



**LICENSING ACT 2003  
Schedule 132 Part A  
Premises Licence**

Regulation 33, 34

**Bristol City Council  
Licensing Team (Temple Street) PO BOX 3176 Bristol BS3 9FS**

<b>Premises Licence Number</b>	17/05936/PREM
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**Part 1 Premises Details**

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code:**

Bristol Comedy Garden 2018  
Queen Square  
Bristol  
BS1 4QS

**Telephone number:**

**Where the licence is time limited the dates** 4 June 2018 to 30 June 2020

**Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities.**

Sale of Alcohol	Wednesday to Friday 18:00 - 22:00
Sale of Alcohol	Saturday and Sunday 12:00 - 22:00
Recorded Music	Wednesday to Friday 18:00 - 22:30
Recorded Music	Saturday and Sunday 12:00 - 22:30
Similar - live/recorded music or dance	Wednesday to Friday 18:00 - 22:30
Similar - live/recorded music or dance	Saturday and Sunday 12:00 - 22:30

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**Non Standard Timings**

Non standard timings not applicable.

**The opening hours of the premises**

Wednesday to Friday	18:00 - 22:30
Saturday and Sunday	12:00 - 22:30

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Supply of alcohol is authorised for ON premises only.

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

57 Festivals Ltd  
237 Westcombe Hill  
London  
SE3 7DW

natasha@57festivals.com

**Registered number of holder, for example company number, charity number (where applicable)**

Registered Business Number - 6840256

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Catherine Randolph  
69 Richmond Terrace  
London  
SW8 1AT

**Personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

**Personal licence number:**  
PERS3555

**Issuing Authority:**  
London Borough Of Lambeth



## **Annex 1 – Mandatory conditions**

### **Mandatory condition Licensing Act 2003 - Supply of Alcohol**

1.No supply of alcohol may be made under the premises licence-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

### **Mandatory Licensing Conditions - Additional conditions imposed by Policing and Crime Act 2009**

Conditions numbered 1 - 4 shall be in force as of the 01 October 2014.

Conditions 1, 2 and 4 shall not apply where the premises licence authorises sale by retail or supply of alcohol only for consumption off the premises.

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

(a) a holographic mark, or

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(b) an ultraviolet feature.

4. The responsible person must ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

**Additional conditions imposed by Licensing Act 2003 (Mandatory Conditions) Order 2014**

Conditions numbered 1 - 4 shall be in force as of 28 May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1 -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Mandatory condition Licensing Act 2003 - Door Supervision**

Where this licence includes a condition that at specified times one or more individuals must be at

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the premises to carry out a security activity, each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of that Act.

(As required by s21 Licensing Act 2003 as amended by the Violent Crime Reduction Act)

**Annex 2 – Conditions consistent with the Operating Schedule**

Conditions consistent with the operating schedule submitted on the 29<sup>th</sup> January 2018

1. The premises shall operate as a comedy festival
2. The event shall be run in accordance with the Event Management Plan, Security and Stewards Plan and Noise Management Plan
3. Recorded music shall be limited to indoors. Amplified music shall only be played inside the tented bar and venue area
4. The provision of anything of a similar description to live music, recorded music or performances of dance shall be limited to indoors.
5. CV11 - The premises shall not be permitted to be used for any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children, which prohibited uses include, among other things, nudity or semi-nudity, films for restricted age groups or any relevant entertainment (with the meaning of the third schedule to the Local Government (Miscellaneous Provisions) Act 1982 except where that is expressly permitted under a licence or waiver granted or given under that legislation.
6. CA01 The total capacity for the event shall be limited to 2500 persons. This limit includes performers, guests, staff and officials.
7. DC01 Door supervisors who have been approved by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, shall be used to vet customers and maintain public order. The vetting process must include implementation of the premises' proof of age policy. All door supervisors must ensure that identification bearing the customers photograph, date of birth and integral holographic mark or security measure is produced before allowing entry and where it is not, entry shall be refused. Suitable means of identification would include PASS approved proof of age card, photo-card driving licences and passports.
8. DC03 [A] The premises licence holder shall ensure that the following details for each door supervisor, are contemporaneously entered into a bound register kept for that purpose:
  - (i) Full name,
  - (ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),
  - (iii) The time they began their duty
  - (iv) The time they completed their duty.This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request.

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[B] The premises licence holder shall ensure that the following details for each door supervisor are entered into a bound register kept for that purpose to include the following details:

- (i) Name
- (ii) Date of birth
- (iii) Address
- (iv) Contact telephone numbers
- (iv) SIA Certificate number, or registration number of any accreditation scheme recognised by the Licensing Authority.
- (v) Commencement date of performing duties at the premises.
- (vi) The full details of any agency through which they have been allocated to work at the premises if appropriate

These details should be easily accessible to any authorised officer of the Licensing Authority or a constable.

9. DC05 The premises licence holder shall ensure that all door supervisors on duty at the premises wear a current identification badge, issued by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, in a conspicuous position to the front of their upper body.

10. DC10 The Premises Licence Holder shall require the Designated Premises Supervisor, or in his/ her absence other responsible person, to keep an "Incident report register" in a bound book, in which full details of all incidents are recorded. This shall be completed as soon as possible and in any case no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The register is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a constable when required.

11. DC11 The premise licence holder shall require the designated premises supervisor, or in his/her absence other responsible person to identify by name, those persons performing duty as door security personnel to an authorised officer of the Licensing Authority or a Constable.

12. DC13 The Door Stewards shall be responsible for preventing the admission and ensuring the departure from the premises of persons who are drunk and disorderly in such a manner as not to cause further disorder.

13. DC15 Where queuing is allowed outside of a premises door steward(s) shall maintain an orderly queue of patrons.

14. DC19 The minimum number of door supervisors provided at venues, holding regulated entertainment for more than 500 persons, shall be based on a documented risk assessment. The risk assessment shall follow the recommendations as laid out in the Health and Safety Executive's Event Safety Guide or any other similar guidance recognised by the Licensing Authority. The risk assessment shall be produced on demand to a Police constable or an authorised officer of the Licensing Authority.

15. All door supervisors and event staff shall be capable of communicating instantly with one another by way of radio or other simultaneous system of communication.

16. SIA Security guards shall patrol the site at all times for the period of the licence.

17. Stewards with the appropriate training to NVQ standard shall be present to monitor the premises during all hours that the premises is open to the public.



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18. The site / premises shall be secured with Heras fencing and Scrim
19. Bag checks shall be undertaken by door security personnel
20. Attendance to events at the premises shall be by ticket only and access shall only be permitted during the specified time for that event.
21. There shall be no access to the premises by persons under 18 years of age.
22. FA02 The minimum standard of first aid provision for events of more than 500 persons shall be in accordance with a risk assessment. The risk assessment shall take into account the recommendations of the Health and Safety Executive's Event Safety Guide or any other guidance recognised by the Licensing Authority.
23. GB03 The contents of any bottled beverage shall be decanted into a plastic / PTE / glass before service to any customer.
24. GB04 The premises licence holder shall ensure that all drinking glasses used within the premises are of toughened or safety glass to the appropriate safety standard, in that they shall not produce sharp shards when broken.
25. SA01 All staff to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated as necessary, for instance when legislation changes, and should include training on how to deal with difficult customers. The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the Licensing Authority or a constable.
26. SA02 (a) An approved proof of age scheme shall be adopted, implemented and advertised within the premise such as "Challenge 25" whereby an accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customers photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport.  
(b) Publicity materials notifying customers of the operation of the Challenge 25 scheme shall be displayed at the premises, including a Challenge 25 sign of at least A5 size at the entrance to the premises and where practicable at each point of sale.
27. All event staff shall receive a site specific safety briefing prior to the premises opening to the public
28. Health and Safety checks of the premises and its facilities shall be undertaken on a daily bases prior to the premises opening to the public
29. The Premises Licence Holder shall appoint a named person for the responsibility of noise control during the event. The noise control person shall be approved by the Council through an authorised officer of the Pollution Control Team no later than 2 weeks prior to the event. The named person shall liaise between all parties including the promoter and sound engineer and the licensing authority etc on all matters relating to noise control prior to and during the event.
30. The appointed noise control person shall carry out observations in the vicinity of the



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properties detailed below on at least hourly intervals whilst regulated entertainment is being performed.

- (a) Fronts of 51 to 54 Queen Square
- (b) Junction of Queen Square with Mill Avenue

If the observation reveals noise at a level likely to cause disturbance to the occupants of properties in the vicinity then measures shall be taken including reducing the volume of music so that music does not cause disturbance to local residents.

A record of such observations shall be kept in a book for that purpose, such a book shall be completed immediately after the observation detailing the time, location and duration of the observation, the level of noise and any action taken to reduce noise. Such book to be made available at all times upon request to a police officer or an officer of City Council of Bristol.

31. NP02 Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.

32. Any servicing activities that are audible at any nearby residential properties such as the set up and dismantling, refuse disposal, emptying of bottle bins, provision and emptying of toilets etc shall only be carried out between 08.00 and 20.00 hours on any day.

33. Noise from any generators used at the event shall not cause unreasonable disturbance to the occupants of any residential properties in the vicinity. Noise from any generator shall not be audible at the façade of any residential property in the vicinity between 23.00 and 08.00 hours

34. The occupiers of premises on the roads detailed below shall be informed in writing as to:

- (a) The exact times of opening and any regulated entertainment
- (b) A contact name and telephone number should they wish to make a complaint of noise

Occupiers on following roads:

Queen Square  
Middle Avenue  
Mill Avenue  
Royal Oak Avenue

35. All activities carried out during the building and de-rigging of the site will take place between 08:00 and 20:00. After 18:00 noise shall not be at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.

36. Any artificial lighting on the site shall not cause nuisance due to glare unless it is considered necessary by the licensing authority.

37. The premises licence holder, designated premises supervisor or other responsible person shall liaise with the police prior to the event to ensure that they are fully briefed on all event related activities

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

Conditions attached following a hearing on the 15th March 2018

Neighbourhood Enforcement:

1. The applicant will give at least 31 days notice to the Licensing Authority and the Police specifying which period of dates between one Wednesday and Sunday inclusive each year it is proposed to hold the festival. The licence is to be limited to this one specified period each year.

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2. A final agreed version of the event management plan shall also be submitted to run alongside the premises licence for this event. The plan should also include the final versions of emergency and contingency plans. A clear chain of command shall be included within the plan.

**Annex 4 – Plans**

Plans as submitted to the Licensing Authority on the 29<sup>th</sup> January 2018: File BCG18\_SITE PLAN\_REV1, DN A. Fitzgerald, CURRENT 09/01/2018, REV 1

