

Decision pathway – Report Format

Title: 2017/18 Budget Monitoring report – Period 7	
Ward(s):	All
Author: Chris Holme	Job title: Head of Corporate Finance
Cabinet lead: Councillor Cheney	Director lead: Denise Murray
Proposal origin: <i>Other</i>	
Decision maker: Cabinet Member Decision forum: <i>Cabinet</i>	
Timescales: Regular monthly budget monitoring report to Cabinet.	
Purpose of Report: Effective budgetary monitoring and control.	
Evidence Base: Forecast outturn based on budget managers' monthly monitoring.	
Cabinet Member / Officer Recommendations: Cabinet to note: <ul style="list-style-type: none"> • the current forecast revenue overspend at period 7 of £0.9m • progress against planned savings and further mitigation • forecast capital expenditure of £179m, £56.7m below the budgeted capital programme for 2017/18. 	

Revenue Cost: £364.7m	Source of Revenue Funding: Total approved revenue budget
Capital Cost: £186.2m	Source of Capital Funding: Total capital programme
One off cost <input type="checkbox"/> Ongoing cost <input checked="" type="checkbox"/>	Saving Proposal <input type="checkbox"/> Income generation proposal <input type="checkbox"/>
Finance Advice: The resource and financial implications are set out in the report.	
Finance Business Partner: Chris Holme 13/12/17	

Corporate Strategy alignment: Cross priority report that covers whole of Council's business.
Legal Considerations: This monitoring report is an important component in assisting the Council to comply with its legal obligation to deliver a balanced budget.
Legal Team Leader: Nancy Rollason 19/12/17
Implications on ICT: N/A
ICT Team Leader: Ian Gale 21/12/17
City Benefits: Cross priority report that covers whole of Council's business.
Consultation Details: N/A

DLT Sign-off	Nicki Beardmore	22/11/17
SLT Sign-off	Nicki Beardmore	28/11/17
Cabinet Member sign-off	Councillor Cheney	4/12/17
For Key Decisions - Mayor's Office sign-off	[name]	[date]

- You can include further details in appendices as set out below if required.
- Draft Cabinet papers must include these appendices.
- Each appendix must be labelled and formatted to enable conversion to pdf for use in Modern.Gov.
- Please do not embed documents within appendices.

- Please delete all grey text for the final document

Appendix A – Further essential background / detail on the proposal	YES
Appendix B – Details of consultation carried out - internal and external	NO
Appendix C – Summary of any engagement with scrutiny	NO
Appendix D – Risk assessment	NO
Appendix E – Equalities screening / impact assessment of proposal -	NO
Appendix F – Eco-impact screening/ impact assessment of proposal -	NO
Appendix G – Financial Advice	NO
Appendix H – Legal Advice	NO
Appendix I – Combined Background papers	NO
Appendix J – Exempt Information	NO