

Bristol City Council
Neighbourhoods Scrutiny Commission
Action Sheet



Meeting Date	Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken
26.01.17	7	Neighbourhood Partnerships – The Future	Action: (1) TO (3) Action Taken (4) that details of how asset mapping will operate are provided by officers	(4) Di Robinson	Asset mapping is a key part of the Your Neighbourhood Consultation. Work has been done on building an iterative map of the city, which enables the assets to be mapped onto it, specifically building based. Other types of asset mapping work have been undertaken by Community Development, helping communities identify what's important to them in their areas and understanding how best to use the assets. This is ongoing work.
24.02.17	10	Bristol Waste Company - Performance	Resolved – that officers and Bristol Waste Company Representatives note the issues raised by Councillors in the minutes and take appropriate action as required.	Action: Netta Meadows/Tracey Morgan	Feedback was noted and a next iteration of KPI's with more of an outcome focussed approach have been developed for discussion with the Bristol Waste Company. The Council and Bristol Waste Company will be finalising these KPI's in line with the Council Mayoral priorities, the MTFP and the business planning process.
24.02.17	11	Impact of Budget Decisions on Neighbourhoods	Resolved – (1) and (2) – Action taken (3) Officers noted concerns raised	(3) Alison Comley/Di Robinson	Cumulative impact of the budget decisions is a key part of the Your Neighbourhood Consultation, and understanding that cumulative impact is a specific requirement

			<p>by Councillors about the percentage of the service remaining at the end of 2016/17 needed to be clarified for the forthcoming Financial year, as well as the need to need to address other issues such as the importance of Equalities Impact Assessments and Health Service Provision. Councillors noted that officers were preparing a map of service provision to ensure there remained a critical path for service delivery</p>		<p>from Cabinet to officers as part of their decision making. The current consultation has developed a mapping approach to help both communities and the Council/elected members understand the impacts of change on neighbourhoods and residents. The consultation will help to shape the final proposals and will further inform the equality impact assessments published with the Consultation. The discussion about how we will ensure clear service pathways, when some access has been reduced, will form a key part of the discussions to finalise proposals post the consultation.</p>
31.03.17	6	<p>Chair's Business (2) Item for Cabinet on 4th April 2017 – Approval for the St James Barton Underpasses (The Bear Pit) to be made subject to a Public Space Protection Order (PSPO)</p>	<p>The Chair requested that, if the PSPO was approved at Cabinet, an update should be provided to Scrutiny on its impact at a future date.</p>	<p>Alison Comley/Gemma Dando</p>	<p>This specific issue was not selected by members as a priority for 2017-18.</p>
31.03.17	7	<p>Council Tax Reduction</p>	<p>Paragraph (2) Officers needed to investigate the issue of banding before carrying out consultation.</p>	<p>Ian McIntyre/Matthew Kendall</p>	<p>The nature of such a scheme would mean that there are increased payments for households exceeding bands by a small amount. Each proposed band would see a drop of 5% in their discount as incomes</p>

					increase (this would be £1.41 per week for a band B property in 2018/19). Conversely it does afford some flexibility in changes in income for households before it affects their CTR award if changes occur within an income band.
31.03.17	8	Update on Libraries Consultation	<p>Paragraph (6)</p> <p>There was no mention of the Swipe Card Access Pilot scheme in the report which was a key element of any future arrangements.</p> <p>Action: Officers to provide an update report on the Swipe Card Access Pilot Scheme to Councillors</p>	Kate Murray/Alison Comley	<p>Update circulated has been circulated to members.</p> <p>Action complete.</p>
31.03.17	9	Neighbourhood Partnerships – Progress Update	<p>(9)</p> <p>It was not currently clear how the CIL currently available to the Central Clifton and Harbourside Ward could be made available to other communities in the city. This process needed to be explained in greater detail.</p>	Gemma Dando	Meetings to fully explore CIL proposals took place between officers and councillors and these are ongoing. The proposals are now under consultation and final proposals will be contained within a cabinet report.

31.03.17	11	Multi-Use Games Area At Manor Farm	Officers to report back and release the relevant document to Councillors once legal checks on how much can be released have been carried out	Gemma Dando/Alison Comley	Shareable information was limited by legal parameters. Conversations continue locally about re-siting the MUGA – led by Olly and Claire.
31.03.17	13	Directorate Risk Register	Action: (4) Some risks were linked – a greater correlation between associated risks was required (ie a reduction in Housing Benefit and a failure to prevent homelessness) Officers to update the DRR to show the correlation between different risks	Alison Comley	
24/4/17	6	Chair's Business	Mayoral response to Commission's referral on work with supermarkets to be rephrased to include the issues of food waste and packaging.	Alison Comley	
24/4/17	6	Public Forum (in respect of Item 7 – Tree Services)	Officers to provide response to supplementary question from Cllr Clive Stevens - "Do officers think that adequate consultation has been done on this proposal?"	Alison Comley to liaise with Strategic Director (Place) to provide response.	Further consultation to be held at a meeting on 4 th July at which representatives of the Tree Forum will be present.
24/4/17	7	Tree Services	Risks to public health and safety arising from tree services proposals should be included on Risk Register	Alison Comley	

24/4/17	7	Tree Services	That a review of the Tree Policy be taken forward for consideration for the 2017/18 work programme, potentially as a task and finish group.	Romayne de Fonseca	This specific issue was not selected by members as a priority for 2017-18.
24/4/17	8	Parks Services	Clarify GE01 and GE02 in Appendix 1 of report	Gemma Dando	Done. Action complete.
24/4/17	8	Parks Services	2014 report on Ashton Court to be circulated to members	Gemma Dando	Not yet done – this was not signed off and contains significantly incorrect information. Report was funded by Historic England – it is currently under review with Historic England to agree content and accuracy.
24/4/17	9	Cotham Trial for Glyphosate-Free Weed Treatment	Service Manager to take this forward with Highways, with a view to extending the proposed trial to include highways	Gemma Dando	Highways commission Bristol Waste Company to deliver weed spraying as part of the contract. The decision sits with Bristol Waste Company about how the weed spraying takes place. BWC are not proposing to change weed treatment methodology. Trial has been extended in parks.
24/4/17	11 and 12 (Items for information only)	(11) Preventing Homelessness – Accommodation Pathways Commissioning Plan – Adults and Families (12) Homelessness Prevention and Reduction	Chair to email Service director (Housing Programmes) with queries. Responses to be attached as appendix to the minutes when published.	Cllr Negus and Nick Hooper Romayne de Fonseca	Queries sent and responses received 24/4/17. This will be attached to the minutes.

