

Appendix D - Risk Assessment

FIGURE 1 - The risks associated with changing the way we deliver the public toilet service							
No	RISK Threat to achievement of the key objectives of the report	INHERENT RISK(Before controls)		RISK CONTROL MEASURES Mitigation (i.e. controls) and Evaluation (i.e. effectiveness of mitigation).	CURRENT RISK (After controls)		RISK OWNER
		Impact	Probability		Impact	Probability	
1	Failure of the business and community sector to engage with the Business Community Scheme	high	medium	<p>BCC will take positive action to recruit businesses</p> <ol style="list-style-type: none"> 1. We have a list of 50+ corporate business to approach, some of whom have in the past offered there provision to the general public (supermarkets, and some pubs and cafes) 2. We will aim to build a network of volunteers including ward councillors who will approach local businesses 3. In areas where there is no accessible provision we will consider small grant towards the costs to make provision available 	medium	low	Head of NM Service
2	People not knowing where toilet provision is in the City	high	medium	<p>We will work with Bristol Aging Better to produce a comfort map. This will be distributed to older peoples groups and forums, equalities groups and forums, tourist information, museums and other key tourist locations and as widely as possible.</p> <p>In addition to this the BCC website will contain an interactive map which shows people where facilities are, including detailed information regarding what to expect at each site.</p>	Medium	low	Head of NM service

				<p>Participating businesses will have a sign outside their premises indicating exactly what provision can be found within their business</p> <p>Remove/reconfigure any existing street signage to participating locations.</p>			
3	Homeless people will not know where they are welcome	High	High	<p>We will work with St Mungo's to update their homeless guide to Bristol, to include all locations that are welcoming to homeless people</p>	Medium	Low	Head of NM Service
4.	The closure of some of the BCC sites may take place before alternative provision can be secured	High	High	<p>Early recruitment of big businesses such as Supermarkets, food chains, community organisations and business who have already expressed an interest in joining the scheme.</p> <p>Develop the Councils mapping to include all new toilets as the businesses are signed up .</p> <p>Put signs on toilets as they close redirecting citizens to the nearest provision.</p> <p>If Community Asset Transferor licence r is agreed as a way forward for key sites the process will need to start immediately following the Cabinet decision.</p>	medium	medium	Head of NM Service

FIGURE 2**The risks associated with not implementing the *(subject)* decision:**

No.	RISK	INHERENT RISK (Before controls)		RISK CONTROL MEASURES Mitigation (i.e. controls) and Evaluation (i.e. effectiveness of mitigation).	CURRENT RISK (After controls)		RISK OWNER
		Impact	Probability		Impact	Probability	
1	Threat to achievement of the key objectives of the report Failure to achieve agreed savings of £440K	high	high	Close the loos and introduce the Business Community Toilet Scheme by end of January 2018 Estimated cost of decommissioning is £1.5-£3k for each facility has been. Any additional unforeseen costs will need to be met from elsewhere.	low	low	Strategic Director
2	Unforeseen costs such as asbestos when decommissioning	High	Medium		high	low	