would be the cross party Members Advisory Group for the review of the Local Plan. The Chair was advised of this by Sarah O’Driscoll, who also advised that all members would be briefed on the emerging proposed policies as they go out for initial consultation in November, and that the Local Plan review proposals would be taken through to Full Council for consideration in due course.</p> |
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| 31.03.17 | 11 | Multi-Use Games Area At Manor Farm | Officers to report back and release the relevant document to Councillors once legal checks on how much can be released have been carried out | Gemma Dando/Alison Comley | |
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| 31.03.17 | 13 | Directorate Risk Register | <p>Action: (4) Some risks were linked – a greater correlation between associated risks was required (ie a reduction in Housing Benefit and a failure to prevent homelessness)</p> <p>Officers to update the DRR to show the correlation between different risks</p> | Alison Comley | |
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| 31.03.17 | 14 | Performance Information | Officers indicated that they could provide further information concerning housing delivery to clarify the situation and concerning the direction of travel for the PI relating to HMO's. | Mark Wakefield | <p>The 3rd quarter report is slightly behind target due to a combination of factors including the introduction of the new discretionary licensing scheme as well as staffing resource issues, however the Q3 out turn number of 107 is marginally behind the Q3 target of 113.</p> <p>Licensing Houses in Multiple Occupation properties is spread over five years and the number of licence applications vary each year. In 2016/17, the number of applications is significantly lower than in 2015-16 and the target was reduced to reflect this, but the target for 2017-18 will be significantly higher.</p> <p>I can confirm that the end of Q4 out turn target will be achieved as resources have been moved to this area of work over the last quarter of the year.</p> |
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