

**Action Sheet – People Scrutiny Commission  
27<sup>th</sup> March 2017**

<b>Minutes No.</b>	<b>Title of Report/ Description</b>	<b>Action and Deadline</b>	<b>Responsible officer</b>	<b>Action taken and date completed</b>
<b>Actions from 18 July 2016</b>				
1.	Welcome, introduction and safety information	The Chair requested that future agendas schedule a ten minute break half way through the meeting.	Claudette Campbell (CC), DSO	Ongoing request
8.	Annual Business Report	Link to People Commission agenda papers to be sent to Council Equality Groups, HealthWatch and the Youth Council	CC	Approach to equality groups to be considered as part of the review.
<b>Actions from the 23 January 2017 meeting</b>				
9.	Education Performance Reports	Councillors requested further information on how BCC are encouraging good practice across academies and the Local Authority.	Paul Jacobs	A Learning City update had been scheduled for the last meeting (postponed due to pre-election period).
<b>Actions following the visit to the Children's Hospital</b>				
n/a	South West and South Wales Congenital Heart Network	Response to the consultation to be submitted.	Karen Blong & Councillors	Complete
<b>Action from the 27<sup>th</sup> March 2017 meeting</b>				
6.	Public Forum	Responses to public forum questions to be emailed to questioner.	Karen Blong	Complete

7.	Performance Monitoring Quarter 3	<p>Performance Indicator (PI) - Increase the percentage of adults receiving direct payments</p> <p>Officers to provide a further breakdown of Direct Payment information which would show the distinction between one off payments and other direct payments.</p>	Stephen Beet - Head of Service – South/ Hospitals, Adults Care & Support).	Information circulated to Members. Complete.
		<p>Percentage of 17 to 21 year old care leavers in EET</p> <p>The data suggested that almost 20% of care leavers would not be education, employment or training due to pregnancy. A further breakdown of the information was requested.</p>	Angela Clarke - Deputy Service Director, Child & Family Support, Care and Support - Children and Families).	In progress
		<p>Percentage of 17 to 21 year old care leavers in EET</p> <p>Update on the 14-19 support officer recruitment to be requested at the Hope Governor meeting.</p>	Councillor Brenda Massey	Recruitment was currently on hold, linked to spending freeze. Complete
8.	Risk Register	<p>Risk description - Failure to meet corporate responsibilities to protect children in need and inadequate support to Children in Care and Care Leavers</p> <p>Officers to re-consider the risk rating.</p>	People Directorate Leadership Team	In progress
		<p>The Commission to be provided with a more detailed description of the actions required. Themes could be used to assist with understanding.</p>	People Directorate Leadership Team	In progress

		<p><b>Risk Description: The Directorate fails to ensure adequate safeguarding measures are in place resulting in harm or death to a vulnerable adult or child.</b> Disclosure and Barring Service checks.</p> <p>Officers would provide further information explaining why the risk rating differed to the information presented to the Audit Committee register.</p>	People Directorate Leadership Team	In progress
9.	Plans for Improving the Experience that People and Organisations have of Section 136 of the Mental Health Act	Information about scenario testing to be circulated.	Keith Pople / Karen Blong	Complete
10.	Mental Health Working Group Action Plan Update	<p>The People and Neighbourhoods Scrutiny Commissions would be meeting together in June to consider the Mental Health and Wellbeing strategy.</p> <p>Cllr Negus requested that young people be invited to input into the meeting.</p>	Karen Blong to pass this request to the Public Health team	The scheduled meeting was cancelled as it was scheduled to be held in the pre-election period.
		Information about The Local Authority Mental Health Challenge and Time to Change to be re-circulated to Councillors.	Karen Blong	Complete
11.	Home Care Update	Officers to update the People Scrutiny Commission on any significant change in Home Care provision	Netta Meadows	Ongoing – complete.
	People Directorate Budget Savings - Update on Engagement and Consultation	Contact be made with the Bristol Dementia Alliance	Mike Hennessey	Officers met with Tony Hall from Bristol Dementia Alliance on 10th April as part of the Consultation and received feedback on the proposals. Complete