

Appendix A - Cont'd**Recruitment Package for Schools Cabinet Report - 15th August 2017**

Recruitment Package for Schools Tender Timeline 2017 (v3)
Task Name
Research & Preparation
Prepare contract doc's - T&C/Price
Confirm Locations in contract
Set stakeholder Group
Latest DLT
Latest SLT
Latest Cabinet Member Briefing slot
Dead line for Mayors Briefing submission
Mayor's briefing
Agree Specifications x 1
Send doc's to legal (on-going)
Statutory deadline for items to go on forward planfor Cabinet decision at 28 days
DLT
Draft Report & Executive summary deadline
CPG Approval
Cabinet agenda conference date
Prepare Contract Advertisements
Final Report & Executive summary deadline
Cabinet Meeting for Approval
Procurement Process
Advertisement Published/OJEU
Provider response time
Waiting Period
Returns day closure
Evaluation (score/references)
Stakeholder group
Notify Providers who Fail Level Criteria
Supplier Presentation/Clarification
Evaluate results -prepare report - award recommend
Stakeholder group
Prepare Feedback to unsuccessful, successful notified, complete shortlisting
CPG Approval - contract award
Prov contract award
Alcatel standstill period
Contract award
Contingency
Mobilisation plan
Legal issues
Successful bidder meeting & contract meeting no:1
Sign Contract
Start Date New Contract
Post Mobilisation

* Actual days = 35 + 1 bank hols.

OPEN Process - EU TENDER	Expected	Expected
Duration	Start	Finish
	Mar	16th Apr
	Mar	Jul
	Jun	On going
	14th Jun	14th Jun
	20th Jun	20th Jun
	21st Jun	21st Jun
	22nd Jun	22nd Jun
	30th Jun	30th Jun
5 days	4th Jul	22nd Jul
	4th Jul	On going
	10th Jul	10th Jul
	12th Jul	12th Jul
	13th Jul	13th Jul
	17th Jul	17th Jul
	19th Jul	19th Jul
1 day	26th Jul	26th Jul
	27th Jul	27th Jul
	15th Aug	15th Aug
Duration	Start	Finish
1 day	16th Aug	16th Aug
36 days*	17th Aug	21st Sep
28 days	17th Aug	15th Sep
1 day	21st Sep	21st Sep
15 days	22nd Sep	13th Oct
1/2 day	16th Oct	16th Oct
1/2 day	16th Oct	16th Oct
2 days	19th Oct	20th Oct
1 day	23rd Oct	23rd Oct
1 day	19th Oct	19th Oct
1 day	20th Oct	20th Oct
1 day	23rd Oct	23rd Oct
1 day	24th Oct	24th Oct
10 days	25th Oct	3rd Nov
1 day	3rd Nov	3rd Nov
1 1/2 Months	Jul	Aug
	Dec	31st Mar 18
	on going	
	8th Nov	
	30th Nov	
	1st April 2018	
	2nd Apr 18	