

Forward Plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

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Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday on a six weekly cycle. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities - Public Health, Public Transport, Libraries, Parks, Events and Equalities)
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Helen Godwin (Lab) – Cabinet Member for Children and Young People
- Cllr Fi Hance (Green) – Cabinet Member for Energy, Waste and Regulatory Services
- Cllr Claire Hiscott (Con) – Cabinet Member for Education and Skills
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Paul Smith (Lab) – Cabinet Member for Housing
- Cllr Mhairi Trelfall (Lab) – Cabinet Member for Transport and Connectivity

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Rob Logan robert.logan@bristol.gov.uk	<p>Food Supply Contract This report seeks to secure food supply for City Council Services, which BCC provides. Approval is requested to initiate a procurement process for the future requirements of Bristol City Council food supply, where BCC provide this service directly.</p> <p>Open</p>	Cabinet 7 Nov 2017	Councillor Asher Craig	People Scrutiny Commission and Neighbourhood Scrutiny Commission
Alex Minshull Alex.Minshull@bristol.gov.uk	<p>Corporate Environmental Policy, EMS, and Carbon Target To consider plans to rescind the existing Corporate Environmental Policy and replace it with the new policy, recertify the externally-audited corporate environmental management system to the current international standard, and increase the corporate carbon reduction target from a 50% cut by 2020 to a 65% cut by the same date against a 2005 baseline.</p> <p>Open</p>	Cabinet 7 Nov 2017	Councillor Fi Hance	Place Scrutiny Commission
Ian McIntyre ian.mcintyre@bristol.gov.uk	<p>Council Tax Reduction Scheme for 2018/19 To make a recommendation to cabinet on a council tax reduction scheme for 2018/19 following public consultation.</p> <p>Open</p>	Cabinet 7 Nov 2017	Councillor Craig Cheney	Resources Scrutiny Commission
Richard Marsh richard.marsh@bristol.gov.uk	<p>Urgent item under APR15 Bristol Temple Meads masterplan funding Bristol City Council is expecting to secure £2m of 'Early Investment Programme' grant funding from the West of England Combined Authority (WECA) to support masterplanning work for Temple Meads station on the 30th October 2017.</p>	Cabinet 7 Nov 2017	Councillor Nicola Beech	Neighbourhoods Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>Subject to WECA confirmation of the grant; Cabinet will be asked to approve the receipt of funds and, in doing so, approve the use of funds to support the development of a masterplan for the station.</p> <p>Open</p>			
<p>Denise Murray denise.murray@bristol.gov.uk</p>	<p>2017/18 Budget Monitoring Report - P5 (Non-key) The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of August 2017</p> <p>Open</p>	<p>Cabinet 7 Nov 2017</p>	<p>Councillor Craig Cheney</p>	<p>Resources Scrutiny Commission</p>
<p>Tim Borrett tim.borrett@bristol.gov.uk</p>	<p>Global Parliament of Mayors annual convening 2018 (Non-key) To consider Bristol hosting the next Global Parliament of Mayors Annual Convening in November 2018.</p> <p>Non Key Open</p>	<p>Cabinet 7 Nov 2017</p>	<p>Marvin Rees</p>	<p>Resources Scrutiny Commission</p>
<p>Hayley Ash Hayley.ash@bristol.gov.uk</p>	<p>Changing the way we deliver the public toilet service in Bristol To make a decision on proposals following consultation to close all 18 of the street facing public toilets and to approve the development of including investment in a Business/Community Toilet Scheme</p>	<p>Cabinet 4 Dec 2017</p>	<p>Councillor Asher Craig</p>	<p>Neighbourhoods Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Kate Murray kate.murray@bristol.gov.uk	Library Consultation Report To make a decision on the recommendation in respect of the future library service following public consultation. Open	Cabinet 4 Dec 2017	Councillor Asher Craig	Neighbourhoods Scrutiny Commission
Hywel Caddy Hywel.Caddy@bristol.gov.uk	Extending Advice Grant Funding Agreements To make a decision on the recommendation to extend 11 Advice Funding agreements for one year from 1st April 2018 to 31st March 2019. Open	Cabinet 4 Dec 2017	Councillor Asher Craig	Neighbourhoods Scrutiny Commission
Penny Germon penny.germon@bristol.gov.uk	Transforming Neighbourhood Working To consider recommendations following consultation to encourage the development of local community-led networks and to implement a new arrangement for making decisions about the local element of CIL and s106. Open	Cabinet 4 Dec 2017	Councillor Asher Craig	Neighbourhoods Scrutiny Commission
Guy Fishbourne guy.fishbourne@bristol.gov.uk	Bristol Playing Pitch Strategy This report recommends the adoption of the Bristol Playing Pitch Strategy. Open	Cabinet 4 Dec 2017	Marvin Rees	Neighbourhoods Scrutiny Commission
Patsy Mellor	Operations Centre Phase 2 Programme – CCTV and Smart City	Cabinet	Councillor Craig	Neighbourhoods

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
patsy.mellor@bristol.gov.uk	<p>Decision required on the proposal to further develop the council's Operations Centre to rectify significant deficiencies in the corporate CCTV estate, increase Ops Centre income and begin delivery of Smart City capabilities.</p> <p>Open</p>	4 Dec 2017	Cheney	Scrutiny Commission
Terry Dafter terry.dafter@bristol.gov.uk	<p>Supporting People To make a decision on the recommended options for delivering savings in the Supporting People budget following public consultation.</p> <p>Open</p>	Cabinet 4 Dec 2017	Councillor Helen Holland	People Scrutiny Commission
Sonia Moore sonia.moore@bristol.gov	<p>Bristol Community Links To make a decision on the recommendations in respect of the Bristol Community Links service following public consultation.</p> <p>Open</p>	Cabinet 4 Dec 2017	Councillor Helen Holland	People Scrutiny Commission
Bill Edrich bill.edrich@bristol.gov.uk	<p>Submission to European Local Energy Assistance Programme (ELENA) To make a decision on the recommendation to submit a proposal for a South West Energy Hub to the ELENA Programme to unlock potential investment into energy projects in the city.</p> <p>Open</p>	Cabinet 4 Dec 2017	Councillor Fi Hance	Place Scrutiny Commission
Jacob Pryor jacob.pryor@br	<p>Clean Bus Technology Fund Round 3 To consider submitting a bid to the Department for Transport's</p>	Cabinet 4 Dec 2017	Councillor Mhairi Threlfall	Place Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
istol.gov.uk	<p>Clean Bus Technology Fund for up to £3m over the financial year 2017/18 and 2019/20 on 17 November to install retrofit technologies on existing bus services to improve air quality.</p> <p>Open</p>			
<p>Nick Gingell nick.gingell@bristol.gov.uk</p>	<p>Future Bristol City Council Strategy for Fleet Vehicle Replacement To consider the recommendations that delivering Fleet Services in-house is the preferred option and a 25% reduction of new fleet.</p> <p>Open</p>	<p>Cabinet 4 Dec 2017</p>	<p>Councillor Mhairi Threlfall</p>	<p>Place Scrutiny Commission</p>
<p>Ed Plowden ed.plowden@bristol.gov.uk</p>	<p>School Crossing Patrol To consider proposals in respect of School Crossing Patrol services following public consultation.</p> <p>Open</p>	<p>Cabinet 4 Dec 2017</p>	<p>Councillor Mhairi Threlfall</p>	<p>Place Scrutiny Commission</p>
<p>Richard Lowe richard.lowe@bristol.gov.uk</p>	<p>Delivery of electric vehicle charge points under the Go Ultra Low West programme To make a decision on the recommendation to deliver Work Package 1 under the Go Ultra Low West programme, installing a target of 120 new charging points through the four Unitary Authorities.</p> <p>Open</p>	<p>Cabinet 4 Dec 2017</p>	<p>Councillor Fi Hance</p>	<p>Place Scrutiny Commission</p>
<p>John Stevens</p>	<p>Local Flood Risk Management Strategy</p>	<p>Cabinet</p>	<p>Councillor Fi Hance</p>	<p>Place Scrutiny</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
john.stevens@bristol.gov.uk	Report seeks approval of the newly revised BCC Local Flood Risk Management Strategy (LFRMS) documents, including the full LFRMS report, LFRMS Summary Report and accompanying Flood management works map. Open	4 Dec 2017		Commission
Laura Pye laura.pye@bristol.gov.uk	Cultural Investment Programme This report recommends which organisations should receive Cultural Investment Programme funding. Open	Cabinet 4 Dec 2017	Marvin Rees	Place Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Refinancing Hengrove Leisure Centre PFI Cabinet is recommended to: a) Agree to consent to the proposed refinancing of the Hengrove PFI refinancing. b) Agree that the Authority's share of the financial gain should be provided as a lump sum immediately after financial close. c) Authorise the Service Director: Finance and the Service Director: Legal and Democratic Services to conclude the transaction. Open	Cabinet 4 Dec 2017	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	2017/18 Budget Monitoring Report - P6 (Non-key) The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of	Cabinet 4 Dec 2017	Councillor Craig Cheney	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>September 2017</p> <p>Open</p>			
<p>John Bos John.Bos@bristol.gov.uk</p>	<p>Jacob's Wells Baths Community Asset Transfer (Non-key) This report recommends approval of the grant of a 35 year full repairing and insuring lease of Jacob's Wells Baths to Fusion Lifestyle, subject to receipt of an acceptable and sustainable full business plan, and linked to a 5 yearly reviewable service agreement, incorporating within the lease a suitable revenue sharing arrangement.</p> <p>Non Key Open</p>	<p>Cabinet 4 Dec 2017</p>	<p>Councillor Craig Cheney</p>	<p>Place Scrutiny Commission</p>
<p>Alison Mullis alison.mullis@bristol.gov.uk</p>	<p>Risk Management Policy Review (Non-key) To consider the recommendation to refresh and redesign the Corporate Risk Register following feedback from a recent survey.</p> <p>Non Key Open</p>	<p>Cabinet 4 Dec 2017</p>	<p>Councillor Craig Cheney</p>	<p>Resources Scrutiny Commission</p>
<p>Denise Murray denise.murray@bristol.gov.uk</p>	<p>2017/18 Budget Monitoring Report - P7 (Non-key) The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of October 2017</p> <p>Open</p>	<p>Cabinet 9 Jan 2018</p>	<p>Councillor Craig Cheney</p>	<p>Resources Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray denise.murray@bristol.gov.uk	<p>2017/18 Budget Monitoring Report - P8 (Non-key)</p> <p>The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of November 2017</p> <p>Open</p>	Cabinet 6 Feb 2018	Councillor Craig Cheney	Resources Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	<p>Discretionary Business Rate Relief (DRR) for Charities, Not-For-Profit & Voluntary Organisations</p> <p>We will be undertaking a public consultation process on potential amendments to the existing policy for awarding this discretionary relief. The purpose of this report is to present the results of the consultation and to propose a revised policy for approval, and implementation in April 2018.</p> <p>Open</p>	Cabinet 6 Mar 2018	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p>2017/18 Budget Monitoring Report - P9</p> <p>The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of December 2017</p> <p>Open</p>	Cabinet 6 Mar 2018	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray	2017/18 Budget Monitoring Report - P10 (Non-key)	Cabinet	Councillor Craig	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
denise.murray@bristol.gov.uk	<p>The Council approved budgets and directorate spending limits for the 2017/18 financial year on 21 February 2017. The purpose of this report is to inform Cabinet of the Council's overall financial performance against revenue and capital budgets as at the end of January 2018</p> <p>Open</p>	3 Apr 2018	Cheney	Scrutiny Commission