

# Decision Pathway – Report



**PURPOSE:** Key decision

**MEETING:** Cabinet

**DATE:** 17 April 2018

<b>TITLE</b>	<b>Harbour Condition Surveys</b>		
<b>Ward(s)</b>	Hotwells and Harbourside, Central, Lawrence Hill		
<b>Author:</b> Matthew Sugden	<b>Job title:</b> Flood Risk Officer		
<b>Cabinet lead:</b> Cllr Cheney, Designated Deputy Mayor with responsibility for Finance, Governance and Performance	<b>Executive Director lead:</b> Colin Molton – Interim Executive Director, Growth and Regeneration		
<b>Proposal origin:</b> BCC Staff			
<b>Decision maker:</b> Cabinet Member <b>Decision forum:</b> Cabinet			
<b>Purpose of Report:</b> To seek authority from Cabinet to commission preliminary structural surveys of a range of existing Harbour and New Cut assets, please see Appendix 1 for scope of the commission and study area			
<b>Evidence Base:</b> There are many and varied assets owned and managed by Bristol City Council (BCC) in the central area around the Harbour and New Cut. The Council has insufficient condition information on a significant number of these assets. The consequence of this is that we have no strategy in place to manage these assets in accordance with industry standards thereby, discharging our professional duty, and the chance of significantly costly disruptive asset failures is increased.			
<b>Recommendations:</b>			
<ol style="list-style-type: none"> <li>To approve expenditure of £550k to commission consultants and technical experts to carry out preliminary inspections of Bristol City Council owned existing infrastructure in and around the Harbour and New Cut;</li> <li>To delegate authority to the Executive Director, Growth and Regeneration to enter into contracts for above works, following an appropriate procurement and tender process.</li> </ol>			
<b>Corporate Strategy alignment:</b> A key commitment of the Corporate Strategy is to “Build resilience, improving our ability to cope with environmental, economic or social ‘shocks and stresses’”. Bristol faces a high risk of one such environmental shock in the form of tidal flooding, and the likelihood of such an event is forecast to increase significantly with sea level rise associated with climate change. The harbour plays a critical role in managing the risk of flooding and it is therefore vital that we have a thorough understanding of the harbour assets to inform a strategy for managing them in to the future.			
<b>City Benefits:</b> The Corporate Strategy recognises the positive health effects of good quality built environment. The floating harbour forms an important part of the city centre’s built form and is a key destination for citizens and tourists alike. It sustains a diverse range of species including otters and is home to many residents of Bristol that live on house boats. The proposals will benefit the city by playing its part in sustaining this key asset long in to the future.			
<b>Consultation Details:</b> No consultation proposed given the nature of works being inspection of existing assets only in accordance with industry standard specifications			

<b>Revenue Cost</b>	<b>£550,000</b>	<b>Source of Revenue Funding</b>	Earmarked reserves for the condition survey
<b>Capital Cost</b>	£ Follow on capital repair costs is unknown at this stage	<b>Source of Capital Funding</b>	Potential sources of capital funding include grants e.g. National Productivity Investment Fund (NPIF), Challenge Fund, West of England Combined Authority and BCC own funds.

One off cost <input checked="" type="checkbox"/>	Ongoing cost <input checked="" type="checkbox"/>	Saving Proposal <input type="checkbox"/>	Income generation proposal <input type="checkbox"/>
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**Required information to be completed by Financial/Legal/ICT/ HR partners:**

**1. Finance Advice:** This proposal seeks approval to commission and procure specialised consultants to carry out assets condition surveys surrounding the Floating Harbour. This survey is aimed at defining assets defects and assessing the risk to inform the Council's asset management strategy going forward. £550k earmarked reserve had been agreed to deliver these surveys.

The project team had obtained cost estimates for the survey c£550k (includes 40% contingency) involving multiple specialist agencies. The project team also explored and discounted other options to reduce the overall scope. Expenditure profile is £50k in 17/18 and £500k in 18/19.

It should be noted that the above relates to the preliminary structural survey, once defects are identified, detailed structural survey may be required to ascertain the extent of the remediation works required, this would be additional targeted surveys on top of the costs identified above. Furthermore, detailed structural surveys may lead to significant capital repair costs which are unknown and have not yet been fully reflected in the current MTFP.

The outcome of the survey will underpin the Council's harbour asset management system and a risk based approach will be integrated within the asset inspection regime. This may lead to additional ongoing revenue costs to the Council in the future, e.g. staffing and resource.

**Finance Business Partner:** Tian Ze Hao, 7<sup>th</sup> Feb 2018

**2. Legal Advice:** There is a requirement for a variety of specialist professional services to be commissioned. The most suitable procurement approach will need to be addressed on a case by case basis, but some services may need to follow normal EU compliant procedures. In addition the Councils own procurement rules and procedures will need to be followed. There are also broader issues, some of which should be addressed in the consultants' reports, including public health and safety issues.

**Legal Team Leader:** Eric Andrews, 31st Jan 2018

**3. Implications on ICT:** The main IT implication, as identified in the paper, is that the identified assets and their associated condition surveys need to be stored in an appropriate asset management system. The current application is CONFIRM and this should be considered as the preferred solution, subject to an assessment of its suitability for this specific information

**ICT Team Leader:** Ian Gale, 31st Jan 2018

**4. HR Advice:** No HR Implications

**HR Partner:** Mark Williams, Head of Human Resources, 20<sup>th</sup> March 2018

<b>EDM Sign-off</b>	Colin Molton, Interim Executive Director Growth and Regeneration	14 <sup>TH</sup> Feb 2018
<b>Cabinet Member sign-off</b>	Cllr Cheney	12 <sup>th</sup> March 2018
<b>CLB Sign-off</b>	Jacqui Jensen, Interim Head of Paid Service	20 <sup>th</sup> March 2018
<b>For Key Decisions - Mayor's Office sign-off</b>	Mayor's Office	28 <sup>th</sup> March 2018

<b>Appendix A – Further essential background / detail on the proposal</b>	<b>YES</b>
<b>Appendix B – Details of consultation carried out - internal and external</b>	<b>NO</b>
<b>Appendix C – Summary of any engagement with scrutiny</b>	<b>NO</b>
<b>Appendix D – Risk assessment</b>	<b>YES</b>
<b>Appendix E – Equalities screening / impact assessment of proposal</b>	<b>YES</b>
<b>Appendix F – Eco-impact screening/ impact assessment of proposal</b>	<b>YES</b>
<b>Appendix G – Financial Advice</b>	<b>NO</b>
<b>Appendix H – Legal Advice</b>	<b>NO</b>

<b>Appendix I – Combined Background papers</b>	<b>N/A</b>
<b>Appendix J – Exempt Information</b>	<b>NO</b>
<b>Appendix K – HR advice</b>	<b>NO</b>
<b>Appendix L – ICT</b>	<b>NO</b>